[Accounting Intern (2017)]

- Location: Nashville, TN
- Industry: Non-Profit - Non-Government Organizations
- Working hours: 20 ~ 35 hours/week, flexible based on student’s course schedule
- Job Function:
  - Assist to process Health Reimbursement Arrangement
  - Follow procedures for creating and updating accounting records
  - Document imaging
  - General accounting functions / administrative tasks
  - Other general duties as assigned
- Payment: $12.00 ~ $15.00 / hour based on experience

If you are interested in, please email your resume to jlee@uswbenefitfunds.com.