REPORT FROM THE
FINANCE AND PERSONNEL COMMITTEE

The Finance and Personnel Committee met on Wednesday, August 30, 2017, at Middle Tennessee State University. Chairman Joey Jacobs called the meeting to order at 2:00 p.m. (CDT). Roll call was taken with the following Committee members physically present at the time of roll call: Board Chairman Steve Smith and Tony Johnston. Committee members participating telephonically were: Joey Jacobs, Darrell Freeman, Pete Delay, and J.B. Baker. Trustees Pamela Wright and Christine Karbowiak joined the meeting telephonically. Also present at the meeting were Sidney A. McPhee, President; Alan Thomas, Vice President for Business and Finance; Heidi Zimmerman, University Counsel and Board Secretary; Joe Bales, Vice President for University Advancement; Bruce Petryshak, Vice President for Information Technology and Chief Information Officer; and Dr. Debra Sells, Vice President for Student Affairs and Vice Provost for Enrollment and Academic Services.

Pursuant to T.C.A. §8-44-108(c)(3), as several Committee members were participating telephonically, those Committee members were individually asked the following questions by Ms. Zimmerman: (1) “Can you hear those present in the room clearly;” and, (2) “Is anyone else present in the room with you?” The first question was responded to in the affirmative by all. All responses to the second question indicated no additional individuals present were with those Committee members. Those physically present at the meeting were asked the additional following question by Ms. Zimmerman: “Are you able to hear the Committee members present on the phone clearly?” The response was in the affirmative.

Ms. Zimmerman stated that a quorum of the Committee was not physically present but that a quorum existed with the inclusion of those members participating by telephone. In accordance with T.C.A. §8-44-108(b)(2), the necessity of proceeding with a meeting without a physical quorum required a determination by the Committee of the necessity for the meeting. Ms. Zimmerman presented the following facts to support the meeting’s necessity:

(1) An agenda item concerned the presentation of a second capital outlay project for funding that must be presented to the Tennessee Higher Education Commission by September
15, 2017. This item must be approved by the Committee in order to bring the matter to the full Board of Trustees for approval at its September 12, 2017 meeting. Thus, the THEC submittal deadline necessitated the meeting;

(2) The 2017-18 Academic Year began on August 28, 2017, and a permanent Provost is needed by the University to coincide with that date as closely as possible. Dr. McPhee recommends the permanent appointment of Dr. Mark Byrnes as Provost. The Committee must accept this recommendation and forward it to the full Board for acceptance. The Board next meets on September 12, 2017; and

(3) There was not adequate time for all trustees to be physically present for the meeting to form a quorum.

Based on the aforementioned facts, Chairman Jacobs requested a motion to determine that necessity has been established to hold this meeting. The motion was made by Board Chairman Smith and seconded by Trustee Johnston. Committee Chairman Jacobs requested a roll call vote on the motion. A roll call vote was taken and the motion carried unanimously. Necessity for the meeting was established and the meeting then proceeded.

