

Academic Alert

We are pleased to announce a new tool available to faculty to report student academic progress. This new tool will not only support our student retention efforts, but it will also simplify the reporting process for faculty. Rather than getting separate notices from areas such as Student Athlete Enhancement Center (SAEC) and the TRiO Student Support Services (SSS), you will now be able to report on all students at the same time using the same method. In Spring 2011 we are piloting the Academic Alert Roster for these two areas.


Professors are requested to complete feedback for all **monitored** students. In addition, you may also request follow up for students NOT designated for monitoring. If you have a student about whom you are concerned, for any reason ranging from attendance problems to poor performance on class work, you may report progress on that student through this same system. Students reported as optional will be contacted by advisors in the University College Advising Center (UCAC) for follow-up.


Monitored students will appear in alphabetical order at the top of the rosters followed by the remainder of the class. You are asked to provide an estimated grade (with individual assignment grades in the comments box), dates of absences, and any other areas of concern. Students and their monitoring advisor will receive this information.

To access your rosters and complete your required monitoring reports, begin by signing into PipelineMT. Select RaiderNet, then Faculty Services, and then the Academic Alert Roster link which will prompt you to select the term and CRN. To report progress for either monitored students, who will be labeled as **Monitored**, or for optional students, who are labeled as **Optional**, simply enter the estimated grade and select the green icon (+) to report issues/concerns as well as make any recommendations. After entering the appropriate data, select Submit. You can then use the CRN Selection link at the bottom to select your next CRN.

Following is a sample roster:

Faculty Academic Alert Roster

 Number of **Monitored** students in this course: 5
(0 **Monitored** Academic Alert submission(s) completed, 5 not completed).

 Professors are requested to complete feedback for all **monitored** students and may report for optional students who will be monitored by the University College Advising Center. Monitored students include athletes and TRiO Student Support Services (SSS) participants. Monitoring is required by NCAA and U.S. Department of Education so it is critical that you report on the identified students.

This new process replaces the current paper and email requests you are getting and is the FERPA approved means for communicating student progress.

We are asking you to provide an estimated grade (with individual assignment grades in the comments box), dates of absences, and any other areas of concern.

Students and their monitoring advisor will receive this information. Monitoring advisors will work with students to address your feedback. If you wish to communicate information of a sensitive nature to the monitoring advisor (Student-Athlete Enhancement Center, TRiO SSS, or University College Advising Center), please check the box labeled "Monitoring advisor should contact faculty member."

Monitored students appear at the top of the roster followed by the remainder of the class. Enter the Estimated Grade and click the green icon on the left of each name to display the Academic Alert Monitoring form to report additional items.


*In cases of:

- Disruptive students see <http://www.mtsu.edu/countest/tutorial/>
- Academic misconduct contact Judicial Affairs at 898-2750
- Other issues related to athletes conduct contact Todd Wyant
- Other issues related to TRiO SSS students contact Crickett Pimentel



Course Information

Coaching and Officiating Soccer - ATHC 4220 002

CRN:

 **Please submit your Academic Alert responses often. There is a 120 minute time limit starting at 05:59 pm on Feb 14, 2011 for this page.**

Academic Alert #1

Record Number	Student Name	ID	Academic Alert Status	Estimated Grade
 1	Adam, Student1	M01165203	Monitored	None 





















Select any issues or concerns that apply:

- No concerns at this time
- Poor attendance (enter dates or # missed in comments box)
- Habitual tardiness and/or leaves early
- Lack of engagement/participation in class
- Inappropriate classroom behavior (elaborate in comments box)
- Late or missing assignments
- Poor quality of assignments
- Low quiz/test scores (enter individual grades/% in comments box)
- Inadequate/underdeveloped foundational academic skills (reading, writing, math, content background)
- Ineffective study skills, time management skills, organizational skills
- No graded assignments to this point

Offer one or more recommendations:

- Make appointment with professor
- Monitoring advisor should contact faculty member
- See Monitoring Advisor (SAEC, SSS, UCAC)
- Utilize Academic Success Series (www.mtsu.edu/advising/AcademicSuccessSeries.shtml)
- Utilize Tutoring Resources (www.mtsu.edu/tutoring)

Enter Comments: (will be visible to the student)


 2	Alter, Student2	M01140877	Monitored	None 	
 3	Apple, Student3	M01029796	Monitored	None 	
 4	Sammy, Student4	M01101919	Monitored	None 	
 5	Steward, Student5	M01054513	Monitored	None 	
 6	Warren, Student6	M01103451	Optional	None 	
 7	Wright, Student7	M01028588	Optional	None 	

Submit

Reset


Following is an example where some information has been entered. Issues/concerns must be entered before a **Monitored** student will change to **Completed** (i.e., Students 1, 3, and 5 had Estimated Grades, Recommendations, and/or Comments entered; however, Issues/Concerns were not entered).

