



Middle Tennessee State University College of Business

Faculty Training Demonstrations

This presentation is designed to show you how to properly use the equipment in the Master Classrooms. Specifically, it will demonstrate how to project the PC on the screen, as well as use the VCR, DVD, Document Camera and Laptop Functions.

The College of Business encourages all teachers to become familiar with the equipment and enrich their lecture with the technology available

Touch the AMX Touch Panel screen to start a session in the room.
This welcome screen will appear; touch to continue

BAS RM S137A



TOUCH HERE TO CONTINUE



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Projecting the PC

WHAT WOULD YOU LIKE TO DO?

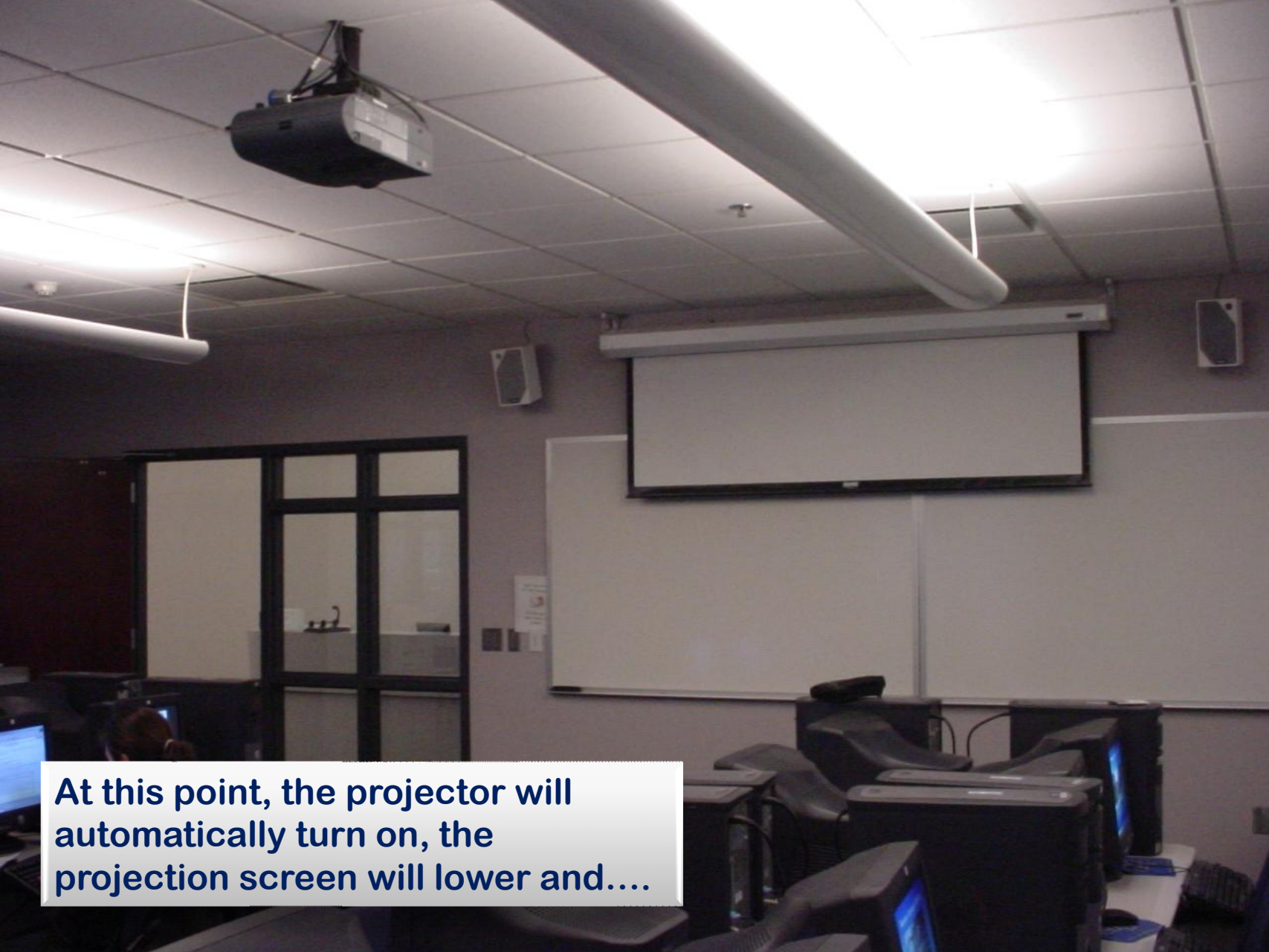
SELECT
VIDEO OR
COMPUTER

ROOM
CONTROL

Touch the **Select
Video or Computer**
button.

