

Academic Support Center

Advising 411

Volume 1, Issue 2

Fall 2008



CONTACTS

Academic Support Center

- KCU 324
- 615-898-2339

Records Office

- CAB 102
- 615-898-2600

Scheduling Center

- JUB 123
- 615-898-5800

Financial Aid

- CAB 212
- 615-898-2830

Withdrawal Office

- CAB 205-D
- 615-8982808

Bursar's Office

- CAB 103
- Student Accounts
898-898-2167
- Holds
615-898-2761



The Academic Support Center has moved to the McFarland Building from the Keathley University Center (KUC) 324. The ASC serves undeclared students and students with prescribed courses. McFarland is located on MTSU Blvd across from Jim Cummings Hall. We are open M-F from 7:30 a.m. – 5:30 p.m.

Spring 2009 Priority Registration November 10-21

URGENT!

Priority Registration is your first opportunity to register for classes through RaiderNet. Your registration date and time is based on your total number of **completed** credits (including Transfer and Advanced Placement credits, but **not** credits for which you are currently registered). Please refer to the following link for your date and time:
<http://www.mtsu.edu/~records/regtime.htm>.

If you are a Undeclared student or have a ACT prescribed requirement you will have an advising **hold** on your account. This hold will **prevent** you from registering for the Spring 2009 semester. It is set as a reminder of the importance of advising in course selection. Please call 615-898-2339 to schedule an appointment to meet with your academic advisor for spring advisement and to have the hold removed.



Advising Note
Don't wait till the last minute to meet with your academic advisor for spring advising. **Call today to make an appointment!**

How to Prepare for your Academic Advising

Being well prepared for your academic advising appointment can be helpful to both you and your academic advisor. At certain times of the year, it may be difficult to get an appointment with your academic advisor at a moment's notice. That's why it's important to be prepared for your academic advising appointment so that you get the most out of the appointment and have all of your questions answered at one time. Here are a

few suggestions to help you better prepare for a meeting with your academic advisor.

DO:

- Show up on time for your advising appointment.
- Have a list prepared of the courses that you would like to take or think you may need to take for your degree.

- Call to cancel your appointment well in advance if you are unable to make it so another student may take your appointment time.

DON'T:

- Leave your course selection entirely up to your advisor. What may be interesting to your advisor may not be interesting to you.

Who is my Academic Support Center Advisor?

ASC Freshmen Advisors

Undeclared and Academic Enrichment students with **less** than 30 earned credit hours.

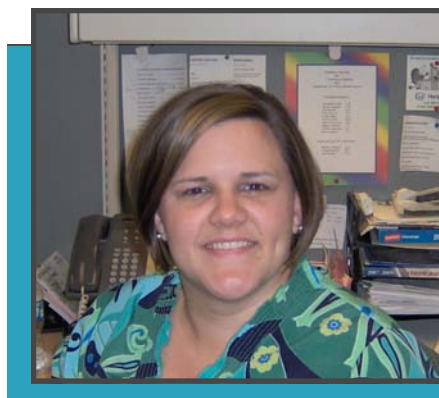
A-B	<u>Latonda Knight</u>
C-D	<u>Horace Stogner</u>
E-G	<u>Jon Scarlett</u>
H-I	<u>Erin Conroy</u>
J-L	<u>Luther Buie</u>
M-O	<u>Becca Seul</u>
P-R	<u>Tyler Henson</u>
S	<u>Hillary Robson</u>
T-U	<u>Mark Templeton</u>
V-Z	<u>Heather Arrington</u>

ASC Beyond 30 Advisors

Undeclared and Academic Enrichment students with **more** than 30 earned credit hours.

A-G	<u>Barbara Hensley</u>
H-N	<u>Carla Hatfield</u>
O-Z	<u>Joe Tucibat</u>

Welcome New Advisor Heather Arrington **V-Z**



I am originally from Durham, NC and got both of my degrees in NC. I have a BA in Speech Communication from Meredith College and an MA from Appalachian State University in College Student Development. I love working with college students and having a positive impact on their college careers. As your advisor you can expect me to care about how you are doing all around. I will always go above and beyond to get you the best information available. In my spare time I enjoy spending time with my husband and daughter Grace as well as shopping, baking and scrapbooking.

