Minutes of CBAS Awards Committee, SCI 2004
9:00 a.m. – 10:00 a.m., Friday, February 13, 2015

Members in attendance:

1. Martin Stewart (Chair)
2. Marlene Lawson
3. Jennifer Danylo
4. Sid Sridhara
5. Jeremy Aber
6. Song Cui
7. Tyler Babb (Recording Secretary)

The Chair was successful in recruiting two more members from the Computer Science and Engineering Technology departments. Every CBAS department aside from Physics/Astronomy and Military Science is now being represented.

Decision: This committee was requested to include two department chairs. However, the current members represent their respective chairs. The committee will not include two chairs.

Decision: In the first year of awards, there will be at least five awards, with a possible sixth award being voted on at the next meeting.

1. Teaching
2. Research
3. Service (professional, community, university)
4. Professional Staff
5. Alumni

Decision: This committee will not be broken down into subcommittees.

Decision: This committee plans to meet every two weeks on Friday mornings.

Decision: The committee consists of eleven members. Thus, a quorum requires six votes.

For the next meeting (Scheduled for February 27th but possibly delayed until March 6th):

1. Each member should review the documents provided by the Dean for the teaching, service, and research awards provided on the first day. We will edit these documents as necessary.
2. We intend to establish a rotation schedule so that only a limited number of committee members are replaced in one year.
3. Vote on the following restriction: If a person has already been awarded a university level award, they will not be eligible to receive an award from this committee.
4. Vote on the following proposal: It was suggested that a sixth award be considered and named for individuals providing essential services not recognized in the previous categories.