Accounting Internship – Fall 2018

Parks & Berry CPAs, PC has an Intern position available for the fall of 2018. This positions offer hands-on experience to apply what you have learned in the classroom to actual assistance with tax preparation, audits, and other accounting engagements.

Job Description

- Organizing and scanning client information
- Entering client information for completion of individual and business tax returns
- Review and organizing audit documents
- Researching and assisting with specific technical issues

Qualifications

- Upper-level Accounting Major
- Completed Federal Taxation class (preferred but not essential)
- 3.0 GPA or above
- Strong computer skills including the use of Excel
- Ability to work independently
- Ability to communicate effectively
- Have a professional attitude and presence

This is a paid position that requires a minimum of 16 hours per week, but can offer up to 40 hours during peak periods. Times are flexible based on school schedule. The internship starts in September and lasts through December. We also offer a Tax and Summer Audit Internship that the right person could transition to from this internship.

Please direct resume and questions to: joel@parksberry CPA.com