

Advisor Self-Service Banner

Navigation
and
Procedures

Spring 2007

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Faculty Services

After logging in, click on the Faculty Services tab.

The screenshot shows a web browser window with the following elements:

- Browser Title Bar:** Main Menu - Windows Internet Explorer
- Address Bar:** http://mts65.mtsu.edu:9020/pls/TRNG/twbkwbis.P_GenMenu?name=bmenu.P_MainMnu&msg=WELCOME+Welcome+to+R
- Page Header:** Middle Tennessee State University, Murfreesboro, Tennessee. "When Tennessee's Best Choose a College ..."
- Navigation Tabs:** Personal Information | **Faculty Services**
- Search:** Search
- Links:** ACCESSIBILITY SITE MAP HELP EXIT
- Main Menu:** A pink arrow points to the "Main Menu" text.
- Welcome Message:** Welcome to RaiderNet, Test Advisor!
- Personal Information Links:**
 - View Current Addresses
 - View and Maintain Emergency Contact Information
 - View Processes on Changing Name and SS Information
 - Maintain Personal Security Information
 - Customize your Directory Profile
- Footer:** RELEASE: 7.3 | powered by SUNGARD HIGHER EDUCATION
- Taskbar:** Shows the Start button and several open applications: MTSU Internet Native..., Main Menu - Windows..., WebMail for Teresa T..., and Advisor_Procedures-... The system clock shows 9:42 PM.

Faculty Services Main Menu

- Listed on the Faculty Services main menu is the Advisor Menu as well as options available only to those individuals teaching courses.

Faculty Services Menu

Faculty & Advisors Menu - Windows Internet Explorer

http://mtsuo65.mtsu.edu:9020/pls/TRNG/twbkwbis.P_GenMenu?name=bmenu.P_FacMainMnu

Faculty & Advisors Menu

Personal Information **Faculty Services**

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Faculty Services

[Advisor Menu](#) 
View student's transcripts, degree evaluation, holds, test scores, schedule, address, email, or faculty advisee list

[Term Selection](#)
[CRN Selection](#)

[Class List Summary](#)
[Class List With Student Detail](#)
[Final Grades](#)
[Assigned Courses Not Yet Graded](#)

[Faculty Detail Schedule](#)
[Week at a Glance](#)
[Office Hours](#)
[Assignment History](#)

[Look Up Classes](#)
[Class Schedule](#)
[Course Catalog](#)

RELEASE: 7.3 powered by
SUNGARD HIGHER EDUCATION

Done Internet 100%

start MTSU Internet Native... Faculty & Advisors M... WebMail for Teresa T... Advisor_Procedures-... 9:43 PM

Advisor Menu

Advisor Menu

- Listed on the Faculty Services Menu are all the options available to self service Banner (RaiderNet) users. The Advisee Listing will only display advisees that have been assigned to a specific Faculty and/or Advisor logged into RaiderNet.

Advisor Menu

The screenshot shows a web browser window titled "Advisor Menu: Student Information - Windows Internet Explorer". The address bar contains the URL: http://mts65.mtsu.edu:9020/pls/TRNG/twbkwbis.P_GenMenu?name=bmenu.P_FacAdvrMnu. The browser's address bar also shows "Google".

The page header features the Middle Tennessee State University logo and the slogan "When Tennessee's Best Choose a College ...". Below the header, there are two tabs: "Personal Information" and "Faculty Services".

A search bar is located below the tabs, with a "Go" button. To the right of the search bar are links for "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT".

The main content area is titled "Advisor Menu: Student Information". Below this title is a horizontal yellow line. The menu items are listed as follows:

- [Term Selection](#)
- [ID Selection](#)
- [Advisee Listing](#)
- [Address and Phone](#)
- [Current Student Facts](#)
View current curriculum, academic standing, classification, primary advisor, expected graduation date
- [Degree Evaluation](#)
- [E-Mail Address](#)
- [Holds](#)
- [Registration History](#)
- [Schedule](#)
- [Test Scores](#)
View test scores (entry and exit), placement scores, GED, English proficiency exams, honors eligibility, selective service, candidacy (undergraduate), admission to teacher education
- [Transcript](#)

At the bottom of the page, it says "RELEASE: 7.3" and "powered by SUNGARD HIGHER EDUCATION".

The Windows taskbar at the bottom shows the Start button, several open applications (including "MTSU Internet Native...", "Advisor Menu: Stude...", "WebMail for Teresa T...", and "Advisor_Procedures-..."), and the system clock showing "9:50 PM".

Term Selection

- This option can be used to select available terms. If no term has been selected initially, any other menu item will prompt the selection of a term.

Select Term

The screenshot displays a web browser window titled "Select Term - Windows Internet Explorer". The address bar contains the URL "http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlkostm.P_FacSelTerm". The page header features the Middle Tennessee State University logo and the slogan "When Tennessee's Best Choose a College ...". Below the header, there are navigation tabs for "Personal Information" and "Faculty Services". A search bar is present with a "Go" button and links for "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Select Term" and contains a dropdown menu labeled "Select a Term:" with the following options: "Spring Term 2008", "Spring Term 2008", and "Fall Term 2007". A "Submit" button is located below the dropdown. At the bottom of the page, it says "RELEASE: 6.1" and "powered by SUNGARD HIGHER EDUCATION". The browser's status bar shows "Done" and "Internet" with a zoom level of 100%. The Windows taskbar at the bottom includes the Start button and several open applications: "MTSU Internet Native...", "Select Term - Window...", "WebMail for Teresa T...", and "Advisor_Procedures-...". The system clock shows "9:43 PM".

ID Selection

- To view any student-related information on the Advisor menu, one must first use the ID Selection. One may enter a campus-wide ID or social security number in the Student or Advisee ID field and click Submit. Or, one may do a name search under the Student and Advisee Query and click Submit. The percent sign (%) can be used as a wildcard (i.e. Thomp% will return any name that begins with Thomp). You can search by your advisees, all students, or both.

NOTE: Entry in the Student or Advisee ID field will allow you to pull anyone and view their information.

