ORDER OF BUSINESS

I. Call to Order

II. Roll Call

III. Statement of Necessity

IV. Remarks by Board Chairperson / President

V. Permanent Appointment of the University Provost (Action) ......................... Tab 1

VI. Capital Outlay Project Submittal (Action) ...................................................... Tab 2

VII. Other Business
Permanent Appointment of the University Provost
MEETING: Finance and Personnel Committee

SUBJECT: Permanent Appointment of the University Provost

DATE: August 30, 2017

PRESENTER: Alan Thomas

ACTION REQUIRED: Roll Call Vote

STAFF RECOMMENDATION: Approval

BACKGROUND INFORMATION:

Policy 808 – Compensation Reporting and Approvals – requires the appointment and salary recommendation of Vice Presidents or other executives reporting directly to the President be approved by the Board of Trustees.

The attached recommendation to permanently appoint Dr. Mark Byrnes, Interim University Provost, as well as the salary request included, falls under this approval requirement and is therefore being presented to the Finance and Personnel Committee.
To: Mr. Steve Smith, Chairman, and Middle Tennessee State University Board of Trustees  
Mr. Joey Jacobs, Committee Chairman of the Finance and Personnel Committee

From: Sidney A. McPhee  
President

Subject: Permanent Appointment of the University Provost

Date: August 16, 2017

I wish to recommend to the Board the appointment of Dr. Mark Byrnes as the permanent University Provost at Middle Tennessee State University.

Dr. Byrnes has served as the interim University Provost since April 2016, and has become an invaluable member of the executive team at MTSU. Prior to his interim appointment, Mark served nearly 30 years in the higher education, beginning his work in the classroom and progressing as a department chairman, associate dean, dean, and now interim provost. In his interim capacity, he has been instrumental in leading the academic departments including the hiring of faculty and academic administrators, ensuring the quality of our academic programs and overseeing the addition of new programs, managing the fiscal resources allocated to the Division of the Provost, as well as providing support for the offices of student success, international affairs, and institutional effectiveness. Mark is a seasoned academician and administrator and has proven himself to be critical to the University and its stability and momentum.

Dr. Mark Byrnes is a Middle Tennessee native and is well respected in this community. Dr. Byrnes was elected and served two terms on the Rutherford County Board of Education. During that time, he served as chairman for four years and vice chairman for three. He has also served as president of the Tennessee Political Science Association and of the MTSU chapters of the American Association of University Professors and the Honor Society of Phi Kappa Phi. In 1983, Mark graduated from Middle Tennessee State University with a Bachelor of Science in political science. He also holds an M.A. and Ph.D. in political science from Vanderbilt University as well as a diploma in International and Comparative Politics from the London School of Economics.

The direct appointment of Dr. Byrnes to permanent provost is essential at this time to assure continuity and momentum as the University moves forward in our efforts to increase research productivity and graduate enrollment, strengthen online and distance education courses, expand MT Engage and further develop new undergraduate programs in high demand areas. Dr. Byrnes has a proven record of success with more than 26 years of teaching, research and leadership in higher education. He is the right chief academic leader at this time for MTSU. It is for these reasons that I recommend a direct appointment of Dr. Mark Byrnes as University Provost with an annual salary of $291,000.

If you have any questions or concerns please let me know.

cc: Dr. Marian Wilson, Assistant to the President for Institutional Equity and Compliance  
Mr. Alan Thomas, Vice President for Business and Finance  
Ms. Kathy Musselman, Assistant Vice President for Human Resources
MARK BYRNEs

Office of the University Provost
Cope 110
Middle Tennessee State University
Murfreesboro, TN 37132
615-898-2953
mark.byrnes@mtsu.edu

PROFESSIONAL EXPERIENCE

Interim University Provost, Middle Tennessee State University, May 2016-present

- Leading the Division of Academic Affairs, which serves a study body of approximately 22,000 students (thirty-eight departments and ten colleges offering more than 240 programs of study; 7 undergraduate degrees, 15 master’s degrees, and 2 doctoral degrees; around 1,000 full-time faculty members and 400 staff members; provost’s office staff of 17; annual budget of $140 million)

- New initiatives include overseeing the Division during the university’s transition in governance from a state-wide board to a local board, leading revision of all academic policies, streamlining the process for hiring faculty members, making sure that all classroom doors are lockable, and piloting a program to grant access to the New York Times to all students and faculty

Dean, College of Liberal Arts, Middle Tennessee State University, July 2011-May 2016