Chairman Jacobs called the Committee’s attention to the first item on the agenda regarding the permanent appointment of the Provost. Dr. McPhee provided a summary of Dr. Byrnes’ qualifications, which included: (1) many years of service to MTSU; (2) his being a native resident of Tennessee; (3) his academic teaching and scholarship; and (4) his job performance to date as Interim Provost. Chairman Jacobs called for a motion to approve the appointment of Dr. Byrnes as Provost. The motion was made by Trustee Freeman and seconded by Trustee Johnston. Prior to a roll call vote on the motion by the Trustees, Chairman Jacobs inquired of Ms. Zimmerman if there were any regulations by the State that might impede the approval of Dr. Byrnes. Ms. Zimmerman explained that there was nothing, from State regulations, to prevent the approval. Trustee Johnston commented that Dr. Byrnes was a good choice and that faculty feedback concerning Dr. Byrnes was favorable. Board Chairman Smith called for the question on the vote. A roll call vote was taken and the motion to approve the appointment of Dr. Byrnes to the permanent position of University Provost was unanimous. See Attachment 1.
Chairman Jacobs introduced the second agenda item concerning the capital outlay construction project of the Mechatronics Engineering Building. Prior to the discussion of the second agenda item, Trustee Lindsey Weaver arrived at the meeting. Mr. Thomas provided a brief introduction on the project and explained that with the passing of the FOCUS Act and changes in the way THEC ranks capital projects, the Committee’s recommendation for approval, and the full Board’s approval of the recommendation, was required. Patti Miller, Assistant Vice President for Campus Planning, discussed the details of the capital project, which included: (1) the relocation of 30 faculty offices; (2) chiller-plant expansion; (3) newly constructed labs and classrooms equipped with advanced technology; (4) a plan for projected student enrollment growth in the Mechatronics and Engineering programs; and (5) integration of the new building with the Math and Sciences corridors of campus. Ms. Miller additionally discussed the $54M cost of the project, of which $45M is funded by the State and $9M is provided from matched gift funds. Ms. Miller explained that building construction costs also were inflated through year 2020 at a rate of 3.5 percent annually to accommodate for inflation. The total project cost also was compared to similar types of buildings at other universities; namely, Texas A & M University and a university in Ontario, according to Ms. Miller. Chairman Jacobs called for a motion to approve submission of the capital outlay project to THEC. The motion was made by Board Chairman Smith and seconded by Trustee Freeman. Chairman Jacobs asked for discussion. Trustee Johnston commented on the high growth and demand for graduates in the fields of Mechatronics and Engineering. Dr. McPhee explained that the project was presented to the Committee quickly because THEC granted MTSU permission to submit a second project for this fiscal year and additionally agreed to help accelerate the review process of this proposal. Chairman Jacobs asked for a roll call vote on submitting the capital outlay project. The Committee members voted unanimously in support of the project and the motion carried to submit a second capital outlay project to THEC (Mechatronics Engineering Building). See Attachment 2.

The meeting adjourned at 2:31 p.m. (CDT).

Respectfully submitted,

Finance and Personnel Committee
To: Mr. Steve Smith, Chairman, and Middle Tennessee State University Board of Trustees
Mr. Joey Jacobs, Committee Chairman of the Finance and Personnel Committee

From: Sidney A. McPhee
President

Subject: Permanent Appointment of the University Provost

Date: August 16, 2017

I wish to recommend to the Board the appointment of Dr. Mark Byrnes as the permanent University Provost at Middle Tennessee State University.

Dr. Byrnes has served as the interim University Provost since April 2016, and has become an invaluable member of the executive team at MTSU. Prior to his interim appointment, Mark served nearly 30 years in the higher education, beginning his work in the classroom and progressing as a department chairman, associate dean, dean, and now interim provost. In his interim capacity, he has been instrumental in leading the academic departments including the hiring of faculty and academic administrators, ensuring the quality of our academic programs and overseeing the addition of new programs, managing the fiscal resources allocated to the Division of the Provost; as well as providing support for the offices of student success, International affairs, and institutional effectiveness. Mark is a seasoned academician and administrator and has proven himself to be critical to the University and its stability and momentum.

Dr. Mark Byrnes is a Middle Tennessee native and is well respected in this community. Dr. Byrnes was elected and served two terms on the Rutherford County Board of Education. During that time, he served as chairman for four years and vice chairman for three. He has also served as president of the Tennessee Political Science Association and of the MTSU chapters of the American Association of University Professors and the Honor Society of Phi Kappa Phi. In 1983, Mark graduated from Middle Tennessee State University with a Bachelor of Science in political science. He also holds an M.A. and Ph.D. in political science from Vanderbilt University as well as a diploma in International and Comparative Politics from the London School of Economics.

The direct appointment of Dr. Byrnes to permanent provost is essential at this time to assure continuity and momentum as the University moves forward in our efforts to increase research productivity and graduate enrollment, strengthen online and distance education courses, expand MT Engage and further develop new undergraduate programs in high demand areas. Dr. Byrnes has a proven record of success with more than 26 years of teaching, research and leadership in higher education. He is the right chief academic leader at this time for MTSU. It is for these reasons that I recommend a direct appointment of Dr. Mark Byrnes as University Provost with an annual salary of $291,000.