Entry in the name search will only return students with an active status. Active status doesn't mean currently enrolled. Following are all the possible statuses:

Status types that can be retried via Student or Advisee ID or Name searches:

- o Active (eligible to register)
- o Readmitted by Academic Appeal
- o Return from Suspension

Status types that can be only be retried via Student or Advisee ID and NOT Name searches:

- o Graduated
- o Inactive
- o Suspension 1 Semester
- o Suspension 2 Semester
- o Suspension 1 Year
- o Withdrawal Administrative
- o Withdrawal Before Penalty Date
- o Withdrawal Deceased
- o Withdrawal Military
- o Withdrawal Pipeline
- o Withdrawal Student Initiated
- o Withdrawal Nonpayment

ID Selection

The screenshot shows a web browser window titled "Student and Advisee ID Selection - Windows Internet Explorer". The address bar shows the URL: http://mtsuo65.mtsu.edu:9020/pls/TRNG/bwlkoids.P_AdvIDSel. The page content includes:

- Student and Advisee ID Selection** (Section Header)
- You may enter:**
 - The ID of the Student or Advisee you want to process, or
 - Partial names, a student search type, or a combination of both. Then select Submit.
- Student or Advisee ID:** [Text Input Field]
- OR**
- Student and Advisee Query**
 - Last Name:** [Text Input Field]
 - First Name:** [Text Input Field]
 - Search Type:**
 - Students
 - Advisees
 - Both
 - All
- Submit** [Button] **Reset** [Button]

At the bottom of the page, it says "RELEASE: 7.2" and "powered by SUNGARD HIGHER EDUCATION". The Windows taskbar at the bottom shows the Start button, several open applications (MTSU Internet Native..., Student and Advisee..., WebMail for Teresa T..., Advisor_Procedures-...), and the system clock showing 9:52 PM.

Student Verification

Student Verification - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlkoids.P_AdvVerifyID

Google

Student Verification

Middle Tennessee State University
Murfreesboro, Tennessee
BLUE RAIDERS
"When Tennessee's Best Choose a College ..."


Personal Information Faculty Services

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Student Verification

Please select Submit if the person you chose is correct. If this is incorrect, choose the ID Selection link to try again.

Grover D. Parker is the name of the student or advisee that you selected.

RELEASE: 7.2  [\[ID Selection \]](#) powered by **SUNGARD** HIGHER EDUCATION

Done Internet 100%

start Banner TRNG ... Student Verifica... WebMail for Ter... Oracle Develop... Advisor_Proced... 9:57 PM

If this is not the correct student, click on ID selection at the bottom of the page to re-enter search criteria.

If searching by name, you can use the % as a wildcard when searching.

Student and Advisee ID Selection

i You may enter:

1. The ID of the Student or Advisee you want to process, or
2. Partial names, a student search type, or a combination of both. Then select Submit.

Student or Advisee ID:

OR

Student and Advisee Query

Last Name:

First Name:

Search Type:

- Students
- Advisees
- Both
- All

RELEASE: 7.2 powered by
SUNGARD HIGHER EDUCATION

Done Internet 100%

start Banner TRNG ... Student and Ad... WebMail for Ter... Oracle Develop... Advisor_Proced... 9:57 PM

Name Selection

If a name search is performed and results in multiple output, select the desired student and click Submit.

The screenshot shows a web browser window titled "Student and Advisee ID Selection - Windows Internet Explorer". The address bar shows the URL "http://mtsu65.mtsu.edu:9020/pls/TRNG/bwloids.P_AdvVerifyID". The page content includes the Middle Tennessee State University logo and the text "BLUE RAIDERS" and "When Tennessee's Best Choose a College". Below the logo, there are tabs for "Personal Information" and "Faculty Services". A search bar is present with a "Go" button. To the right of the search bar are links for "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main heading is "Student and Advisee ID Selection". Below this, there is an information icon and the text "Select the Student or Advisee that you wish to process and then choose Submit Name." A dropdown menu labeled "Select a Student or Advisee:" is open, showing the following options: "Parker, Gary J. M00371509", "Parker, Gary J. M00371509", "Parker, Glinda R. M00060983", "Parker, Gregory R. M00379151", and "Parker, Grover D. M00132160". A "Submit" button is located below the dropdown. At the bottom of the page, it says "RELEASE: 7.2" and "powered by SUNGARD HIGHER EDUCATION". The Windows taskbar at the bottom shows several open applications, including "Banner TRNG...", "Student and Ad...", "WebMail for Ter...", "Oracle Develop...", and "Advisor_Proced...". The system clock shows "9:58 PM".

You will then be returned to the Advisor Menu page. All information requested will now be for the student selected.

Advisee Listing

- The Advisee Listing link returns all students assigned to you as their advisor. From the advisee listing page you can directly access important information that will help you during advising. You can review the current student facts, holds, test scores, transcripts, and degree evaluation (CAPP).

Advisee Listing - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwilkadvr.P_DispAdvisees

Google

Advisee Listing

Middle Tennessee State University
 Murfreesboro, Tennessee **BLUE RAIDERS**
 "When Tennessee's Best Choose a College ..."

Personal Information **Faculty Services**

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Advisee Listing

Advisee Listing

Student Name	ID	Advisor Type	Student Information	Hold	Test Scores	Transcript	Degree Evaluation
Parker, Grover D.	M00132160 	Undergraduate Major (Faculty)	View	View	View	View	View
Patel, Dimpal M.	M00454398 	Undergraduate Minor (Faculty)	View	View	View	View	View
Test, Jeremiah B.	M01029162 	Athletic Enhancement Center	View	View	View	View	View
Thomas, Cody	M01028778 	Undergraduate ASC	View	View	View	View	View

[Email your advisees](#)

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Done Internet 100%

start Banner TRNG ... Advisee Listing ... WebMail for Ter... Oracle Develop... Advisor_Proced... 10:18 PM

Current Student Facts

General Student Information - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlgstu.P_FacStuInfo

General Student Information

Information for [Cody Thomas](#)

Student Information effective from Fall Term 2007 to The End of Time

Registered for Term:	Yes
First Term Attended:	Fall Term 2006
Last Term Attended:	Fall Term 2006
Status:	Active
Residence:	In State
Student Type:	Readmitted
Class:	Freshman
Primary Advisor:	Test Advisor
Primary Advisor Type:	Undergraduate ASC

