

# Graduate Council Minutes

## February 18, 2005

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The Graduate Council met at 2:00 p.m. in the President's Conference Room. Chair Michael Hein presided.

### I. Call to Order

Members present: Dr. Michael Hein, Dr. Marc Singer, Dr. Philip Phillips, Dr. Frank Bailey, Dr. William Ilsley, Paul Martin III, Dr. Jackie Eller, Dr. Stuart Bernstein, Dr. Jeffrey Walck, Dr. Ken Blake, Dr. Bichaka Fayissa, Dr. Zeny Panol, Dr. Norman Weatherby & Monte Hendrickson

Ex-officio members present: Peter H. Cunningham, Interim Associate Dean College of Graduate Studies, Dr. Abdul Rao, Dean of Graduate Studies

Also present: Dr. Kaylene Gebert, Provost.

### II. Announcements

#### A. Dr. Michael Hein

- Dr. Hein introduced Provost Gebert and invited her to address the Council.
  - The Provost welcomed the opportunity to speak with the Council and share her vision of the role of Graduate Studies and Research at MTSU. She reiterated its importance as a part of the University Master Plan and her continuing support of both Graduate Studies and Research. The Provost also noted the constraints of space and budget along with enrollment growth and the resulting impact on MTSU's ability to achieve its goals. She looks forward to the opportunity to meet with the Council in the future and to continue to update the members on Academic Affairs.

#### B. Dr. Abdul Rao

- Dean Rao discussed having unique regalia for PhD students. Following discussion a motion was put forth recommending that MTSU initiate a policy of specific academic regalia.
- Dean Rao informed the Council of the status of the Associate Dean search. The plan is to bring candidates to campus by mid-April. He anticipates candidates giving formal presentations as part of the interview process.

#### C. Dr. Peter H. Cunningham

- Dr. Cunningham discussed the Thesis/Dissertation writing workshop which was held on February 16. Seventy to seventy-five people attended the workshop. This workshop will be held during the first month of each semester with someone from the IRB present at the next workshop to answer specific questions.
- Dr. Cunningham updated the Council on the status of the RODP Master of Professional Studies degree. MTSU is proposing three courses for inclusion in this online degree; Issues and ethics, research modeling, and organizational change and development. Full proposal for the degree should be before the Council in the March meeting.
- Announcement of the GRE test prep workshop to be held on April 06, 2005. This will be co-sponsored by College of Graduate Studies and the Honors College. More information will be available when Dr. Cunningham returns from the ETS training workshop.
- Graduate recruitment fair has been scheduled for September 28, 2005. This will be the first fair of its type at MTSU. We are inviting numerous graduate schools to participate in the recruitment of MTSU students for graduate study. This date is part of the traditional graduate recruitment week of Tennessee universities.

### **III. Approval of Minutes – December 17, 2004**

A motion was made to accept the minutes of the December 17, 2004 meeting. The motion was seconded and carried.

### **IV. Sub-Committee Reports**

#### **A. Graduate Faculty and Program Review**

##### **Dr. Frank Bailey, Chair**

- Consent calendar attached – all items have been recommended for approval. A motion was made to adopt the attached calendar. The motion was seconded and carried.
- Dr. Fredrick Crawford was approved as External Reviewer for the M.S. in Biology.
- The Council referred the proposed Graduate Faculty criteria for the Department of English to this committee for review and action.

#### **B. Student Affairs and Travel**

##### **Dr. Jeffrey Walck, Chair**

- The Student Affairs and Travel committee approved 35 student and faculty travel applications since the last meeting. The balance in the travel fund was reported as being \$3933.00.

#### **C. Policies and Procedures**

##### **Dr. Ken Blake, Chair**

- Policies and Procedures meeting agreed to review the MTSU Graduate School reference form and bring proposed changes back to the Council.

### **V. Old Business**

- Dr. Cunningham gave an update on the status of the ongoing review of Graduate Faculty categories and criteria. The ad-hoc committee will meet again immediately following the Graduate Council meeting.

### **VI. New Business**

- A Letter of Intent was sent to TBR regarding the Masters in Social Work. MTSU is collaborating with APSU and TSU to develop a collaborative MSW degree for the Middle Tennessee region.
- TBR has received the Letter of Intent to develop the I-Sciences PhD which will reside in the College of Basic and Applied Sciences. Planning for the degree is underway.
- The Council can expect to receive the full proposal for the PhD in Literacy Sciences at the March meeting.

There being no further business the meeting was adjourned at 3:15 p.m.

Respectfully submitted: Kim Collins  
Recording Secretary

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Graduate Council – Consent Calendar  
February 18, 2005

**Graduate Faculty Membership**

Associate Membership – Initial – Level 1

Christopher Rosenmuller/History

Associate Membership –Level II

Bob Womack/Educational Leadership

Full Membership – Re-Appointment

Jungsoon Yoo/Computer Science

James Rust/Psychology

Patrick McCarthy/Industrial Organizational Psychology

Ginger Holmes Rowell/Mathematics

Chrisila C. Pettey/Computer Science

Doctoral Membership – Re-Appointment

Amy L.S. Staples/History

Claudia Barnett/English

Gaylord Brewer/English

Gary P. Wulfsberg/Chemistry

Mary S. Hoffschwelle/History

Adjunct Membership

Tiffany Sweeley/Music

Sheila M. Costello/Dyslexic Studies

**Curriculum Changes**

HPERS

Cross listing of existing course

EXSC/HLTH/PHED 6880 Add REC6880—Internship/Special Projects, 3 to 6 credit hours, effective summer 2005

Psychology

Course Title Change

PSY 6230 Legal and Ethical Issues in School Counseling changed to Legal and Ethical Issues in Counseling; 3 credits; effective summer 2005

PSY 6270 Practicum in School Counseling changed to Practicum in Counseling; 3 credits; effective summer 2005

PSY 6540 Internship: Counseling and Clinical Psychology changed to Internship: Mental Health Counseling; 3 to 6 credits; effective summer 2005

Inactivation of Course

PSY 5160 Laboratory in Human Factors Psychology; effective fall 2005

PSY 5170 Laboratory in Experimental Social Psychology

PSY 5420 Experimental Social Psychology

PSY 5450 Psychology of the Self

PSY 5770 Apprenticeship: Gerontology

PSY 5800 Cognition: Thinking and Reasoning

PSY 6110 Advanced Educational Psychology

PSY 6200 Lab: Advanced Cognitive Psychology

PSY 6470 Computer Simulation in the Behavioral Sciences  
PSY 6710 Community Psychology  
PSY 6830 Techniques of Family Therapy  
PSY 7010 General Psychology Seminar: Physiological  
PSY 7350 Advanced Social Psychology

### Elective Changes

Changes to the Clinical Psychology Concentration  
Creation of General Clinical Specialization

Non-substantive curriculum change to Psychology, Quantitative Concentration

### English

#### Change in Admission to Program (Major)

Change application deadlines for Summer/Fall admission to graduate programs in English to March 1<sup>st</sup> for Spring and for Spring to October 15<sup>th</sup>; (the deadline for application for teaching assistantships will remain February 1.)

### ETIS

#### Proposed New Course

ETIS 6190 Six Sigma; 3 credit hours/effective fall 2005

#### Change in Credit Hours

ET 5330 change from 4 credit hours to 2 credit hours; effective spring 2005