If you have any questions or concerns please let me know.

cc: Dr. Marian Wilson, Assistant to the President for Institutional Equity and Compliance
Mr. Alan Thomas, Vice President for Business and Finance
Ms. Kathy Musselman, Assistant Vice President for Human Resources
MARK BYRNES

Office of the University Provost
Cope 110
Middle Tennessee State University
Murfreesboro, TN 37132
615-898-2953
mark/byrnes@mtsu.edu

7251 Halls Hill Pike
Milton, TN 37118
615-542-2660 (cell)
markebyrnes@gmail.com

PROFESSIONAL EXPERIENCE

Interim University Provost, Middle Tennessee State University, May 2016-present

- Leading the Division of Academic Affairs, which serves a study body of approximately 22,000 students (thirty-eight departments and ten colleges offering more than 240 programs of study; 7 undergraduate degrees, 15 master’s degrees, and 2 doctoral degrees; around 1,000 full-time faculty members and 400 staff members; provost’s office staff of 17; annual budget of $140 million)

- New initiatives include overseeing the Division during the university’s transition in governance from a state-wide board to a local board, leading revision of all academic policies, streamlining the process for hiring faculty members, making sure that all classroom doors are lockable, and piloting a program to grant access to the New York Times to all students and faculty

Dean, College of Liberal Arts, Middle Tennessee State University, July 2011-May 2016

- Led a large and complex college (ten academic departments offering fifty undergraduate majors, six master’s degrees, and two Ph.D.s, and generating one-third of the university’s student credit hours; more than thirty interdisciplinary majors and minors; ten centers and programs; a dean’s office staff of nineteen; 315 full-time faculty members and numerous adjunct instructors; approximately 2,900 majors and 650 degrees granted annually; annual budget of $30 million)

- New initiatives included creating an external advisory board to promote the interests of the college, establishing new graduation “checkout” procedures to facilitate students’ timely graduation, designing new position of “graduation coach,” creating a Master of Arts in Liberal Arts degree, launching efforts to improve student retention, reactivating the Pi Gamma Mu social science honor society, instituting regular chairs’ meetings, and managing the college with reduced resources
Interim dean, College of Liberal Arts, Middle Tennessee State University, July 2010-June 2011

Acting dean, College of Liberal Arts, Middle Tennessee State University, January 2010-June 2010

- Performed the duties of dean
- Guided the college through the discussion of a major university reorganization proposal; formed and led the college committee which produced a report on the ramifications of the proposal and crafted the college's response

Associate dean, College of Liberal Arts, Middle Tennessee State University, August 2006-December 2009

- Oversaw curriculum matters, helped develop new academic programs, dealt with student complaints, substituted for the dean in his absence, assisted in budgetary and personnel decisions, coordinated the university's legislative internship program, pursued a range of special projects (including the implementation of Scholars Day and the American Democracy Project), and performed other duties as assigned

Interim associate dean, College of Liberal Arts, Middle Tennessee State University, January 2006-July 2006

- Performed the duties of associate dean

Interim chair, Department of Political Science, Middle Tennessee State University, January-May 2005

- Performed the duties of department chair, including the process of hiring a new tenure-track faculty member, while the permanent chair was on non-instructional assignment

Professor of political science, Middle Tennessee State University, August 2001-present

Associate professor of political science, Middle Tennessee State University, August 1996-July 2001

Assistant professor of political science, Middle Tennessee State University, August 1991-July 1996

Courses taught:

- American Government and Politics (regular and honors)
• Foundations of Government (honors)
• Politics and Film
• Tennessee Government
• U.S. Presidency
• U.S. Congress
• Family Centered Community Building (with Al Gore and others)
• Special Topics: The 1996 Presidential Election
• Legislative Internship
• Public Service Internship

**Assistant professor of political science (adjunct), University of the South, Sewanee, Tennessee, January-May 1993**

• Course taught: U.S. Presidency

**Teaching assistant in political science, Vanderbilt University, August 1987-May 1990**

• Assisted in the following courses: Introduction to American Government, The American Presidency, Presidential Selection Process, American Political Thought


• Tracked the progress of legislation through the Tennessee General Assembly and entered information into a database; analyzed bills and their amendments

**Graduate teaching assistant, Middle Tennessee State University, August 1984-May 1985**

• Taught four sections of American history surveys

**Legislative intern to the House Finance Committee, Tennessee General Assembly, January-May 1983**

• Summarized and tracked bills, assisted legislators, worked with constituents, and did general office work

**EDUCATION**

Ph.D. in political science, Vanderbilt University, August 1991.