- Led a large and complex college (ten academic departments offering fifty undergraduate majors, six master’s degrees, and two Ph.D.s, and generating one-third of the university’s student credit hours; more than thirty interdisciplinary majors and minors; ten centers and programs; a dean’s office staff of nineteen; 315 full-time faculty members and numerous adjunct instructors; approximately 2,900 majors and 650 degrees granted annually; annual budget of $30 million)

- New initiatives included creating an external advisory board to promote the interests of the college, establishing new graduation “checkout” procedures to facilitate students’ timely graduation, designing new position of “graduation coach,” creating a Master of Arts in Liberal Arts degree, launching efforts to improve student retention, reactivating the Pi Gamma Mu social science honor society, instituting regular chairs’ meetings, and managing the college with reduced resources
Interim dean, College of Liberal Arts, Middle Tennessee State University, July 2010-June 2011

Acting dean, College of Liberal Arts, Middle Tennessee State University, January 2010-June 2010

- Performed the duties of dean
- Guided the college through the discussion of a major university reorganization proposal; formed and led the college committee which produced a report on the ramifications of the proposal and crafted the college’s response

Associate dean, College of Liberal Arts, Middle Tennessee State University, August 2006-December 2009

- Oversaw curriculum matters, helped develop new academic programs, dealt with student complaints, substituted for the dean in his absence, assisted in budgetary and personnel decisions, coordinated the university’s legislative internship program, pursued a range of special projects (including the implementation of Scholars Day and the American Democracy Project), and performed other duties as assigned

Interim associate dean, College of Liberal Arts, Middle Tennessee State University, January 2006-July 2006

- Performed the duties of associate dean

Interim chair, Department of Political Science, Middle Tennessee State University, January-May 2005

- Performed the duties of department chair, including the process of hiring a new tenure-track faculty member, while the permanent chair was on non-instructional assignment

Professor of political science, Middle Tennessee State University, August 2001-present

Associate professor of political science, Middle Tennessee State University, August 1996-July 2001

Assistant professor of political science, Middle Tennessee State University, August 1991-July 1996

Courses taught:

- American Government and Politics (regular and honors)
- Foundations of Government (honors)
- Politics and Film
- Tennessee Government
- U.S. Presidency
- U.S. Congress
- Family Centered Community Building (with Al Gore and others)
- Special Topics: The 1996 Presidential Election
- Legislative Internship
- Public Service Internship

Assistant professor of political science (adjunct), University of the South, Sewanee, Tennessee, January-May 1993

- Course taught: U.S. Presidency

Teaching assistant in political science, Vanderbilt University, August 1987-May 1990

- Assisted in the following courses: Introduction to American Government, The American Presidency, Presidential Selection Process, American Political Thought


- Tracked the progress of legislation through the Tennessee General Assembly and entered information into a database; analyzed bills and their amendments

Graduate teaching assistant, Middle Tennessee State University, August 1984-May 1985

- Taught four sections of American history surveys

Legislative intern to the House Finance Committee, Tennessee General Assembly, January-May 1983

- Summarized and tracked bills, assisted legislators, worked with constituents, and did general office work

EDUCATION

Ph.D. in political science, Vanderbilt University, August 1991.

Diploma in International and Comparative Politics, London School of Economics, June 1987.

M.A. in political science, Vanderbilt University, August 1986.

Graduate work in history and political science, Middle Tennessee State University, January 1984-June 1985.
B.S. in political science, Middle Tennessee State University, May 1983. Magna cum laude.

**PUBLICATIONS**

**Books:**


**Peer-reviewed Articles:**


**Other Articles and Book Chapters:**


“Political Science and Primary Sources.” *Teaching with Primary Sources across Tennessee*. MTSU Center for Historic Preservation, September 2012.


Other Publications:

“Now is the Time to Build Two County Middle Schools,” Murfreesboro Daily News Journal, 8 March 2009.

“Domestic Needs are Being Shortchanged,” Nashville Tennessean, 9 September 2008, 6A.

“It’s Time to Change this Imperfection,” Nashville Tennessean, 21 April 2008, 6A.


“Avoid This by Electing Leaders with Character [presidential pardon power],” Nashville Tennessean, 17 July 2007, 10A.

“Numbers Tell It All About the Demand [school overcrowding],” Nashville Tennessean, 28 February 2007, 10A.


“Today’s Politician is Allowed to Grab His Hanky,” Nashville Tennessean, 6 November 1996, 9A.


Approximately eight book reviews published in Choice.

PRESENTATIONS

Panelist, Conference on Bridging Cultures at Community Colleges through Religious Pluralism in Tennessee, 29 July 2016.

Moderator, AARP Candidate Forum, Murfreesboro, 11 July 2014.


