



Jennings A. Jones College of Business

N219 Business and Aerospace Building

Application to Upper Division for:				MTSU ID					
2009-2011 – B.S. – Major: Business Education – Minor: Secondary Education – Courses other than electives should normally be taken in the year and sequence shown.				E-Mail Address					
COURSES REQUIRED		Hours		GRADE	Approved Substitutions and Elective Descriptions				
Where alternatives or electives are listed please list the ones taken.		1st Sem	2nd Sem		Course Title and No.	Sem Hrs	Where Taken if not at MTSU	+ / - Hrs	Validation Date or Other Notes
FRESHMAN	COMM: ENGL 1010	3							
	COMM: ENGL 1020		3						
	MATH: MATH 1630 or 1810	3							
	COMM: COMM 2200		3						
	SCI (2 RUBRICS): ASTR 1030/1031; BIOL 1030/1031, 1110/1111, 2010/2011, 2020/2021; CHEM 1010/1011, 1030/1031, 1110/1111, 1130/1131; GEOL 1030/1031, 1040/1041; PHYS 1110, 1130/1131, 2010/2011, 2110/2111; PSCI 1030/1031	4							
			4						
	MAJ: BCEN 2320 Document Production		3						
	MAJ: BCEN 1400 Intro to Business	3							
	SOC/BEH: AAS 2100; ANTH 2010; GEOG 2000; GS 2010; HLTH 1530/1531; EMC/JOUR/RIM 1020; PS 1010, 2010; PSY 1410; SOC 1010, 2010; WMST 2100			3					
SOPHOMORE	HUM/FA: ENGL 2020, 2030; HUM 2610	3							
	HUM/FA (2 RUBRICS): ANTH 2210; ART 1030, 1910, 1920; DANC 1000; HIST 1010, 1020, 1110, 1120; MUS 1030; PHIL 1030; THEA 1030		3						
		3							
	HIST (2 COURSES): HIST 2010, 2020, 2030		3						
				3					
	MAJ: BCEN 2340 Micro WP Applications		3						
	SOC/BEH/CORE: ECON 2410 Prin of Econ Macro	3							
	CORE: ECON 2420 Prin of Econ Micro		3						
	CORE: ACTG 2110 Prin of Actg I	3							
	CORE: QM 2610 Stat Meth I			3					
JUNIOR	MAJ: BCEN 2330 Word Proc Concepts	3							
	CORE: ACTG 2120 Prin of Actg II		3						
	SEM: FOED 1110 Educ as a Prof	3							
	SEM: FOED 2110 Educ Psychology		3						
	CORE: BLAW 3400 Leg Env of Bus	3							
	MAJ: BCEN 4340 Integrated Admin Tech		3					Spring only	
	CORE: MGMT 3610 Prin of Mgmt	3							
	CORE: BCEN 4510 Bus Report Writing		3						
	CORE: MKT 3820 Prin of Mkt	3							
	SEM: SPED 3010 Characteristics and Teaching of Diverse Learners		3						
SENIOR	CORE: BCEN 3510 Bus Comm	3							
	MAJ: BCEN 4250 Admin Bus Ser & Tech		3					Spring only	
	SEM: YOED 3500 Instructional Design for Critical Thinking	3							
	MAJ: BCEN 4240 M & M in Basic Bus	3						Fall only	
	MAJ: BCEN 4710 Hist & Found of BE/ME	3						Fall only	
	CORE: FIN 3010 Bus Fin	3							
	Elective	1							
SEM: YOED 4000 Managing Classroom Instruction		3					Must take YOED 4000 & 4110 in same semester		
SEM: YOED 4110 Directed Teaching		9							
Business core (CORE) requirement courses. Courses required in major (MAJ) cannot be used in minor. Secondary Education minor (SEM). See notes on back about licensure and endorsements. Student cannot double major or double minor in business.					Advisor		Date		

Minor: Secondary Education			Second Minor (Optional)		
Course	Hrs	Grades/Notes	Name of Minor:		
FOED 1110 Educ As A Prof	3		Course	Hrs	Grades/Notes
FOED 2110 Educ Psychology	3			3	
SPED 3010 Survey of Exec Child	3			3	
YOED 3500 Inst Design and Crit Thinking	3			3	
YOED 4000 Manag Clsm for Learning	3			3	
YOED 4110 Directed Teaching	9			3	
Total	24			3	
GPA (Note Min.)			Total		
			GPA (Note Min)		
Minor Advisor		Date	Minor Advisor		Date
See Major Advisor for specific licensure requirements in major.			See Advisor for specific requirements.		
Graduation Requirements			Minimum	Notes	
Total Semester Hours			120 semester hours		
Grade Point Average			2.75 GPA		
42 Hours Upper-Division			2.00 GPA		
MTSU Upper-Division Hours			30 semester hours		
Major GPA (Minimum: 2.0)			2.00 GPA		
MTSU Upper-Division Hours in Major			9 hours		
GPA in all Jones College Minor(s)			2.00 GPA		
MTSU Upper-Division Hours in Minors			3 semester hours		
Cumulative GPA in Jones College Courses (ACTG, BCEN, ECON, FIN, INFS, MGMT, MKT, QM)			2.00 GPA		
Senior College Hours			60 semester hours		
Residency Requirement			12 of last 18 semester hours at MTSU		
Minimum MTSU Hours			30 semester hours		
50% Required Business Hours Taken at MTSU			24 semester hours		
Notes					
To complete licensure requirements, student should submit documentation of related work experience to BCEN department (BAS 429) or enroll in BCEN 4810.					
Students can add marketing education endorsement by completing BCEN 4520 and BCEN 4600.					
Jones College Admission Requirements					
<i>Students must be admitted at least one semester prior to anticipated graduation date.</i>					
Requirements			Met	Notes	
30 sem hrs degree credit					
Completion of all high school deficiency requirements					
Completion of all academic enrichment requirements					
Cumulative GPA \geq 2.250 on college-level coursework					
Pre-Busines Required Courses (GPA \geq 2.000)			G R A D E		
ACTG 2110 Principles of Accounting I					
ECON 2410 Principles of Economics, Macroeconomics					
ECON 2420 Principles of Economics, Microeconomics					
QM 2610 Statistical Methods I					
Students who are juniors may register for the following courses before being fully admitted to the Jones College: BCEN 3510, BLAW 3400, FIN 3010, INFS 3100, MGMT 3610, MKT 3820.					
Registration or credit in these courses does not guarantee admission to the Jones College.					
Student Instructions					
One (1) copy signed by major and minor advisors (minor advisor signature not required for "built-in" minors) should be filed with your College					
1. This form is for guidance purposes only. The official program is checked and verified by your College Coordinator - Undergraduate Services.					
2. Transfer credits and substitutions must be initiated by the advisor.					
Graduation Coordinator, Jennings A. Jones College of Business					Date