Diploma in International and Comparative Politics, London School of Economics, June 1987.

M.A. in political science, Vanderbilt University, August 1986.

Graduate work in history and political science, Middle Tennessee State University, January 1984-June 1985.
B.S. in political science, Middle Tennessee State University, May 1983. Magna cum laude.

PUBLICATIONS

Books:


Peer-reviewed Articles:


“‘Rebels never forgive’: Former President Andrew Johnson and the Senate Election of 1869.” With Robert B. Jones. Tennessee Historical Quarterly, Fall 2007.


Other Articles and Book Chapters:


“Political Science and Primary Sources.” Teaching with Primary Sources across Tennessee. MTSU Center for Historic Preservation, September 2012.


**Other Publications:**

“Now is the Time to Build Two County Middle Schools,” Murfreesboro Daily News Journal, 8 March 2009.

“Domestic Needs are Being Shortchanged,” Nashville Tennessean, 9 September 2008, 6A.

“It’s Time to Change this Imperfection,” Nashville Tennessean, 21 April 2008, 6A.


“Avoid This by Electing Leaders with Character [presidential pardon power],” Nashville Tennessean, 17 July 2007, 10A.

“Numbers Tell It All About the Demand [school overcrowding],” Nashville Tennessean, 28 February 2007, 10A.


“Today’s Politician is Allowed to Grab His Hanky,” Nashville Tennessean, 6 November 1996, 9A.


Approximately eight book reviews published in Choice.

PRESENTATIONS

Panelist, Conference on Bridging Cultures at Community Colleges through Religious Pluralism in Tennessee, 29 July 2016.

Moderator, AARP Candidate Forum, Murfreesboro, 11 July 2014.


“Civics.” Adventures in Learning (adult education group), Murfreesboro, 10 September 2012.


“Civics 101.” Middle Tennessee Association of Realtors, 4 June 2010.


“To District or Not to District in the Boro.” Murfreesboro/Rutherford County League of Women Voters, 1 February 2010.


“Politics, the Presidency, and Film.” Honors Lecture, MTSU, October 2008.


Moderator, Forum on Health Care, Patterson Park Community Center, 19 October 2006.


“Great American Leaders.” Linebaugh Library, Murfreesboro, 8 May 2002.


“The Presidential Election.” Cason Lane Academy, Murfreesboro, 2 November 2000.


Program chair. Tennessee Political Science Association Annual Meeting, Fall Creek Falls, April 1999.


Participant, roundtable on “Reinventing Government.” Tennessee Political Science Association Annual Meeting, Fall Creek Falls State Park, April 1994.


“FDR as World War II Leader.” Adventures in Learning (adult education group), Murfreesboro, 4 October 1993.


“Environmental Influences on NASA’s Strategies for Winning Political Support.” Southern Political Science Association Annual Meeting, Atlanta, Georgia, November 1990.


UNIVERSITY AND PROFESSIONAL SERVICE

Member, Executive Workforce Council, Pathways Rutherford project, Rutherford County Chamber of Commerce, 2016.


External reviewer of candidate for tenue and promotion at University of Alaska Anchorage, 2016.

Chair, Search Committee for Dean of University College, 2016.


As an administrator, service on standing and ad hoc committees far too numerous to mention (or even remember, in some cases).

Coordinator, MTSU Legislative Internship Program, 1993-2015.

Duties include advertising the program, interviewing applicants, selecting and placing interns, working with legislators and legislative staff, and helping supervise interns during placement. During those years, MTSU sent from 12 to 16 students to work full-time in the Tennessee General Assembly each spring.

Member, Academic Intern Committee, State of Tennessee, various years.

Committee interviews and selects interns from a state-wide pool of applicants, and recommends intern policies to legislature.

Delegate to the Tennessee Completion Academy, Spring 2012.


MTSU Career Achievement Award Committee, 2010-2011.


MTSU Employee Charitable Giving Campaign, co-chair for Academic Affairs, Fall 2011 and Fall 2010.

The university exceeded its fundraising goals both years.

