

# Business Minors For Non-Business Majors

The following are minors available in the Jennings A. Jones College of Business for non-business majors (limit one business minor per student). Many of the following minors will complement your major as well as expand career opportunities. For more details, contact the department listed or the Jennings A. Jones College of Business Advising Center in BAS N219, (615) 898-2764.

## Accounting

Department: Accounting, BAS N425A, 898-2558

Course	Title	Hours	Grade
ACTG 3110		3	
ACTG		3	
ACTG (Upper Division)		3	
ACTG (Upper Division)		3	
ACTG (Upper Division)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 9 Upper-Division hours at MTSU. May not use both ACTG 3000 and 2110, 2120 or 2125; and both ACTG 3310 and 3020.

## Accounting/Information Systems

Department: Accounting, BAS N425A, 898-2558 or CIS, BAS N333A, 898-2362

Course	Title	Hours	Grade
ACTG 3000 or 2110 & 2120 or 2125	Survey of Actg or Principles of Accounting I & II	3/6	
INFS 2200	Introduction to Microcomp	3	
INFS 3100	Prin of Mgmt Info Systems	3	
INFS 3800	Project MGMT Sys Development	3	
ACTG (Upper Division)		3	
ACTG (Upper Division)		3	
GPA: 2.0 Minimum Required		18/21	

NOTES: At least 3 hours at MTSU. Cannot take both ACTG 3000 and 2110 & 2120 or both ACTG 3310 and 3020.

## Business Administration

Department: Management & Marketing, BAS N121A, 898-2736

Course	Title	Hours	Grade
INFS 2200 or 3100	Intro to Micro or Principles of MIS	3	
ACTG 3000 or 2110 & 2120 or 2125	Survey of Actg or Principles of Accounting I & II	3 / 6	
FIN 3000 or 3010	Prin of Fin Mgmt or Business Finance	3	
BLAW 3400 or 3430	Legal Env of Bus or Commercial Law	3	
MGMT 3610	Principles of Management	3	
MKT 3820	Principles of Marketing	3	
GPA: 2.0 Minimum Required		18 / 21	

NOTES: At least 3 hours at MTSU

## Business Communication

Department: BCEN, BAS N429A, 898-2902

Course	Title	Hours	Grade
BCEN 3510	Business Communication	3	
BCEN 4510	Business Report Writing	3	
BCEN 4660 (Fall only)	Organizational Communication	3	
BCEN		3	
BCEN		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 9 hours at MTSU. Choose hours from the following courses: BCEN 2320, 2330, 4670 (Spring-temp) and 4900 (Spring-temp).

## Business Law

Department: Accounting, BAS N425A, 898-2558

Course	Title	Hours	Grade
BLAW 3400	Legal Environment of Business	3	
BLAW 3430	Commercial Law	3	
BLAW		3	
BLAW		3	
BLAW		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 9 upper-division hours at MTSU

## Economics

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
ECON 2410	Prin of Economics, Macroeconomics	3	
ECON 2420	Prin of Economics, Microeconomics	3	
ECON (Upper Division)		3	
ECON (Upper Division)		3	
ECON (Upper Division)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 3 hours at MTSU

## Economics/Finance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
ECON 2410	Prin of Economics, Macroeconomics	3	
ECON 2420	Prin of Economics, Microeconomics	3	
ECON 3210	The Financial Sys and the Economy	3	
ECON/FIN		3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
GPA: 2.0 Minimum Required		18	

NOTES: At least 3 hours at MTSU. This minor is not available to students with a BS in Economics major.

## Entrepreneurship

Department: BCEN, BAS N429A, 898-2902 or Management & Marketing, BAS N121A, 898-2736

Course	Title	Hours	Grade
BCEN 1400	Introduction to Business	3	
BCEN 2900	Entrepreneurship	3	
ACTG 3000 or FIN 3000	Survey of Accounting <u>OR</u> Prin of Fin Mgmt	3 3	
MGMT 3610	Principles of Management	3	
MKT 3820	Principles of Marketing	3	
MGMT 4920	Small Business Management	3	
GPA: 2.0 Minimum Required		18	

NOTES: At least 9 hours at MTSU

## Finance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 3000 or 3010		3	
FIN		3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 3 hours at MTSU

## Industrial Relations

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
ECON 4420 (Fall)	Labor & Human Resource Economics	3	
ECON 4510 (Spring)	Unions and Collective Bargaining	3	
MGMT 3810	Human Resources Management	3	
ECON 4390(Sp) or 4490(Sp)	Employee Benefits or Ind Rel Leg	3	
MGMT 4660 or 4690	Compensation Sys or Prob in HRM	3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 3 hours at MTSU

## Information Systems

Department: Computer Information Systems, BAS N333A, 898-2362

Course	Title	Hours	Grade
INFS 3100	Prin of Mgmt Info Systems	3	
INFS (Upper-Division)		3	
INFS		3	
INFS		3	
INFS		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 6 hours at MTSU. 9 hours of approved electives.