"Civics." Adventures in Learning (adult education group), Murfreesboro, 10 September 2012.


"Civics 101." Middle Tennessee Association of Realtors, 4 June 2010.


"To District or Not to District in the Boro." Murfreesboro/Rutherford County League of Women Voters, 1 February 2010.


“Politics, the Presidency, and Film.” Honors Lecture, MTSU, October 2008.


Moderator, Forum on Health Care, Patterson Park Community Center, 19 October 2006.


“Great American Leaders.” Linebaugh Library, Murfreesboro, 8 May 2002.


“The Presidential Election.” Cason Lane Academy, Murfreesboro, 2 November 2000.


Program chair, Tennessee Political Science Association Annual Meeting, Fall Creek Falls, April 1999.


Participant, roundtable on “Reinventing Government.” Tennessee Political Science Association Annual Meeting, Fall Creek Falls State Park, April 1994.


“FDR as World War II Leader.” Adventures in Learning (adult education group), Murfreesboro, 4 October 1993.


“Environmental Influences on NASA’s Strategies for Winning Political Support.” Southern Political Science Association Annual Meeting, Atlanta, Georgia, November 1990.


UNIVERSITY AND PROFESSIONAL SERVICE

Member, Executive Workforce Council, Pathways Rutherford project, Rutherford County Chamber of Commerce, 2016.


External reviewer of candidate for tenue and promotion at University of Alaska Anchorage, 2016.

Chair, Search Committee for Dean of University College, 2016.


As an administrator, service on standing and ad hoc committees far too numerous to mention (or even remember, in some cases).

Coordinator, MTSU Legislative Internship Program, 1993-2015.
Duties include advertising the program, interviewing applicants, selecting and placing interns, working with legislators and legislative staff, and helping supervise interns during placement. During those years, MTSU sent from 12 to 16 students to work full-time in the Tennessee General Assembly each spring.

Member, Academic Intern Committee, State of Tennessee, various years.
Committee interviews and selects interns from a state-wide pool of applicants, and recommends intern policies to legislature.

Delegate to the Tennessee Completion Academy, Spring 2012.


MTSU Career Achievement Award Committee, 2010-2011.


MTSU Employee Charitable Giving Campaign, co-chair for Academic Affairs, Fall 2011 and Fall 2010.
The university exceeded its fundraising goals both years.

Regents Academic Leadership Institute (RALI), 2009-2010.

Tennessee Board of Regents Academic Auditor, Tennessee Tech Department of Political Science, Spring 2010.
Tennessee Board of Regents Academic Auditor, Austin Peay Department of Political Science, Spring 2009.


  Coordinated Constitution Day events, organized speakers, ran a voter registration drive, and did various other activities.


Organized on-campus state legislative candidate forum, October 2006.

Phi Kappa Phi (national honorary society), MTSU chapter

  President, 2001-2002
  President-elect, 2000-2001
  Secretary, 1999-2000
  Member, 1997-present


Reviewer of manuscripts for journals, including Presidential Studies Quarterly, Tennessee Historical Quarterly and the Southeastern Political Review.

Member, MTSU Film Studies Advisory Committee, various years.

Otis L. Floyd Scholarship Committee, Tennessee Board of Regents, Spring 2003.

Member, MTSU Faculty Senate, 1995-2001. Member, Steering Committee, 1995-1996.


MTSU Faculty Leadership Academy, Spring 2000.

Moderator, MTSU Quiz Bowl, various years.

Tenure and Promotion Committee, College of Liberal Arts, 1997-1999.


Member, master’s thesis committee for Kent Syler (Sociology), 1998.

Member, master’s thesis committee for Ed Salo (History), 1997-1998.

MTSU Task Force on Advising, Fall 1995.

Chair, ad hoc committee to settle disputes arising from the Student Government Association elections, March-April 1995.

Faculty intern, MTSU College of Liberal Arts, 1994-95.
Developed and wrote a handbook for faculty advisors.

Organized and led a study abroad trip to Ireland, May 1994.


Faculty sponsor, MTSU team, Deep South Model United Nations, Mobile, Alabama, April 1993.

COMMUNITY SERVICE

Commentator on politics for news stories.

Member, Rutherford County Board of Education, September 2004-August 2012.
Elected position on board overseeing a public school system of 40,000 students in grades pre-K through 12 with an annual budget of more than $270 million.
Chairman (elected by board), 2010-2012; 2007-2009
Vice chairman (elected by board), 2004-2007

Selection committee, State of Tennessee Legislative Employee of the Year Award, 2007.

Judge, VFW Essay Contest, November 2006.