Curriculum Information

Current Program	Bachelor of Business Admin.
Level:	Undergraduate
Program:	BBA in Computer Info Systems
Admit Term:	Fall Term 2007
Admit Type:	Re-enrolling
Catalog Term:	Fall Term 2007
College:	Business
Major and Department:	Information Systems, Computer Information Systems

Done Internet 100%

start Banner TRNG ... General Studen... WebMail for Ter... Oracle Develop... Advisor_Proced... 10:22 PM

Status:

A student's status can be: Active-eligible to register, Graduated*, Inactive*, Readmitted by Academic Appeal, Return from Suspension, Suspension 1 Semester*, Suspension 2 Semester*, Suspension 1 Year*, Withdrawal Administrative*, Withdrawal Before Penalty Date*, Withdrawal Deceased*, Withdrawal Military*, Withdrawal Pipeline*, Withdrawal Student Initiated*, and Withdrawal Nonpayment*.

Any statuses with an * indicate inactive status and will prevent you from being able to complete a name search to locate a student. You will need to enter the student ID to access the student.

Student Type could change for a student from term to term. For instance, a student may be a "new first time freshman" the first term and then change to a "Continuing Student" the next term. The student type of "Continuing Student" will follow the student until graduation unless he has a stop-out term and must re-enroll.

Advisor:

If an advisor has not been assigned to a student, the advisor boxes will not display. A student may have multiple advisors in Banner, but only the primary advisor displays in RaiderNet.

This second example of Current Student Facts displays the record of a different student. This student has an Expected Graduation Date, Term and Year.

The screenshot shows a Microsoft Internet Explorer browser window titled "General Student Information - Microsoft Internet Explorer". The address bar contains the URL: http://mtsu65.mtsu.edu:9020/pls/TRNG/bwllkgstu.P_FacStuInfo. The page content is titled "Student Information effective from Spring Term 2007 to The End of Time".

Registered for Term:	No
First Term Attended:	Fall Term 2006
Last Term Attended:	Spring Term 2007
Status:	Active
Matric Term:	Fall Term 2006
Residence:	In State
Citizenship:	US Citizen
Student Type:	Continuing
Class:	Freshman
Primary Advisor:	Betty S. Harper
Expected Graduation Date:	May 10, 2014
Expected Graduation Term:	Spring Term 2014
Expected Graduation Year:	2013-2014 Academic Year

Curriculum Information

Current Program	Bachelor of Business Admin.
Level:	Undergraduate
Program:	BBA in Accounting
Admit Term:	Fall Term 2006
Admit Type:	Freshman
Catalog Term:	Fall Term 2006
College:	Business

The browser window also shows the Windows taskbar at the bottom with the Start button, several application icons, and the system tray displaying the time as 10:48 AM.

Degree Evaluation

- Degree evaluation in Banner is called CAPP (Curriculum Advising and Program Planning) and is equivalent to degree audit in SIS. This will be activated at a later date. Advisors and students may use degree audit in WebMT/SIS+ until the end of the summer term. After summer grading, WebMT will be removed. From that time until CAPP is ready, a student's audit will need to be printed from the 681 screen in SIS. Degree Audit or CAPP training begins in May. Plans are to have CAPP available as soon as possible after May and June training; however, the large volume of audits that will be required to be developed will result in a phased approach. The programs with the most majors will be targeted first to try and serve the largest population of students. The goal is to have as many as possible by Spring 2008 priority registration with completion targeted by the end of the Fall 2007 term.

Addresses and Phones

Once a student has been selected under ID Selection, one can view a student's addresses and phone numbers by clicking on Student Addresses and Phones or on a student's name which is in blue from any page throughout the advising menus which contains this information.

The "Back" button can be used to return to the previous page.

View Addresses and Phones

Information for [Grover D. Parker](#)

Addresses and Phones

Mailing (Perm home address)	Phones
Current: Aug 26, 2005 - (No end date) 447 Old Towne Dr Brentwood, Tennessee 37027 TN-WILLIAMSON	Primary: 615-3731139

Next of Kin	Phones
Current: Sep 06, 2000 - (No end date) 94 Clearmont Lane Woodbury, Tennessee 37190	Primary: 615-9040635

Permanent	Phones
Current: Aug 07, 2002 - (No end date) 1111 Eaton Street Apt A Murfreesboro, Tennessee 37130 TN-CANNON	Primary: 615-9040635

[[Student Information](#) | [Student E-mail Address](#) | [Class List](#) | [Final Grades](#) | [Term Selection](#)]

RELEASE: 7.3

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E-Mail Address

- Once a student has been selected under ID Selection, one can view a student's e-mail addresses by clicking on E-Mail Address from the Advisor Menu page.

Select E-Mail Address to View

The MTSU campus email address will always be marked as "Preferred" for students and cannot be updated by a student.

The screenshot shows a Windows Internet Explorer browser window displaying the 'Select Student E-Mail Address to View' page. The browser's address bar shows the URL: http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlkosad.P_FacSelectEmailView. The page header features the Middle Tennessee State University logo and the slogan "When Tennessee's Best Choose a College ...". Below the header, there are tabs for "Personal Information" and "Faculty Services". A search bar is present with a "Go" button and links for "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Select Student E-Mail Address to View" and contains a section for "E-mail Addresses". This section lists two email addresses: "Campus Email" (gdp2c@mtsu.edu) marked as "Preferred", and "Personal Email" (gparker@mtsu.edu). At the bottom of the page, there are navigation links: "[Student Information | Student Address and Phones | Class List | Final Grades | Term Selection | Summary Class List]", the text "RELEASE: 7.3", and the logo for "powered by SUNGARD HIGHER EDUCATION". The Windows taskbar at the bottom shows several open applications, including "Banner TRNG ...", "Select Student ...", "WebMail for Ter...", "Oracle Develop...", and "Advisor_Proced...", along with the system clock showing 10:28 PM.

Schedule

- Once a student has been selected under ID Selection, one can view a student's schedule by clicking on Student Schedule.
- Plans are underway to develop a new link for a more concise, grid-type view for easy review and printing if needed.
- In addition to days, times, locations, etc., this schedule also provides the status which shows the day registered. The campus location is spelled out vs. just showing the code like it does on the Look Up Classes link. The instructor displays and can be clicked on to generate an email.