## Insurance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 3610	General Insurance	3	
FIN (Insurance)		3	
FIN (Insurance)		3	
FIN (Insurance)		3	
FIN (Insurance)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 3 hours at MTSU

## Leadership Studies

Department: Management & Marketing, BAS N121A, 898-2736

Course	Title	Hours	Grade
LEAD 3010	Leadership Theories and Practices	3	
LEAD 4001	Leadership Seminar	1	
EXL 3020	Leadership Studies Practicum	1-3	
<b>Electives</b>	<b>At least one course from each area:</b>	12	
	<b>Leadership and Communication</b>		
COMM 2300	Interpersonal Communication	3	
COMM 3220	Small Group Communication	3	
COMM 4900	Internship in Communication	1-3	
ORCO 3240	Introduction to Organizational Communication	3	
ORCO 3500	Strategic Communication in Organizations	3	
ORCO 3650	Conflict and Organizations	3	
	<b>Leadership and Organizations</b>		
MGMT 3610	Principles of Management	3	
MGMT 4200	Leadership in Organizations	1-3	
ORCO 4220	Internship in Organizational Communication	3	
PS 3100	Politics and Film	3	
PS 3250	Public Administration	3	
PSY 2210	Psychology of Social Behavior	3	
PSY 4360	Organizational Psychology	3	
PSY 4380	Group Dynamics	3	
REC 3520	Leadership and Group Processes in Recreation and Leisure Services	3	
SOC 3950	Social Organizations and Institutions	3	
SOC 4500	Social Psychology	3	
	<b>Leadership and Personal Development</b>		
ABAS 4250	Leadership in Agricultural Industries	3	
COMM 4320	Theories of Persuasive Communication	3	
MGMT 3890	Managerial Decision Making	3	
MGMT 3940	Business Ethics	3	
MGMT 4680	Organization Behavior	3	
ORCO 3245 or LEAD 3245	Women, Leadership, and Communication or Women, Leadership, and Communication	3	
PHIL 3150	Ethics	3	
PSY 4390	Persuasion	3	
PSY 4460	Psychology of Happiness and Well-Being	3	
UH 4010 or UNIV 4010	MTSU Institute of Leadership Excellence or MTSU Institute of Leadership Excellence	3	
WGST 2500	Women and Leadership	3	
		17	

NOTES: At least 3 hours at MTSU

### Instructions:

- Obtain upper-division form from your major department or advisor.
- See the minor department or Jennings A. Jones College of Business Advising Center; list required courses for minor as shown in appropriate section of the upper-division form; have minor advisor sign and date (limit one business minor per student).

## Management

Department: Management & Marketing, BAS N121A, 898-2736

Course	Title	Hours	Grade
MGMT 3610	Principles of Management	3	
MGMT 3620	Operations Management	3	
MGMT(Upper-Division)		3	
MGMT(Upper-Division)		3	
MGMT(Upper-Division)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 6 hours of MGMT at MTSU. QM 2610 is a prerequisite for MGMT 3620.

\* College of Mass Communication majors please check with your major advisor for additional courses.

## Marketing

Department: Management & Marketing, BAS N121A, 898-2736

Course	Title	Hours	Grade
MKT 3820	Principles of Marketing	3	
MKT(Upper-Division)		3	
MKT(Upper-Division)		3	
MKT(Upper-Division)		3	
MKT(Upper-Division)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 9 of 15 hours in Marketing at MTSU

\*College of Mass Communication majors please check with your major advisor for additional courses.

## Office Management

Department: BCEN, BAS N429A, 898-2902

Course	Title	Hours	Grade
BCEN 3010 (Fall Only)	Office Management	3	
BCEN 3510	Business Communication	3	
BCEN 4640 (Spring only)	Issues and Trends in Office Management	3	
BCEN		3	
BCEN		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 9 hours at MTSU; 3 must be upper-division. Choose 6 hours from the following courses: BCEN 1310 or 2320, 2330, 4350(Fall), 4450(Spring-temp), 4510, 4660(Fall), 4670(Spring-temp), 4680(Spring-temp), 4810 and 4900(Spring-temp).

## Real Estate

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 2450	Principles of Real Estate	3	
FIN 3000 or 3010	Prin of Fin Mgmt or Business Finance	3	
BLAW 4470	Real Estate Law	3	
FIN (Real Estate)		3	
FIN (Real Estate)		3	
GPA: 2.0 Minimum Required		15	

NOTES: At least 3 hours at MTSU

## Real Estate/Insurance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 2450	Principles of Real Estate	3	
FIN 3610	General Insurance	3	
MKT 3820	Principles of Marketing	3	
BLAW/FIN 4470	Real Estate Law	3	
FIN (Insurance)		3	
FIN (Real Estate)		3	
GPA: 2.0 Minimum Required		18	

NOTES: At least 3 hours at MTSU

- File completed upper-division form with the Records Office, Cope Administration Building, Room 102 or the Coordinator for your college.