Regents Academic Leadership Institute (RALI), 2009-2010.

Tennessee Board of Regents Academic Auditor, Tennessee Tech Department of Political Science, Spring 2010.
Tennessee Board of Regents Academic Auditor, Austin Peay Department of Political Science, Spring 2009.


MTSU faculty coordinator, American Democracy Project, 2003-2007. Coordinated Constitution Day events, organized speakers, ran a voter registration drive, and did various other activities.


Organized on-campus state legislative candidate forum, October 2006.

Phi Kappa Phi (national honorary society), MTSU chapter
  President, 2001-2002
  President-elect, 2000-2001
  Secretary, 1999-2000
  Member, 1997-present


Reviewer of manuscripts for journals, including *Presidential Studies Quarterly*, *Tennessee Historical Quarterly* and the *Southeastern Political Review*.

Member, MTSU Film Studies Advisory Committee, various years.

Otis L. Floyd Scholarship Committee, Tennessee Board of Regents, Spring 2003.

Member, MTSU Faculty Senate, 1995-2001. Member, Steering Committee, 1995-1996.


MTSU Faculty Leadership Academy, Spring 2000.

Moderator, MTSU Quiz Bowl, various years.

Tenure and Promotion Committee, College of Liberal Arts, 1997-1999.


Member, master's thesis committee for Kent Syler (Sociology), 1998.

Member, master's thesis committee for Ed Salo (History), 1997-1998.

MTSU Task Force on Advising, Fall 1995.

Chair, ad hoc committee to settle disputes arising from the Student Government Association elections, March-April 1995.

Faculty intern, MTSU College of Liberal Arts, 1994-95. 
Developed and wrote a handbook for faculty advisors.

Organized and led a study abroad trip to Ireland, May 1994.


Faculty sponsor, MTSU team, Deep South Model United Nations, Mobile, Alabama, April 1993.

**COMMUNITY SERVICE**

Commentator on politics for news stories. 

Member, Rutherford County Board of Education, September 2004-August 2012. 
Elected position on board overseeing a public school system of 40,000 students in grades pre-K through 12 with an annual budget of more than $270 million. 
Chairman (elected by board), 2010-2012; 2007-2009 
Vice chairman (elected by board), 2004-2007

Selection committee, State of Tennessee Legislative Employee of the Year Award, 2007.

Judge, VFW Essay Contest, November 2006.

Planning committee, Marching Toward Justice (exhibit on Thurgood Marshall), Murfreesboro, Spring 2005.

Participant, Commonwealth Society, Middle Tennessee Medical Center, 2001.

Graduate, Citizens’ Police Academy, Rutherford County Sheriff’s Department, 1997.
Moderator (and question writer) for “Tennessee Bee,” contest on knowledge of Tennessee government and history for high school students, March 1996.

Murfreesboro Noon Rotary Club
Member, 1994-2000
Director, 1997-1999
Committee chair, 1994-1997

Leadership Rutherford, community leadership training and education program
Board of Trustees, 1994-1996
Class member, 1992-1993

Organized and led day-long classes for boy scouts on our legal system.

GRANTS

Tennessee Board of Regents Access and Diversity Grant, 2012-2013.
Principal investigator on $25,000 grant to provide resources to help tenure-track faculty in the MTSU College of Liberal Arts earn tenure.

Tennessee Board of Regents Access and Diversity Grant, 2009-2012.
Principal investigator on $125,000 grant to provide resources to help tenure-track faculty in the MTSU College of Liberal Arts earn tenure.

MTSU Non-Instructional Assignment, Spring 2004


AWARDS

Omicron Delta Kappa Honor Society, inducted in 2012.
Outstanding Public Service Award, MTSU, 2010.
Phi Kappa Phi Honor Society.
Order of Omega Faculty Appreciation Award, 2003.
Distinguished Educator in Distance Learning Award, MTSU, 2000
Outstanding Advisor in Liberal Arts Award, MTSU, 1996.
Finalist, Outstanding Teacher Award, MTSU, 1996.