View Schedule

View Student Schedule - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlkfstu.P_FacStuSchd

View Student Schedule

Information for [Cody Thomas](#)

Current Schedule

Total Credit Hours: 12.000

Orientation to Art - ART 1030 - 002

Associated Term:	Fall Term 2007
CRN:	80356
Status:	**Registered** on Mar 14, 2007
Assigned Instructor:	
Grade Mode:	Standard Letter
Credits:	3.000
Level:	Undergraduate
Campus:	Middle Tennessee, Main Campus

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	10:20 am - 11:15 am	MWF	TODD BUILDING 204	Aug 27, 2007 - Dec 15, 2007	Lecture	TBA

Principles of Economics, Macroeconomics - ECON 2410 - 005

Associated Term:	Fall Term 2007
CRN:	82511
Status:	**Registered** on Mar 14, 2007

Done

Internet 100%

start Banner TRNG ... View Student S... WebMail for Ter... Oracle Develop... Advisor_Proced... 10:31 PM

Transcript

- Once a student has been selected under ID Selection, then one can view a student's Academic transcript by selecting the Transcript Level and/or Transcript Type and by clicking on Display Transcript.

At this time you will need to select the Undergraduate level to review a transcript which shows combined stats (undergraduate and developmental studies).

NOTE: If the student has a hold, it will give you an informational message; however, it will not prevent you from accessing the record.

Transcript Level and Transcript Type

Student Academic Transcript - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlkfrn.P_FacDispTran

Student Academic Transcript

Middle Tennessee State University
Murfreesboro, Tennessee
BLUE RAIDERS
"When Tennessee's Best Choose a College"

Personal Information Faculty Services

Search Go [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Select the transcript level and transcript type.

X This student has holds on their Academic Record.

Transcript Level: All Levels

Transcript Type: Advising-Unofficial Transcript

Display Transcript

RELEASE: 7.2

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- Below is an example of the Academic Transcript. On this Web page one can view Transfer Credit, Institution Credit, Transcript Totals, and Courses in Progress. The "R" column reflects repeats. (E = exclude; A = average; I = Include, and F = frozen.)
- "E" will exclude the grade from GPA and earned hours.
- "A" will include the grade in GPA, but exclude from earned hours. This will be reflected on excessive repeats.
- "I" will include in GPA and earned hours.
- "F" will include in GPA and earned hours. The "F" is used when you don't want a course to mark as a repeat. For example, a student might take 2 different literature courses at Motlow; however, both equate to ENGL 2020 at MTSU. An "F" will be used to prevent these courses from marking as a repeat.

Transcript

Student AcademicTranscript - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlftrn.P_ViewTran

Student AcademicTranscript

This is not an official transcript. Courses which are in progress may also be included on this transcript.

[Transfer Credit](#) [Institution Credit](#) [Transcript Totals](#) [Courses in Progress](#)

Transcript Data

STUDENT INFORMATION

Student Type: Readmitted

Curriculum Information

Current Program
Bachelor of Business Admin.

Program: BBA in Computer Info Systems

College: Business

Major and Department: Information Systems, Computer Information Systems

***Transcript type: Advising-Unofficial Transcript is NOT Official ***

TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-

01/06-05/06: Motlow State Cmty College

Subject	Course	Title	Grade	Credit Hours	Quality Points	R		
			Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term Combined:			0.000	0.000	0.000	0.000	0.0000	0.0000

Unofficial Transcript

Transcript Continued:

08/06-12/06: Motlow State Cmty College

Subject	Course	Title	Grade	Credit Hours	Quality Points	R		
			Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term Combined:			0.000	0.000	0.000	0.000	0.0000	0.0000

Unofficial Transcript

INSTITUTION CREDIT -Top-

Fall Term 2006

College: Business

Major: Accounting

Student Type: New Transfer

Academic Standing:

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R	CEU Contact Hours
ENGL	1010	UG	Expository Writing	C	3.000	0.0000	F	
			Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term Combined:			3.000	3.000	3.000	3.000	6.0000	2.0000
Cumulative Combined:			3.000	3.000	3.000	3.000	6.0000	2.0000

Unofficial Transcript

TRANSCRIPT TOTALS (UNDERGRADUATE) [-Top-](#)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	3.000	3.000	3.000	3.000	6.0000	2.0000
Total Transfer:	0.000	0.000	0.000	0.000	0.0000	0.0000
Overall:	3.000	3.000	3.000	3.000	6.0000	2.0000
	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Institution Combined:	3.000	3.000	3.000	3.000	6.0000	2.0000
Transfer Combined:	0.000	0.000	0.000	0.000	0.0000	0.0000
Overall Combined:	3.000	3.000	3.000	3.000	6.0000	2.0000

Unofficial Transcript

COURSES IN PROGRESS [-Top-](#)

Fall Term 2007

College:	Business
Major:	Information Systems
Student Type:	Readmitted

Subject	Course	Level	Title	Credit Hours
ART	1030	UG	Orientation to Art	3.000
ECON	2410	UG	Principles of Economics, Macroeconomics	3.000
ENGL	1010	UG	Expository Writing	3.000
THEA	1030	UG	Theatre Appreciation	3.000

Unofficial

If you want to print the transcript, hit the print icon at the top of the page or go to File-Print.



Registration History

- Once a student has been selected under ID Selection, then one can view a student's registration history by selecting Registration History. Because we are converting academic history and not registration history, the first term to display will be 200780 (Fall 2007).
- You can click on the Title in [blue](#) to drill down to more information such as day, time, location, etc.

Registration History

Registration History - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlkreg.p_fac_reg_hist

Registration History

Middle Tennessee State University
Murfreesboro, Tennessee **BLUE RAIDERS**
"When Tennessee's Best Choose a College"

Personal Information Faculty Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Registration History for Cody Thomas

i The following represents active as well as completed registrations. Withdrawn, dropped, and/or cancelled classes are also displayed. An asterisk preceding the final grade denotes that this grade will be displayed on your transcript.