EXIT

VOLUME
CONTROL



At this point, the projector will automatically turn on, the projection screen will lower and....

CHOOSE A SOURCE

VCR



DOC



PC



LAP



The “CHOOSE A SOURCE” menu will appear.

To display the PC screen on the overhead projector, **touch the PC button.**
The teacher's PC screen will be displayed on the projection screen.

EXIT

ROOM
CONTROL

VOLUME
CONTROL



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Using the VCR Player



To show a video, place tape in the VCR/DVD combo.

CHOOSE A SOURCE

VCR



DOC

CAM



PC



LAP



THERE ARE NO CONTROLS FOR THIS DEVICE

Then, touch the **VCR** button on the AMX Touch Panel screen.

EXIT

ROOM
CONTROL

VOLUME
CONTROL

VHS CONTROLS



BACK

Touch **Play** to play the tape. You can control all VCR playback functions from the AMX touch Panel Menu. When you are finished press **Back** to return to the "CHOOSE A SOURCE" menu

EXIT

**ROOM
CONTROL**

**VOLUME
CONTROL**



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Using the DVD Player



To play a DVD, place disc in VCR/DVD combo.

Note: Do not insert a DVD and video tape in the VDR/DVD combo at the same time.



CHOOSE A SOURCE

VCR



DOC



CAM

PC



LAP



TOP

THERE ARE NO CONTROLS FOR THIS DEVICE

Then, touch the **DVD** button on the AMX Touch Panel screen

DVD



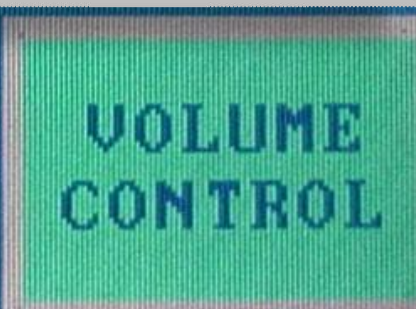
ROOM
CONTROL

VOLUME
CONTROL

DVD/CD CONTROLS



Touch **Play** to start the DVD. You can control all playback functions from the AMX touch Panel Menu. When you are finished press **Back** to return to the “CHOOSE A SOURCE” menu



DVD/CD CONTROLS

STOP



PLAY



PAUSE



TR REW



TR FWD



S REW



S FWD



BACK

DVD
MENU

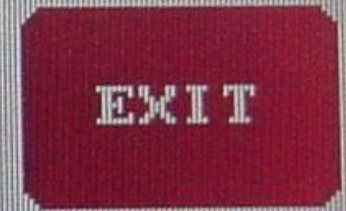
DVD

Touch the **DVD Menu** button to see the DVD's menu

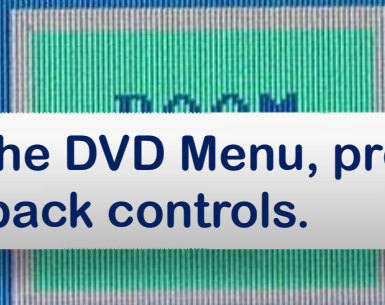
BACK
CONTROL

WOLUME
CONTROL

DVD/CD CONTROLS



When you are done with the DVD Menu, press **Back** to return to the DVD playback controls.





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Controlling the Volume

CHOOSE A SOURCE

VCR



DOC



PC



LAP



THERE ARE NO CONTROLS FOR THIS DEVICE

Volume may be adjusted through the **Volume Control** button

DVD



EXIT

ROOM
CONTROL

VOLUME
CONTROL

PROGRAM

VOL DN

VOL UP

MUTE

PROGRAM VOL

BACK

Touch the controls to change the volume level

EXIT

ROOM
CONTROL

VOLUME
CONTROL



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Using the Document Camera (Elmo)

CHOOSE A SOURCE

VCR



DOC



CAM

PC



LAP



TOP

THERE ARE NO CONTROLS FOR THIS DEVICE

Touch the Doc Cam button on the AMX Touch Panel screen.

