

## **Final Employer Evaluation of Intern**

Department of Accounting		Jennings A. Jones Col	lege of Business
Student's Name	Semester	Date	
Employer			
Supervisor			
Please print		Supervisor's Signature	

## (Employers may also attach their own evaluation form or attach an additional page.)

1. Please evaluate the student on the following scales in comparison to other similarly assigned students or personnel, OR with respect to achievement of objectives.

		Poor		Marginal	Average	Good	Excellent
A.	Interpersonal relations	Not well accepted	1	2	3	4	5 Highly cooperative
B.	Kept agreements	Slow	1	2	3	4	5 Very timely
C.	Judgment	Poor	1	2	3	4	5 Mature
D.	Dependability	Careless	1	2	3	4	5 Highly reliable
E.	Learning ability	Slow	1	2	3	4	5 Rapid
F.	Quality of work	Poor	1	2	3	4	5 Excellent
G.	Punctuality	Irregular	1	2	3	4	5 Regular
H.	Ability to teach others	Poor	1	2	3	4	5 Excellent
I.	Oral communication skills	Poor	1	2	3	4	5 Articulate
J.	Written communication skills	Poor	1	2	3	4	5 Clear writing style
K.	Listening skills	Poor	1	2	3	4	5 Excellent
L.	Creative problem solving	Poor	1	2	3	4	5 Excellent
M.	Knowledge/Skills	Inadequate	1	2	3	4	5 Excellent
N.	Knowledge of technology	Inadequate	1	2	3	4	5 Excellent
O.	Self-management/initiative	Poor	1	2	3	4	5 Excellent
P.	Attitude	Poor	1	2	3	4	5 Excellent
Q.	Overall performance	Unsatisfactory	1	2	3	4	5 Outstanding



2.	Briefly relate this student's strong and/or weak work habits.
3.	Would you recommend that this student pursue a career related to this experience, and if so, what additional recommendations would you make to better prepare the student for such a career?
4.	What special problems affected this student's performance of objectives, such as inappropriate timing of the experience, deficiencies in the student's training, interaction with the college, etc?
5.	Based on my knowledge of this student's performance, I feel this student deserves a grade of (choose one):
	Has this evaluation been discussed with the student? Yes No  Other comments:

Please return this evaluation form directly to:
Dr. Kim Honaker, Department of Accounting, MTSU Box 50, Murfreesboro, TN 37132
Please do <u>not</u> give the form to the student.