Associated Term	CRN	Course	Course Title	Credits	Level	Status	Midterm Grade	Final Grade
Fall Term 2007	80356	ART 1030	Orientation to Art	3.000	Undergraduate	**Registered**	Mar 14, 2007	
Fall Term 2007	82511	ECON 2410	Principles of Economics, Macroeconomics	3.000	Undergraduate	**Registered**	Mar 14, 2007	
Fall Term 2007	85706	ENGL 1010	Expository Writing	3.000	Undergraduate	**Registered**	Mar 14, 2007	
Fall Term 2007	82556	THEA 1030	Theatre Appreciation	3.000	Undergraduate	**Registered**	Mar 14, 2007	

[[Active Registration](#) | [Look Up Classes](#) | [Academic Transcript](#)]

RELEASE: 6.0

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Done Internet 100%

start Banner TRNG ... Registration His... WebMail for Ter... Oracle Develop... Advisor_Proced... 10:37 PM

Test Scores

- Once a student has been selected under ID Selection, one can view a student's test scores by selecting Test Scores.
- Test scores can be used in Prerequisite checking and Registration Controls; therefore, many additional items have been added to test scores. For example, the following are setup as test scores:
 - ACT, SAT, COMPASS
 - GRE, GMAT, etc.
 - Major Field Test Scores
 - General Education Test Scores
 - Eligible for Honors
 - Admission to Teacher Education
 - Admission to Candidacy (Mass Comm, Business, etc.)
 - Selective Service

Test Scores

Test Scores - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwlktest.P_FacDispTest?term=200780&stupidm=1029325

Test Scores

This page lists the test scores for this student if the student is registered for the selected term.

Information for **Cody Thomas**

Test Scores

Test Description	Test Score	Date Taken
ACT English	32	Jan 01, 2006
ACT English	15	Jan 01, 2005
ACT Best English	32	Mar 14, 2007
ACT Math	32	Jan 01, 2006
ACT Math	15	Jan 01, 2005
ACT Best Math	32	Mar 14, 2007
ACT Reading	36	Jan 01, 2006
ACT Reading	15	Jan 01, 2005
ACT Best Reading	36	Mar 14, 2007
ACT Science Reasoning	36	Jan 01, 2006
ACT Science Reasoning	15	Jan 01, 2005
ACT Best Science Reasoning	36	Mar 14, 2007
ACT Composite	33	Jan 01, 2006
ACT Composite	15	Jan 01, 2005
ACT Best Composite	34	Mar 14, 2007
Qualifies for honors courses	Y	Jan 01, 2007
Selective Service	Y	Dec 15, 2006
Teacher Education	Y	Mar 14, 2007

[Return to Previous](#)

Done Internet 100% 10:52 PM

Holds

- Once a student has been selected under ID Selection, one can view a student's active holds by selecting View Holds.
- Certain holds prevent certain processes: registration, graduation, transcript requests, etc. Remember, the hold type is what also determines the control such as registration, transcript, grades, etc.
- Unless the Processes Affected column reads "Registration," a student should be able to register.
- **CRITICAL NOTE: A registration hold prevents dropping and adding classes.** Because of this, carefully consider should be given as to when to place a hold on a student's record. Be mindful of drop deadlines and what you are trying to accomplish with your hold.
- If the "To Date" is today or prior to, it will not display on self-service.
- If the "From Date" is after today, it will not display on self-service until that date arrives.
- Any amounts or reasons that you enter in INB will display on self-service. Be careful what you type and remember this because part of the student's educational record.

Holds

Middle Tennessee State University
Murfreesboro, Tennessee **BLUE RAIDERS**
"When Tennessee's Best Choose a College"

Personal Information Faculty Services

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

View Holds

Information for [Cody Thomas](#)

Please note that some holds are sensitive and may not display.

Administrative Holds

Hold Type	From Date	To Date	Amount	Reason	Originator	Processes Affected
Asst Director of Housing	Mar 07, 2007	Dec 31, 2099		never moved out	Regents Online Degree Program	Registration Transcripts
Liberal Arts HS Deficiency	Mar 07, 2007	Dec 31, 2099		Foreign Language	College of Liberal Arts	Registration
RODP HS Deficiency	Mar 07, 2007	Dec 31, 2099		person never returned an item	Coll of Cont Ed & Dist Learn	Registration
Business Office Hold	Mar 14, 2007	Dec 31, 2099	\$1,025.00	Owes next payment plan	Business Office	Registration Transcripts Grades Application

[Return to Previous](#)

[[ID Selection](#) | [Term Selection](#)]

RELEASE: 6.1 powered by

Done Internet 100%

start 6 Internet Explorer Advisor_Procedures-... 10:56 PM

Look Up Classes

- To view all course sections you will first be prompted to select a term.
- Once in Look Up Classes, you can select the desired subject(s) and/or Course Number to display all sections offered for that subject. In the example below, ENGL 1020 has been selected. Click on Class Search to display the sections offered.

Look Up Classes

Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, **but you must select at least one Subject**. To select all subjects, select first subject hold down the shift key and select last subject--all subjects will be selected. Select Class Search. You may narrow your search by including course number, instructional method for distance learning courses, part-of-term for RODP courses, or attribute type to search by general education blocks, interdisciplinary courses, learning communities, honors, and study abroad courses, etc.

Subject: Engineering Technology
English (MTSU and RODP)
Environmental Science and Tech

Course Number: 1020

Title:

Schedule Type: All
Clerkship
Clinical

Instructional Method: All
Clinicals
Cmptr Based Interactive Media

Credit Range: hours to hours

Campus: All
Middle Tennessee, Main Campus

Course Level: All
Graduate
Undergraduate

Part of Term: All
Non-date based classes only
Full Term

Instructor: All
Abolins, Mark J
Adam, Nathan E

Session:

Attribute Type: All
African American Studies
Aging Studies

Look Up Classes - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwskfcls.P_GetCrse

Look Up Classes

Select the box in front of the CRN in the **Select** column and choose Register or Add to Worksheet. If there is not a box in the column, a code may display as described below. If there is nothing in the column, the student is already registered in the course.

C - closed class
 NR - No registration currently available on the web
 SR - student restriction due to holds, assigned registration time, academic standing (suspension), and/or not admitted for the term.