The Document Camera should automatically turn on; however, on some older models, you must manually press the power button on the machine.

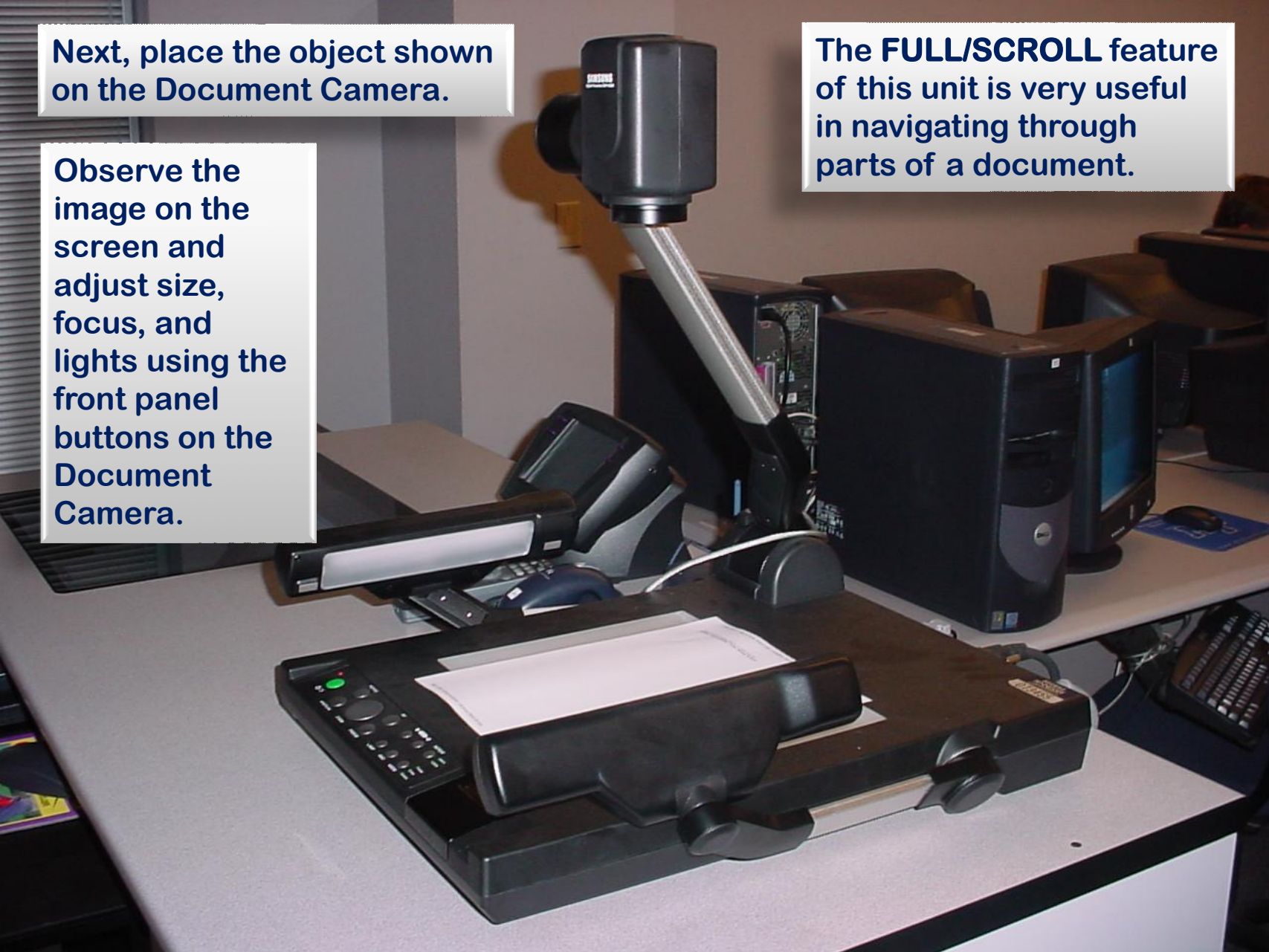
CONTROL

CONTROL

Next, place the object shown on the Document Camera.