Planning committee, Marching Toward Justice (exhibit on Thurgood Marshall), Murfreesboro, Spring 2005.

Participant, Commonwealth Society, Middle Tennessee Medical Center, 2001.

Graduate, Citizens' Police Academy, Rutherford County Sheriff's Department, 1997.
Moderator (and question writer) for “Tennessee Bee,” contest on knowledge of Tennessee government and history for high school students, March 1996.

Murfreesboro Noon Rotary Club
   Member, 1994-2000
   Director, 1997-1999
   Committee chair, 1994-1997

Leadership Rutherford, community leadership training and education program
   Board of Trustees, 1994-1996
   Class member, 1992-1993

   Organized and led day-long classes for boy scouts on our legal system.

GRANTS

Tennessee Board of Regents Access and Diversity Grant, 2012-2013.
   Principal investigator on $25,000 grant to provide resources to help tenure-track faculty in the MTSU College of Liberal Arts earn tenure.

Tennessee Board of Regents Access and Diversity Grant, 2009-2012.
   Principal investigator on $125,000 grant to provide resources to help tenure-track faculty in the MTSU College of Liberal Arts earn tenure.

MTSU Non-Instructional Assignment, Spring 2004.


AWARDS

Omicron Delta Kappa Honor Society, inducted in 2012.

Outstanding Public Service Award, MTSU, 2010.

Phi Kappa Phi Honor Society.

Order of Omega Faculty Appreciation Award, 2003.

Distinguished Educator in Distance Learning Award, MTSU, 2000.

Outstanding Advisor in Liberal Arts Award, MTSU, 1996.
Finalist, Outstanding Teacher Award, MTSU, 1996.

PROFESSIONAL ASSOCIATIONS

Council of Colleges of Arts and Sciences, 2010-2016
American Political Science Association, various years.
Tennessee School Boards Association, 2004-2012
Tennessee Political Science Association
  President, 2000-2001
  President-elect, 1999-2000
  Vice-president, 1998-1999
  Secretary, 1997-1998
  Treasurer, 1996-1997
  Member, Executive Council, 1993-1996
American Association of University Professors
  President, MTSU chapter, 1998-1999

SCHOLARSHIPS & FELLOWSHIPS

Rotary Group Study Exchange (month-long trip to East Africa), May-June 1992.
Dwight Eisenhower/Clifford Roberts Graduate Fellowship,
Graduate Select Scholarship in Arts & Science, Vanderbilt University, 1985-1990.
Middle Tennessee State University Teaching Assistantship, 1984-1985.
Tab 2

Capital Outlay Project Submittal
Mechatronics Engineering Building
MEETING: Finance and Personnel Committee

SUBJECT: Capital Outlay Project Submittal
        Mechatronics Engineering Building

DATE: August 30, 2017

PRESENTER: Patti Miller

ACTION REQUIRED: Roll Call Vote

STAFF RECOMMENDATION: Approval

BACKGROUND INFORMATION:
With the passage of the FOCUS Act in Spring 2016, each of the six Locally Governed Institutions (LGI), along with the TBR and UT systems, will submit funding requests for capital outlay projects directly to the Tennessee Higher Education Commission (THEC). Projects should be ranked in priority order by the institution/system when submitted. Campus rankings are then taken into account by THEC in the overall ranking process.

The Finance and Personnel Committee approved the University’s recommendation of submitting the Academic Classroom Building (ACB) as the #1 priority outlay project for FY 2018-19 funding at its August 15, 2017 meeting. The ACB was envisioned as a priority project in both the 2008 and 2016 Master Plans, which were approved by the State Building Commission (SBC) in February 2008 and August 2016, respectively. The project was originally accepted as a TBR priority outlay project in June 2012 and placed in line to receive full project funding in FY 2017-18. As a result, MTSU received SBC approval in June 2016 for full planning and use of local match funding to complete the project design.

The Mechatronics Engineering Building project is in the early pre-planning phase and is being recommended for submission as the #2 priority outlay project to THEC for funding in FY 2018-19. This project is in the 2016 Master Plan, as part of the Engineering Technology (ET) facility, with a proposed location that is in close proximity to the Science Corridor. Additional details of this project are included in the attached materials.

