

GRADUATE COUNCIL MINUTES

February 27, 2008

The Graduate Council met at 9:30 a.m. in the 1st Floor Conference Room of the Sam Ingram Building. Philip Phillips presided as Chair.

I. Call to order

Members present:

Cosette Collier, Teresa Davis, Kevin James, Saleh Sbenaty, Ron Ferrara, Jackie Eller, Mary Lou Veal, Jane Williams, Robert Kalwinsky, Charlie Baum, and Jane Marcellus

Ex-Officio members present:

Peter Cunningham, Interim Associate Dean, College of Graduate Studies

II. Announcements

A. Dr. Philip Phillips, Chair

Dr. Phillips welcomed Dr. Ron Ferrara from the Aerospace department who has replaced Dr. Wayne Dornan on the Council. Dr. Ferrara was appointed to the Graduate Program Review committee.

B. Dr. Peter Cunningham, Interim Associate Dean, College of Graduate Studies

Dr. Cunningham noted that the 2007-2008 Graduate Catalog is now available. The new two-year (2008-2010) Graduate Catalog will be available two weeks prior to the beginning of the Fall 2008 semester. All curriculum changes through April 30, 2008 will be included in the 2008-2010 Graduate Catalog.

III. Approval of minutes from last meeting—January 30, 2008

A motion was made to accept the minutes of the January 30, 2008 meeting. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review Dr. Mary Lou Veal, Chair

- Consent Calendar attached

- *A motion was made to accept the consent calendar. The motion was seconded and carried.*

B. Student Affairs and Travel
Dr. Kevin James, Chair

- Dr. James reported the Graduate Program Enhancement Budget was depleted in mid-February. The Dean of Graduate Studies has approved an additional \$10,000 temporary budget revision to accommodate faculty and student travel demands for the remainder of the semester.

C. Policies and Procedures
Dr. Jane Williams, Chair

- Dr. Williams drafted a statement to be inserted into the Graduate Faculty requirements that appear on the CGS website. This statement is for clarification purposes only since this policy is currently in effect. The statement reads: *Graduate faculty membership is not required to teach dual-listed (4000/5000) courses.*
- *A motion was made to accept the statement. The motion was seconded and carried.*

D. Graduate Program Review
Dr. Teresa Davis, Chair

- Dr. Davis distributed schedules for the Graduate Program Reviews. The Exercise Science Review was completed on February 22nd. Dr. Eller noted that during the Exercise Science Exit Interview the issue of faculty supervising theses during the summer without compensation came up. Dr. Phillips advised drafting a proposal on the subject to present to the Provost.

E. Catalog Committee
Dr. Jackie Eller, Chair

- Dr. Eller noted the need to begin reviewing the 2007-08 Graduate Catalog immediately since there is a May 19th deadline. Dr. Eller stated the Committee has prepared survey questions regarding such items as graduate catalog appearance, usefulness, and policies. There will also be a vote on whether the Graduate Catalog should continue to be available in hard copy only, electronically or both. Surveys will be sent to department chairs, graduate directors and graduate faculty. Any additional survey questions can be sent to Dr. Eller as soon as possible.

V. Old Business

- None

VI. New Business

- Dr. Phillips reminded those in attendance of the attendance policy and expectations for Graduate Council members. Dr. Cunningham noted the policy is that Graduate Council members are allowed two unexcused absences. When absent members must send a proxy.
- Dr. Phillips convened an Ad Hoc committee to check the Graduate Council website for clarity, ease of use, and appeal. Dr. Phillips appointed Saleh Sbenaty (Chair), Jane Williams, and Cosette Collier to comprise the committee.

There being no further business the meeting was adjourned.

Minutes submitted by: Melissa Hawkins, Recording Secretary

Graduate Council – Consent Calendar February 27, 2008

Graduate Faculty Membership

Associate – Initial Appointment

Justin Garder / Ag Business Ag Science
Angel Geoghagan / Criminal Justice

Full – Initial Appointment

Monica Wallace / Psychology
Craig Rice / Elementary and Special Education

Full – Re-Appointment

Lisa Green / Mathematical Sciences

Doctoral Membership / Re-Appointment

Peggy Murdock / Health & Human Performance

Curriculum Changes

Psychology

Non-Substantive Revisions in Curriculum of Existing Major, Minor, and Concentrations (Other)

HHP 6700 (Data Analysis and Organization for Human Performance)---ADD as an alternative
PREREQUISITE for the following courses:

PSY 6210/7210 (Advanced Psychometrics)
PSY 6460 (Factor Analysis and Related Methods)
PSY 6550 (Structural Equation Modeling)
PSY 6580/7580 (Multivariate Data Analysis)

PSY 6290 (Psychological Statistics: Anova)---DROP as prerequisite for the following courses:

PSY 6460 (Factor Analysis and Related Methods)
PSY 6550 (Structural Equation Modeling)
PSY 6580/7580 (Multivariate Data Analysis)

NOTE: All changes to be effective Fall 2008

English

Proposed New Course(s)

ENGL 6530/7530 **Studies in Composition/Rhetoric**, 3 credit hours, effective Summer 2008
ENGL 6535/7535 **Special Topics in Composition and Rhetoric**, 3 credit hours, effective Summer 2008

ETIS

Inactivation of Course(s)

ET 5910 **Maintenance Management**, 3 credit hours, effective Summer 2008