Observe the image on the screen and adjust size, focus, and lights using the front panel buttons on the Document Camera.

The **FULL/SCROLL** feature of this unit is very useful in navigating through parts of a document.





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Connecting a Laptop

CHOOSE A SOURCE

VCR



DOC



PC



LAP



THERE ARE NO CONTROLS FOR THIS DEVICE

You may also connect a laptop to the Document Camera and display the screen on the overhead projector

DVD



EXIT

ROOM
CONTROL

VOLUME
CONTROL

First, locate the extra VGA cable on the back of the Document Camera

Then plug the other end into the laptop's VGA port.



The laptop must have a resolution of 1024 X 768 or lower.

On some laptops, you must press the external video output control.



CHOOSE A SOURCE

VCR



DOC



PC



LAP



THERE ARE NO CONTROLS FOR THIS DEVICE

To ensure the laptop is detected by the Document Camera, **first touch the Doc Cam button.** This turns on the Document Camera through which the input flows.

DVD



EXIT

ROOM
CONTROL

VOLUME
CONTROL

CHOOSE A SOURCE

VCR



DOC



PC



LAP



THERE ARE NO CONTROLS FOR THIS DEVICE

Finally, touch the **Laptop** button on the AMX Touch Panel Menu

DVD



EXIT

ROOM
CONTROL

VOLUME
CONTROL

CHOOSE A SOURCE

VCR



DOC



PC



LAP



THERE ARE NO CONTROLS FOR THIS DEVICE

At the end of class, or when you are finished, touch **Exit**.

DVD



EXIT

ROOM
CONTROL

VOLUME
CONTROL

DO YOU REALLY WANT TO EXIT ?



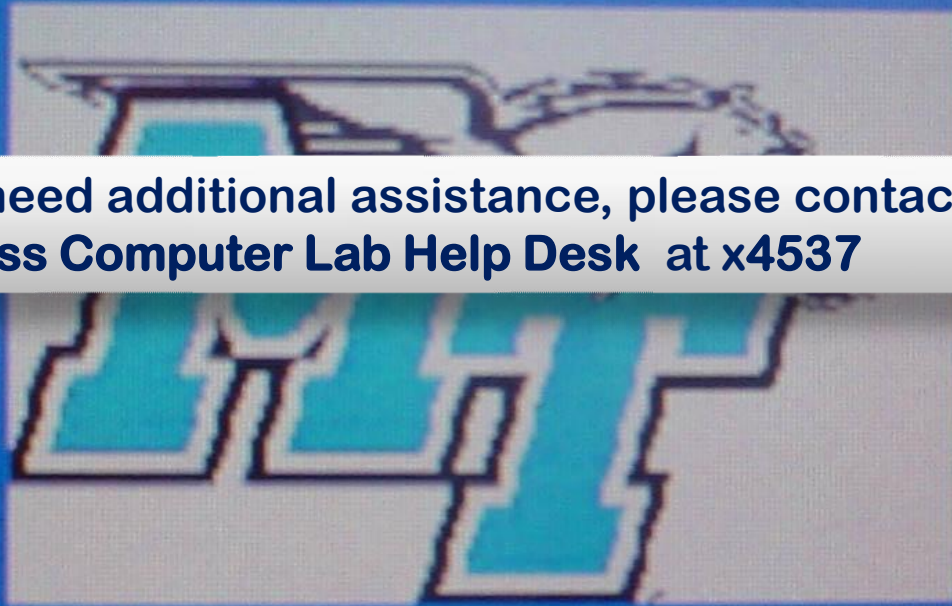
Touch **Yes to turn off all equipment.**

The overhead projector will turn off.

**The screen will come up.
The computer will remain on.**

The equipment must cool down for approximately 4 minutes before it can be used again.

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If you need additional assistance, please contact the
Business Computer Lab Help Desk at x4537

TOUCH HERE TO CONTINUE