The attached project DB70 and support materials are submitted for your review, with a recommendation to submit the project to THEC for FY 2018-19 capital outlay funding.
## DB70 form - Project Request

**1 Department:** Tennessee Board of Regents  
**Institution:** Middle Tennessee State University  
**Project:** Mechatronics Engineering Building  
**City/County:** Murfreesboro/Rutherford

**2 Fiscal Year:** 2018/2019

**3 Project Outlay**

<table>
<thead>
<tr>
<th>Capital Outlay</th>
<th>New</th>
<th>Reno/Maint</th>
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<tbody>
<tr>
<td>Capital Maintenance</td>
<td>92,000</td>
<td>Gross Sq.Ft. 0</td>
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<tr>
<td>Disclosure</td>
<td>48,000</td>
<td>Net Sq.Ft. 5,000</td>
</tr>
<tr>
<td>Designer Required</td>
<td>391.00</td>
<td>Cost/Sq.Ft. 0.00</td>
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</table>

**4 Project Description:**

Design and construct a facility for Mechatronics Engineering and related programs. Site preparation includes demolition of the Abernathy and Ezell buildings. Provide renovations to relocate 2 recording studios and offices currently located in Ezell. Abernathy is currently vacant, and the 2nd and 3rd floors of Ezell are vacant. Construct addition to Satellite Chiller Plant to house new 1500 ton chiller. Request CM/GC construction delivery.

**5 Total Project Allocation**

| Building Construction       | 36,000,000.00 |
| Site & Utilities, Demo Exist’g. Bldgs. | 6,775,000.00 |
| Renovation                  | 225,000.00    |
| Bid Target                  | 43,000,000.00 |
| M.A.C.C.                    | 43,000,000.00 |
| Fee:                        | 43,000,000.00 |
| Movable Equipment           | 2,409,939.00  |
| Commissioning               | 2,409,939.00  |
| Precon Services             | 6,000,000.00  |
| Administration & Miscellaneous | 6,000,000.00 |
| Total Cost                  | 54,000,000.00 |

**6 Funding Request**

| THIS REQUEST | 45,000,000.00 |
| STATE funds  | 45,000,000.00 |
| FEDERAL funds| 0.00          |
| Local and Institutional Funds | 9,000,000.00 |
| Gift Funds   | 9,000,000.00  |

**7 Sources of Available Funding:**

<table>
<thead>
<tr>
<th>fund year</th>
<th>description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>already approved for existing SBC project</td>
</tr>
<tr>
<td>0.00</td>
<td>plus This Request</td>
</tr>
<tr>
<td>54,000,000.00</td>
<td>54,000,000.00</td>
</tr>
</tbody>
</table>

**8 SBC Action:** If an existing project, SBC Project No.: n/a

**9 Designer:** t b a

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**Project (DB70 Full 04.2017).xlsx**

MTSU Finance and Personnel Committee  
August 30, 2017
Project Summary

Design and construct new facilities for the Mechatronics Engineering program. The project scope includes new labs, classrooms, offices and support spaces, demolition of Abernathy and Ezell buildings, and relocation of two recording studios and faculty offices currently in Ezell. The project requires an addition to the Satellite Chiller Plant and a 1500 ton chiller.

Description

Area – Approximately 48,000 net s.f. / 92,000 gross s.f.
Location – Designated site shown in 2016 Master Plan, corner of Alumni Drive and Blue Raider Drive at the site of Abernathy and Ezell buildings
Status - Preplanning

Programs Served

- Major – Mechatronics, 237 Full Time Undergraduates, 28 Part Time Undergraduate = 265 TOTAL
- Major - Engineering Technology, 328 Full Time Undergraduates, 11 Full Time Graduate, 77 Part Time Undergraduate, 5 Part Time Graduate = 421 TOTAL
Concentrations:
- Computer engineering technology
- Electro-Mechanical Technology
- Engineering systems technology
- Mechanical Engineering Technology
- Pre-Engineering

Master Plan

The 2016 Master Plan located the program in close proximity in anticipation of developing a “Science Corridor of Innovation” neighborhood on the south edge of the academic core. The plan accommodates land area for new facilities for Math and Computer Science, Engineering Technology and Concrete and Construction Management.
Migration Spaces

The program is currently located in Voorhies, in the Midgett Building, and also two Mechatronics Labs and 6 offices are in the newly renovated Davis Science building. There are multiple offices and two recording studios in Ezell Hall. Ezell and Abernathy are planned for demolition prior to the start of construction to prepare for the site, and the recording studios are planned to be relocated to Jones Hall as part of the project.

Total Project Cost

$45,000,000 State Funds
$  9,000,000 Gift Funds
$54,000,000 Total Project Cost

Project Planning

- Perkins+Will – 2016 Master Plan
- Perkins+Will – Preplanning services for review of program assumptions, costs per space type based on similar University Engineering Technology buildings
- Inflation index projection to 2020 approximately 3.5% annually
Site:
MTSU Mechatronics Engineering
08.30.2017