Job Description: Water Safety Instructor

Basic Function
The water safety instructor will conduct an instructional aquatic program aimed at skills and knowledge pertaining to the specific area of instruction as prescribed by the American Red Cross. An emphasis will be placed on maximum safety at all times. The water safety instructor is accountable to the aquatics program and aquatics coordinator.

Qualifications
- Possess a current Adult CPR/AED/Standard First Aid for the Professional Rescuer or workplace training certificate within 180 days of employment.
- Possess a current American Red Cross Bloodborne Pathogens Preventing Disease Transmission certificate.
- Possess a current American Red Cross Instructor certification in water safety.

Required Knowledge, Skills, and Abilities
- Proper knowledge of and performance of American Red Cross safety and swimming skills/strokes as required by the Water Safety Instructor course (minimum level 4).
- The ability to teach swimming strokes and skills in the proper progression and manner as prescribed by the American Red Cross.
- CPR/AED/Standard First Aid for the Professional Rescuer or workplace training certificate.
- The ability to meet all necessary qualifications for hiring through the MTSU personnel office.

Specific Duties and Responsibilities
- Conducting an effective swimming program as prescribed by the American Red Cross and the Recreation Center including planning, implementing, and evaluating.
- Preparing and maintaining required records and reports and submitting them to the appropriate person(s) in a timely manner.
- Scheduling make-up classes when necessary in the event of instructor absence and/or inclement weather.
- Properly using, maintaining, and storing all equipment and supplies associated with swimming instruction.
- Assuming assigned duties connected with the maintenance of the pool.
- Performing other related duties as assigned by the aquatics director.
- Complete block and lesson plans for PCA and LTS program courses.

Conducting oneself in a professional manner at all times!