

Department of Accounting
MTSU P.O. Box 50
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To: Spring 2010 Intermediate I Students
From: Jeffrey L. Hamm, Department Chair
Date: November 9, 2009
Re: Intermediate I (ACTG 3110) entrance requirement

We are making efforts to ensure that our accounting majors have the appropriate skills and knowledge to succeed in our program. Our professors have noticed significant variability in students' knowledge and level of preparedness for Intermediate I, the first course for accounting majors. As specified in the MTSU undergraduate catalog, students enrolling in Intermediate I must achieve a passing grade on a departmental admission exam. Through this requirement, we hope to ensure that students are adequately prepared for Intermediate I.

A score of 70% or higher on the Intermediate Readiness Exam qualifies as a passing grade and fulfills the entrance requirement. A student who does not score 70% or higher on the Intermediate Readiness Exam can still meet the entrance requirement by successfully completing ALEKS[®] for The Accounting Cycle by the deadline indicated in this letter. A student enrolled in Intermediate I during Spring 2010 semester must take the Intermediate Readiness Exam, unless he/she met the entrance requirement as part of the Intermediate I curriculum during Fall 2009 semester.

The exam may be taken only one time between Tuesday, December 1, 2009 and Wednesday, January 13, 2010. Registration to sit for the exam is not required. The exam will be administered by the MTSU Department of Accounting and **a photo ID must be presented at the time of the exam.** Exam dates are as follows:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, December 1, 2009	6:00 – 7:00 p.m.	BAS S309
Thursday, December 10, 2009	12:00 – 1:00 p.m.	BAS S260
Wednesday, January 13, 2010	10:00 – 11:00 a.m.	BAS S260
Wednesday, January 13, 2010	6:00 – 7:00 p.m.	BAS S260

Topics from traditional Principles of Accounting I courses are weighted heavily. Managerial accounting topics will not be covered on the exam. A topical index is available on the Department of Accounting website at http://www.mtsu.edu/accounting/docs/IRE_Study_Guide.pdf



A student who is required to complete ALEKS® for The Accounting Cycle in order to meet the entrance requirement - because a score of 70% or higher was not achieved on the Intermediate Readiness Exam - will be provided an access code for ALEKS® upon request. ALEKS® is an interactive online learning system that assesses a student's beginning knowledge level and then offers instruction, based on the assessment, to bring the student to the appropriate knowledge level. The time requirement to complete the online module ranges from approximately five hours to 30 hours, depending on the results of the initial knowledge level assessment. ALEKS® for The Accounting Cycle must be completed by **11:59 p.m. on Wednesday, January 27, 2010, to meet the entrance requirement for Spring 2010 semester.**

A student who does not successfully complete the entrance requirement by 11:59 p.m. on Wednesday, January 27, 2010, will be given the option of withdrawing from the course for the semester or remaining in Intermediate I for the duration of the semester and receiving a semester grade of F. In the event that a student chooses to remain enrolled in Intermediate I after failing to meet the entrance requirement by the deadline of 11:59 p.m. on Wednesday, January 27, 2010, no assignments or tests will be graded from that point forward. Completion of the entrance requirement for enrollment in Intermediate I during Spring 2010 semester will be valid through the next term of enrollment, but not later than Fall 2010 semester.

Please contact Rebecca Foote with any questions you have regarding the Intermediate I entrance requirement. Her contact information is listed below.

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