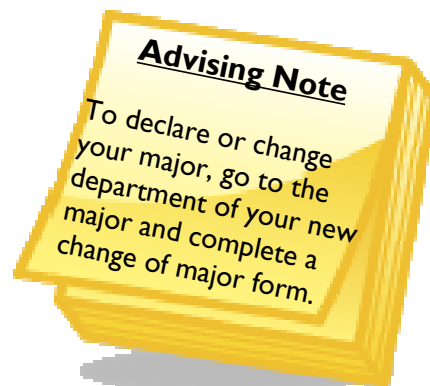
Majoring in Procrastination?

Maybe you're thinking; I'll figure out my major over the summer, when I'm not busy and stressed out. Seems like a good idea. So, what is your plan? How will you do it. Here are a few ideas to get you started....

1. Get online—Here are a few of our favorite exploration websites:
 - [Occupational Outlook Handbook](#)
 - [What Can I Do With This Major](#)
 - [MTSU Career & Employment Center](#)
2. Complete the [Focus](#) self assessment. The Focus assessment takes you through five different

phases examining your work interest, values, skills, personality and leisure interest. By identifying the activities that are at the top of your list in these areas, you can find career options that complement your personality.

3. Informational Interviews—actually talk to people in the careers that interest you. Stop into Career Services (KUC 328) to get some connections and tips.
3. Job Shadow—see what a “day in the life of” is really like!
4. Volunteer—exposure to and experience in your field of interest can help you decide and build your resume.



Upcoming Fairs

The Career Development Center will be hosting its annual:

Majors Fair

Thursday, November 13, 2008

11 a.m.-1 p.m.

KUC 2nd Floor Lobby Area

What is it?

The Majors Fair is a forum where students may be counseled on their academic direction and career options based on their prospective major focus.

Why should I attend?

The goal at this event is to educate students to begin career exploration early.

Career Development Week

BET ON




YOU




Career Development Week  November 10 - 14, 2008

See a [calendar of events](#) and [plan your schedule for the week](#):

Free Tutoring Services

MIDDLE TENNESSEE STATE UNIVERSITY
"COMMITTED TO YOUR ACADEMIC SUCCESS"

University Writing Center 		
(Times subject to change)		
Mon-Thur	8:00 am-6:00 pm	PH 325
Friday	8:00 am-3:00 pm	PH 325
Saturday	10:00 am-1:00 pm	PH 325
University Speaking & Writing Center		
(Times subject to change)		
Tues- Thur	8:00 am-4:00 pm	Ezell Hall 119
Writing Center Computer Labs		
Mon-Thur	8:00 am-5:00 pm	PH 326
Friday	8:00 am-3:00 pm	PH 326
Academic Enrichment Math Lab		
1010K & 1710K	8:00 am-7:00 pm	SAG 202
Mon-Thur		
1000K & 0990	8:00 am-1:00 pm	SAG 202
Friday		

Foreign Languages Lab  		
Mon-Thur	8:00 am-8:00 pm	BDA 303A
Friday	8:00 am-4:00 pm	BDA 3030A
Psychology Tutor		
JH 111		
Check with Dept for Days & Times 898-2706		
Math Help Lab: Offers tutoring in Math <u>1010, 1410, 1420, 1530, 1630, 1710</u>		
Mon-Thur	9:00 am-4:30 pm	KOM 204
Friday	9:00 am-3:00 pm	KOM 204
Math Tutoring Lab: Offers tutoring in <u>Math, 1720, 1730, 1810, 1910, 1920 and 3110</u>		
Mon-Thur	9:00 am-4:30 pm	KOM 252
Friday	9:00 am-3:00 pm	KOM 252
Chemistry Tutoring 		
DSB 224		
Mon	10:30 am-12:00 pm 12:30 am -2:00 pm	DSB 224
Tues	8:00 am-12:30 pm 2:00 pm-3:00 pm	DSB 224
Wed	10:00 am-11:00 am 12:00 pm-2:00 pm	DSB 224
Thur	8:00 am-12:00 pm 12:30 pm-1:30 pm	DSB 224
Fri	10:00 am-11:00 am 12:00 pm-2:30 pm	DSB 224



McFarland
 Open M-F 7:30 am-5:30 pm
 Phone: 615-898-2339
 Fax: 615-904-8423

ACADEMIC

Committed to your academic success!

We're on the web
[www.mtsu.edu/
 ~advising](http://www.mtsu.edu/~advising)