Tax Internship- *Part-Time* (Spring 2018)- J. Clint Finch, CPA, PLLC

Join the team of J. Clint Finch, CPA, PLLC for an upcoming internship this Spring 2018. As part of the firm, you will be able to take what you have learned in the classroom and apply it to real life situations. This experience will not only look great on a resume but also help you get a better feel for the direction you want to pursue going forward in your career as a result of working with a smaller firm and getting to experience first-hand a wide variety of tasks.

J. Clint Finch, CPA, PLLC is a growing certified public accounting firm based in middle Tennessee that provides tax, bookkeeping, consulting, and varied range of other services to its clients. The firm has grown its reputation by providing top notch customer service and serving its clients well. J. Clint Finch, CPA has also received world renown author, speaker, and radio host Dave Ramsey’s recommendation as a trusted *Endorsed Local Provider* for Tax and Accounting for Dave Ramsey’s listeners and followers in middle Tennessee.

**Interesting fact about the Firm:** Clint Finch, the managing member of J. Clint Finch, CPA, PLLC, also went through the college internship process here in Nashville and completed internships with accounting firms prior to beginning his full-time career. He understands the importance of getting the right internship and the path to success.

**Job Description:**
You will be involved with the following day to day activities:

- Interaction with clients
- Individual and business tax return preparation
- State tax return preparation
- Payroll and various other filing requirement preparation
- Bookkeeping assistance
- Researching and resolving technical issues
- Administrative tasks, scheduling and paperless implementation

**Required Skills:**

- Dedicated to teamwork
- Accounting Student who has completed their Federal Taxation Classes
- 3.0 GPA or above
- Strong computer skills and able to work in paperless environment
- Able to effectively communicate, multi-task and work independently

**Details Concerning Hours and Compensation (Potential for flexibility):**

- Internship will start mid-January and will last through April 2018
- Part-Time – Potential for flexibility based on class schedule (approx. 24 hours/week)
- Competitive compensation will be based on experience

**Contact Information (Please email resumes or questions to email below):**

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