All courses are on MTSU's main campus if the **CMP** (campus) code equals 24M. [Click here for a list of other off-campus locations.](#)

Note in the **SEC** (section) column, the section number may begin with an alpha character to identify the course as one of the following: D-Distance Learning, H-Honors, E-EXL, I-International Students Only, L-Learning Community, S-Study Abroad, K-Prescribed Courses and R-RODP Courses.

Sections Found

English (MTSU and RODP)

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	86133	ENGL	1020	0	24M	3.000	Research and Argumentative Writing	TBA		99	0	99	0	0	0	TBA	08/27-12/15	TBA	Gen Ed - Communication Block
<input checked="" type="checkbox"/>	85323	ENGL	1020	001	24M	3.000	Research and Argumentative Writing	MWF	06:50 am-07:45 am	23	3	20	0	0	0	TBA	08/27-12/15	PH 315	Gen Ed - Communication Block
<input type="checkbox"/>	85324	ENGL	1020	002	24M	3.000	Research and Argumentative Writing	MWF	08:00 am-08:55 am	25	0	25	0	0	0	TBA	08/27-12/15	PH 305	Gen Ed - Communication Block
<input type="checkbox"/>	85325	ENGL	1020	003	24M	3.000	Research and Argumentative Writing	MWF	08:00 am-08:55 am	25	3	22	0	0	0	Allison M. Boldt (P)	08/27-12/15	PH 307	Gen Ed - Communication Block
<input type="checkbox"/>	85326	ENGL	1020	004	24M	3.000	Research and Argumentative Writing	MWF	08:00 am-08:55 am	25	1	24	0	0	0	Robert L. Lawrence (P)	08/27-12/15	PH 308	Gen Ed - Communication Block

Done Internet 100%

start 6 Internet Explorer Advisor Procedures - ... 4:48 AM

By clicking on the CRN, you can drill down to the Class Schedule Listing page for more details such as memo notes and a link to catalog description.

Class Schedule Listing - Windows Internet Explorer

http://mtsu65.mtsu.edu:9020/pls/TRNG/bwkschd.p_disp_listcrse?term_in=200780&subj_in=ENGL&crse_in=1020&crn_in=8

Middle Tennessee State University
 Murfreesboro, Tennessee **BLUE RAIDERS**
 "When Tennessee's Best Choose a College ..."

Search [SITE MAP](#) [HELP](#) [EXIT](#)

Class Schedule Listing

Sections Found

[Research and Argumentative Writing - 85323 - ENGL 1020 - 001](#)

Associated Term: Fall Term 2007
Registration Dates: Nov 13, 2006 to Apr 30, 2007
Levels: Undergraduate
Attributes: Gen Ed - Communication Block

Middle Tennessee, Main Campus Campus
 Lecture Schedule Type
 Conventional Methodology Instructional Method
 3.000 Credits
[View Catalog Entry](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	6:50 am - 7:45 am	MWF	PECK HALL 315	Aug 27, 2007 - Dec 15, 2007	Lecture	TBA

[Return to Previous](#)

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Done Internet 100% 4:50 AM

By clicking on the class title-CRN-subject/number/section line, you can drill down to the Detailed Class information page, which shows registration controls and prerequisites and current enrollment.

Detailed Class Information

[Click here](#) to view a description of codes used to denote candidacy, honors eligibility, and teacher education.

Detailed Class Information

Research and Argumentative Writing - 85323 - ENGL 1020 - 001

Associated Term: Fall Term 2007
Levels: Undergraduate

Middle Tennessee, Main Campus Campus
Lecture Schedule Type
Conventional Methodology Instructional Method
3.000 Credits
[View Catalog Entry](#)

Registration Availability

	Capacity	Actual	Remaining
Seats	23	3	20
Waitlist Seats	0	0	0

Prerequisites:
ENGL 1020

General Requirements:
(Course or Test: ENGL 1010
Minimum Grade of C-
May not be taken concurrently.)

[Return to Previous](#) [New Search](#)

RELEASE: 7.2

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Done Internet 100% 4:51 AM

By clicking on the View Catalog Entry link, you can drill down to the catalog description.

The screenshot shows a Windows Internet Explorer browser window displaying the Middle Tennessee State University (MTSU) catalog entry for ENGL 1020. The browser's address bar shows the URL: http://mtsu65.mtsu.edu:9020/pls/TRNG/bwckctlg.p_display_courses?term_in=200780&one_subj=ENGL&sel_crse_strt=1020. The browser's title bar reads "Catalog Entries - Windows Internet Explorer".

The website header features the MTSU logo and the slogan "When Tennessee's Best Choose a College ...". Below the header is a search bar with a "Go" button and navigation links for "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT".

The main content area is titled "Catalog Entries" and includes an information icon and the instruction: "Select the Course Number to get further detail on the course. Select Schedule Type to find available classes for the course." Below this is a section for "ENGL 1020 - Research and Argumentative Writing".

The course description for ENGL 1020 includes the following text:
Prerequisite: ENGL 1010. The second General Education English course. Emphasis on analytic and argumentative writing and on locating, organizing, and using library resource materials in the writing. Minimum grade of C- required for credit.
3.000 Credit Hours

Course details listed include:
Levels: Undergraduate
Schedule Types: Lecture
Liberal Arts College
English Department