PROFESSIONAL ASSOCIATIONS

Council of Colleges of Arts and Sciences, 2010-2016
American Political Science Association, various years.
Tennessee School Boards Association, 2004-2012
Tennessee Political Science Association
   President, 2000-2001
   President-elect, 1999-2000
   Vice-president, 1998-1999
   Secretary, 1997-1998
   Treasurer, 1996-1997
   Member, Executive Council, 1993-1996
American Association of University Professors
   President, MTSU chapter, 1998-1999

SCHOLARSHIPS & FELLOWSHIPS

Rotary Group Study Exchange (month-long trip to East Africa), May-June 1992.
Dwight Eisenhower/Clifford Roberts Graduate Fellowship,
Graduate Select Scholarship in Arts & Science, Vanderbilt University, 1985-1990.
Middle Tennessee State University Teaching Assistantship, 1984-1985.
## DB70 form - Project Request

### 1 Department: Tennessee Board of Regents 332.60

### Institution: Middle Tennessee State University

### Project: Mechatronics Engineering Building

### City/County: Murfreesboro/Rutherford

### 2 Fiscal Year: 2018/2019

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### 3 Project Description:
Design and construct a facility for Mechatronics Engineering and related programs. Site preparation includes demolition of the Abernathy and Ezell buildings. Provide renovations to relocate 2 recording studios and offices currently located in Ezell. Abernathy is currently vacant, and the 2nd and 3rd floors of Ezell are vacant. Construct addition to Satellite Chiller Plant to house new 1500 ton chiller. Request CM/GC construction delivery.

### 4 Project Description:

Design and construct a facility for Mechatronics Engineering and related programs. Site preparation includes demolition of the Abernathy and Ezell buildings. Provide renovations to relocate 2 recording studios and offices currently located in Ezell. Abernathy is currently vacant, and the 2nd and 3rd floors of Ezell are vacant. Construct addition to Satellite Chiller Plant to house new 1500 ton chiller. Request CM/GC construction delivery.

### 5 Estimated Construction Cost: 35,972,000.00

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### 8 SBC Action:
If an existing project, SBC Project No.: n/a

### 9 Designer: t b a
Proposed Capital Outlay Project
MTSU Mechatronics Engineering
08.30.2017

Project Summary

Design and construct new facilities for the Mechatronics Engineering program. The project scope includes new labs, classrooms, offices and support spaces, demolition of Abernathy and Ezell buildings, and relocation of two recording studios and faculty offices currently in Ezell. The project requires an addition to the Satellite Chiller Plant and a 1500 ton chiller.

Description

Area – Approximately 48,000 net s.f. / 92,000 gross s.f.
Location – Designated site shown in 2016 Master Plan, corner of Alumni Drive and Blue Raider Drive at the site of Abernathy and Ezell buildings
Status - Preplanning

Programs Served

- Major – Mechatronics, 237 Full Time Undergraduates, 28 Part Time Undergraduate = 265 TOTAL
- Major - Engineering Technology, 328 Full Time Undergraduates, 11 Full Time Graduate, 77 Part Time Undergraduate, 5 Part Time Graduate = 421 TOTAL
Concentrations:
  - Computer engineering technology
  - Electro-Mechanical Technology
  - Engineering systems technology
  - Mechanical Engineering Technology
  - Pre-Engineering

Master Plan

The 2016 Master Plan located the program in close proximity in anticipation of developing a “Science Corridor of Innovation” neighborhood on the south edge of the academic core. The plan accommodates land area for new facilities for Math and Computer Science, Engineering Technology and Concrete and Construction Management.
Migration Spaces

The program is currently located in Voorhies, in the Midgett Building, and also two Mechatronics Labs and 6 offices are in the newly renovated Davis Science building. There are multiple offices and two recording studios in Ezell Hall. Ezell and Abernathy are planned for demolition prior to the start of construction to prepare for the site, and the recording studios are planned to be relocated to Jones Hall as part of the project.

Total Project Cost

$45,000,000 State Funds
$ 9,000,000 Gift Funds
$54,000,000 Total Project Cost

Project Planning

- Perkins+Will – 2016 Master Plan
- Perkins+Will – Preplanning services for review of program assumptions, costs per space type based on similar University Engineering Technology buildings
- Inflation index projection to 2020 approximately 3.5% annually
Site:
MTSU Mechatronics Engineering
08.30.2017