Faculty Academic Alert Roster















 Number of **Monitored** students in this course: 5
(2 **Monitored** Academic Alert submission(s) completed, 3 not completed).


Course Information

Coaching and Officiating Soccer - ATHC 4220 002
CRN:

 Please submit your Academic Alert responses often. There is a 120 minute time limit starting at 08:09 pm on Feb 14, 2011 for this page.

Academic Alert #1

Record Number	Student Name	ID	Academic Alert Status	Estimated Grade	
 1	Adam, Student1	M01165203	Monitored	<input type="text" value="A"/>	
 2	Alter, Student2	M01140877	Completed	<input type="text" value="None"/>	
 3	Apple, Student3	M01029796	Monitored	<input type="text" value="None"/>	
 4	Sammy, Student4	M01101919	Completed	<input type="text" value="F"/>	
 5	Steward, Student5	M01054513	Monitored	<input type="text" value="None"/>	
 6	Warren, Student6	M01103451	Optional	<input type="text" value="B+"/>	
 7	Wright, Student7	M01028588	Optional	<input type="text" value="None"/>	

 Please submit your Academic Alert responses often. There is a 120 minute time limit on this page.

Academic Alert will be setup and ready for you to report anytime during the semester after the last day to add a class and before final exams begin. There will also be 3 defined times in which you are requested to specifically report the academic progress of monitored students throughout the semester. Following is a sample message you will see when Academic Alert is not available:

Faculty Academic Alert Roster

 **The Academic Alert Worksheet is unavailable for Spring 2011-Full Term.**

An email notification is sent to the student anytime information is entered. The email is also copied to the professor. Below is a sample email notification:

From: academicalert@mtsu.edu [mailto:academicalert@mtsu.edu]
Sent: Wednesday, February 16, 2011 6:09 AM
To: student-email@mtmail.mtsu.edu
Cc: instructor-email@mtsu.edu; academicalert@mtsu.edu
Subject: Academic Alert Spring 2011 ATHC 4220 002

Student 8 Wyant:

To: student-email@mtmail.mtsu.edu
Cc: instructor-email@mtsu.edu;academicalert@mtsu.edu


This **Academic Alert** notice for the course listed below is your professor's assessment of your academic performance to date as well as any recommendations. Please access RaiderNet, select the **Student** tab, then **Student Records** and **Academic Alert** links to view any concerns and recommendations from your professor. Your academic performance is important to us and we want to work with you to help you succeed at MTSU.

Academic Alerts

CRN	Subject	Course	Section	Course Title
18011	ATHC	4220	002	Coach/Officiate Soccer

Students may access their RaiderNet account to see the specific details. Only courses that have been reported will display. Following is a sample of the Academic Alert page that students can view:

Academic Alert

 The **Academic Alert** report(s) listed below reflect feedback about your academic performance to date as well as recommendations from your professor. Monitoring advisors receive this information as well. Please review, follow your professor's recommendations, and make an appointment with your monitoring advisor.

If you are an **athlete**, your monitoring advisor is located at the Student-Athlete Enhancement Center, Football Stadium Gate 1, 904-8492.

If you are a **TRiO Student Support Services participant**, your monitoring advisor is located at Midgett Building 101, 898-5443.

All **other students**, your monitoring advisor is located at the University College Advising Center, McFarland Building, 898-2339.

Student Information

Academic Alerts						
CRN	Subject	Course	Section	Course Title	Estimated Grade	Credits
18011	ATHC	4220	002	Coaching and Officiating Soccer	F	3.000
Submitted by <i>Instructor Name</i> on February 15, 2011						
Issues:		Poor attendance (enter dates or # missed in comments box)				
		Habitual tardiness and/or leaves early				
		Lack of engagement/participation in class				
		Low quiz/test scores (enter individual grades/% in comments box)				
Recommendations:		Make appointment with professor				
		Monitoring advisor should contact faculty member				
		See Monitoring Advisor (SAEC, SSS, UCAC)				
		Utilize Tutoring Resources (www.mtsu.edu/tutoring)				
Comments:		Missed February 1, 3, 15. Late to class February 8 & 10. Quiz 1=50%, Quiz 2=60%.				
18011	ATHC	4220	002	Coaching and Officiating Soccer	D	3.000
Submitted by <i>Instructor Name</i> on February 16, 2011						
Issues:		Low quiz/test scores (enter individual grades/% in comments box)				
Recommendations:		Utilize Tutoring Resources (www.mtsu.edu/tutoring)				
Comments:		Test grades are still low, but showing improvement. Need to attend more sessions at the help lab.				

New links will be created in RaiderNet for advisors to access and utilize as they are advising students once the data from the pilot program has been reviewed to determine what data needs to be included.