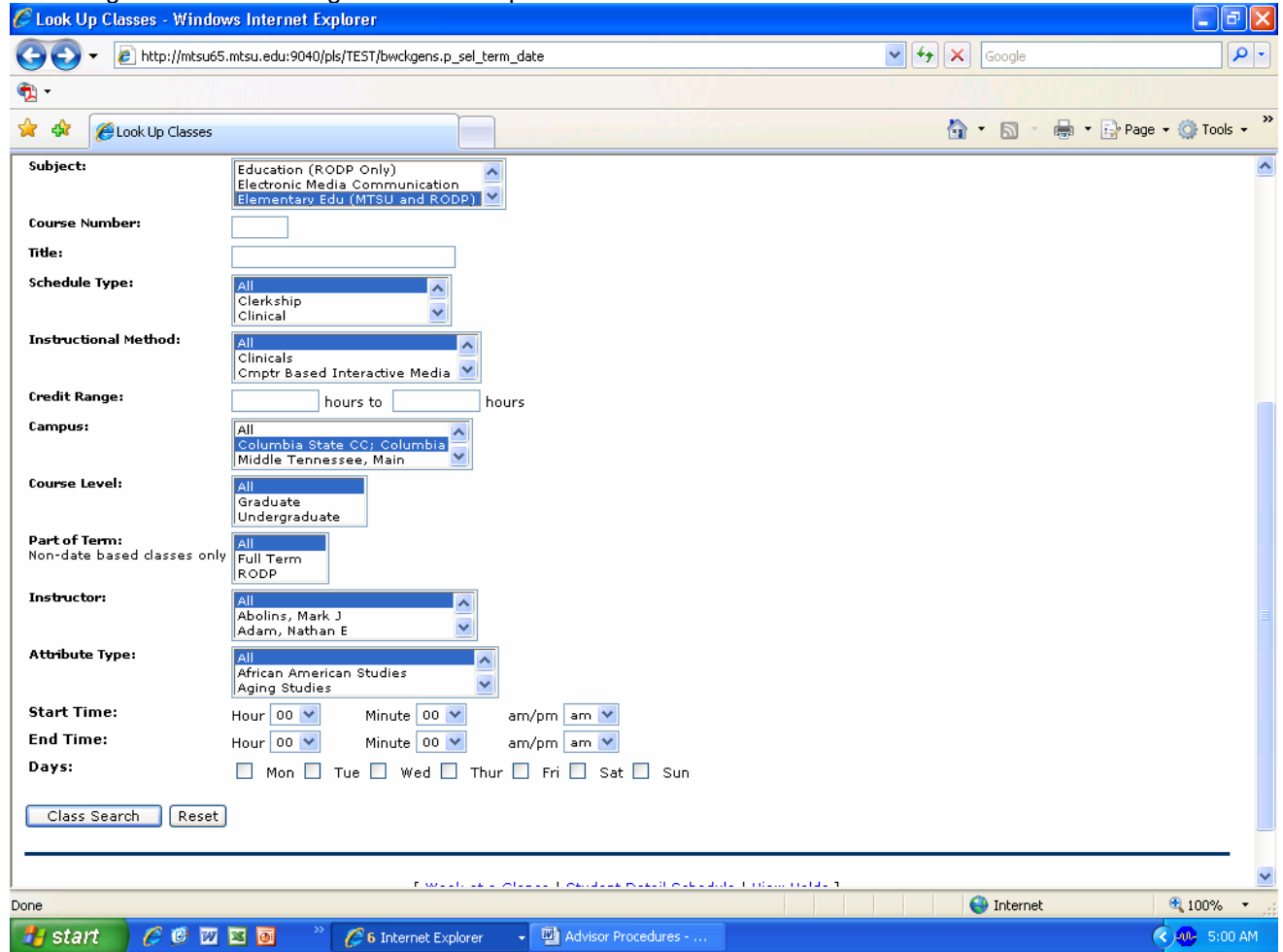
Course Attributes:
Gen Ed - Communication Block

At the bottom of the course section, there are links for "Return to Previous" and "New Search".

The footer of the page displays "RELEASE: 7.2" and "powered by SUNGARD HIGHER EDUCATION".

The browser's status bar at the bottom shows "Done", "Internet", "100%", and the system tray with the time "4:52 AM".

To perform additional searches with varying criteria, read the instructions at the top of the web page. Following is a search looking for an off-campus course.



Look Up Classes - Windows Internet Explorer

http://mtsu65.mtsu.edu:9040/pls/TEST/bwskfcls.P_GetCrse

Look Up Classes

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes

M03030391 One T. Advisor
Fall Term 2007
Mar 15, 2007 05:04 am

Select the box in front of the CRN in the **Select** column and choose Register or Add to Worksheet. If there is not a box in the column, a code may display as described below. If there is nothing in the column, the student is already registered in the course.

C - closed class
NR - No registration currently available on the web
SR - student restriction due to holds, assigned registration time, academic standing (suspension), and/or not admitted for the term.

All courses are on MTSU's main campus if the **CMP** (campus) code equals 24M. [Click here for a list of other off-campus locations.](#)

Note in the **SEC** (section) column, the section number may begin with an alpha character to identify the course as one of the following: D-Distance Learning, H-Honors, E-EXL, I-International Students Only, L-Learning Community, S-Study Abroad, K-Prescribed Courses and R-RODP Courses.

Sections Found

Elementary Edu (MTSU and RODP)

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	82409	ELED	3050	008	M02	3.000	Creating Learning Environments K-6	M	08:30 am-11:30 am	24	0	24	TBA	08/27-12/15	OFF CAMPUS	
<input type="checkbox"/>	82425	ELED	4050	002	M02	2.000	Classroom Assessment	T	11:15 am-01:15 pm	21	0	21	TBA	08/27-12/15	OFF CAMPUS	
<input type="checkbox"/>	82638	ELED	4350	004	M02	3.000	Theory to Practice	T	08:00 am-12:15 pm	24	0	24	TBA	08/27-12/15	OFF CAMPUS	
<input type="checkbox"/>								R	08:00 am-12:15 pm				TBA	08/27-12/15	OFF CAMPUS	

Class Search

RELEASE: 7.1.0.1

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Done Internet 100%

start Internet Explorer Advisor Procedures - ... 5:05 AM

Following is a search for Experiential Learning (EXL) utilizing attributes.

Look Up Classes - Windows Internet Explorer

http://mts65.mtsu.edu:9040/pls/TEST/bwckgens.p_sel_term_date

Look Up Classes

You may narrow your search by including course number, instructional method for distance learning courses, part-of-term for RODP courses, or attribute type to search by general education blocks, interdisciplinary courses, learning communities, honors, and study abroad courses, etc.

Subject: Library Service
Management (MTSU and RODP)
Manufacturing Eng Tech (RODP)

Course Number:

Title:

Schedule Type: All
Clerkship
Clinical

Instructional Method: All
Clinicals
Cmptr Based Interactive Media

Credit Range: hours to hours

Campus: All
Columbia State CC; Columbia
Middle Tennessee, Main

Course Level: All
Graduate
Undergraduate

Part of Term: All
Non-date based classes only
Full Term
RODP

Instructor: All
Abolins, Mark J
Adam, Nathan E

Attribute Type: Aging Studies
Experiential Learning
Gen Ed - Communication Block

Start Time: Hour Minute am/pm

End Time: Hour Minute am/pm

Days: Mon Tue Wed Thur Fri Sat Sun

Class Search Reset

Done Internet 100%

start 8 Internet Explorer Advisor Procedures - ... 5:40 AM

Look Up Classes Search by Criteria

Look Up Classes - Windows Internet Explorer

http://mtsu65.mtsu.edu:9040/pls/TEST/bwskfcls.P_GetCrse

Look Up Classes

Personal Information Faculty Services

Search Go RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes The T. Advisor
Fall Term 2007
Mar 15, 2007 05:40 am

i Select the box in front of the CRN in the **Select** column and choose Register or Add to Worksheet. If there is not a box in the column, a code may display as described below. If there is nothing in the column, the student is already registered in the course.

C - closed class
 NR - No registration currently available on the web
 SR - student restriction due to holds, assigned registration time, academic standing (suspension), and/or not admitted for the term.

All courses are on MTSU's main campus if the **CMP** (campus) code equals 24M. [Click here for a list of other off-campus locations.](#)

Note in the **SEC** (section) column, the section number may begin with an alpha character to identify the course as one of the following: D-Distance Learning, H-Honors, E-EXL, I-International Students Only, L-Learning Community, S-Study Abroad, K-Prescribed Courses and R-RODP Courses.

Sections Found

Management (MTSU and RODP)

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	82958	MGMT	3940	E01	24M	3.000	Business Ethics	TR	08:00 am-09:25 am	30	0	30	TBA	08/27-12/15	BAS S264	Experiential Learning
<input type="checkbox"/>	82961	MGMT	3940	E02	24M	3.000	Business Ethics	TR	09:40 am-11:05 am	30	0	30	TBA	08/27-12/15	BAS S264	Experiential Learning
<input type="checkbox"/>	83000	MGMT	4950	E01	24M	3.000	Management Internship		TBA	10	0	10	TBA	08/27-12/15	TBA TBA	Experiential Learning

Class Search

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Done Internet 100%

start Internet Explorer Advisor Procedures - ... 5:41 AM

Class Schedule Search

- To view all class sections, you will first be prompted to select a term.
- Once in Class Schedule Search, you can select the desired subject(s) and/or Course Number to display all sections offered for that subject. In the example below, HIST 2030 has been selected. Click on Class Search to display the sections offered.

Look Up Classes - Windows Internet Explorer

http://mtsu65.mtsu.edu:9040/pls/TEST/bwckgens.p_sel_term_date

You may narrow your search by including course number, instructional method for distance learning courses, part-of-term for KODP courses, or attribute type to search by general education blocks, interdisciplinary courses, learning communities, honors, and study abroad courses, etc.

Subject: Hebrew
History (MTSU and RODP)
Human Per and Sports Sci(RODP)

Course Number: 2030

Title:

Schedule Type: All
Clerkship
Clinical

Instructional Method: All
Clinicals
Cmptr Based Interactive Media

Credit Range: hours to hours

Campus: All
Columbia State CC; Columbia
Middle Tennessee, Main

Course Level: All
Graduate
Undergraduate

Part of Term: All
Non-date based classes only
Full Term
RODP

Instructor: All
Abolins, Mark J
Adam, Nathan E

Attribute Type: Aging Studies
Experiential Learning
Gen Ed - Communication Block

Start Time: Hour 00 Minute 00 am/pm am

End Time: Hour 00 Minute 00 am/pm am

Days: Mon Tue Wed Thur Fri Sat Sun

Class Search Reset

Done Internet 100%

start Internet Explorer Advisor Procedures - ... 5:44 AM

Search results are shown below. As in the Look Up Classes procedure, you can click on the title-CRN-subject/number/section line to drill down for more information.

Class Schedule Listing

The screenshot shows a web browser window titled "Class Schedule Listing - Windows Internet Explorer". The address bar contains the URL: http://mts65.mtsu.edu:9040/pls/TEST/bwckschd.p_get_crse_unsec. The browser displays a page with the following content:

Class Schedule

Sections Found

Tennessee History - 81673 - HIST 2030 - 001

Associated Term: Fall Term 2007
Registration Dates: Jan 26, 2007 to Apr 20, 2008
Levels: Undergraduate
Attributes: Gen Ed - History Block

Middle Tennessee, Main Campus
 Lecture Schedule Type
 Conventional Methodology Instructional Method
 3.000 Credits
[View Catalog Entry](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	8:00 am - 8:55 am	MWF	PECK HALL 220	Aug 27, 2007 - Dec 15, 2007	Lecture	TBA

Tennessee History - 81674 - HIST 2030 - 002

Associated Term: Fall Term 2007
Registration Dates: Jan 26, 2007 to Apr 20, 2008
Levels: Undergraduate
Attributes: Gen Ed - History Block
Instructors: Fred P Colvin (P)

Middle Tennessee, Main Campus
 Lecture Schedule Type
 Conventional Methodology Instructional Method
 3.000 Credits
[View Catalog Entry](#)

The browser's taskbar shows the Start button, several application icons, and the Internet Explorer window. The system tray displays the time as 5:46 AM.

Advisor Self Service Cheat Sheet - Advisors

Advisor Menu

Term Selection - Select the academic term, Fall, Spring or Summer/year

ID Selection – Find a student - by ID or name search

Advisee Listing – List of your advisees assigned to you

- Gives link to view student's current student facts
- Gives link to view student's holds
- Gives link to view student's transcript
- Gives link to view student's test scores

Address and Phones – self explanatory

Current Student Facts - Basic info on a student: includes major, class status, advisor, whether or not the student is registered for the “selected term” and the first term attended, etc.

Degree Evaluation – degree audit (not yet available)

E-mail Address – self explanatory

Holds – Shows holds and other details. **Remember a hold prevent adding and dropping!**

Registration History – course registration history – shows classes and dates registered/withdrawn, etc.

Schedule – schedule for current term – with times

Test Scores – ACT scores, candidacy, Honors, teacher education, etc.

Transcript – self explanatory