The meeting was called to order by Jessica Carter. Other committee members present included Saeed Foroudastan, Dennis Mullen, Chong Chen, Ron Henderson, Zhifu Yang, Terrence Lee, Lisa Green, Clay Harris, and Medha Sarkar. Other guests included Wendy Beckman (AERO) and Sara Newton-Cromwell (ABAS). The minutes from the October meeting were approved.

New proposals
A. ABAS
   a. New course, ABAS 4545, Equine Assisted Activities and Therapies II. **APPROVED**

B. AERO
   a. Modification in Education course component of MS in Aviation Administration, Avian Education concentration. **APPROVED**
   b. Inactivation of courses: AERO 3225, 3250, 4160, 4230 & 4240. **APPROVED**

C. CHEM
   a. Change in prerequisite for CHEM 2230 to a minimum grade of C- in CHEM 1120. **APPROVED**

D. CSCI
   a. Change in prerequisite for CSCI 4910 Internship from CSCI 2170 and 3160 to CSCI 3110. **APPROVED**
   b. Change in prerequisite for CSCI 4160 from CSCI 3080, 3110, & 3160 to CSCI 3080, 3110 and either 3160 or 3130. **APPROVED**

E. ET
   a. Change in prerequisite for ET 3860 Strength & Materials from ET 3830 to ENGR 2110. **APPROVED**
   b. New course proposal, ET 6810 Engineering management theory & application
   c. New course proposal, ET 6870, engineering management systems
   d. Change in MSPS emphasis requirements to replace ET 6510 and ET 6710 with ET 6810 & ET 6870.
      i. Replace ET 6510/20 with ET 6810, engineering management theory and application.
      ii. Replace ET 6710 with ET 6870 engineering management systems.
   b., c. & d. **APPROVED**, need to include master catalog form with submission.
F. GEOS
   a. Changes in upper division form (see attached documents in folder). Tabled until next meeting; include old upper division forms to clarify changes in minor requirement.
   b. Changes in credit hours for PGEO 6060 from 3 credits to variable credit, 1-3 hours and students may repeat the course once for a total of 6 credit hours. APPROVED

G. MATH
   a. Change in prerequisite for MATH 3080 to read CSCI 1170 and MATH 1910 or consent of instructor. Tabled until next meeting; MATH & CSCI will submit common pre-requisite requirement for the course.
   b. Change in minor requirement for BS degree in Mathematics Sciences from required to optional. This will apply to the Professional Mathematics and Actuarial Science concentrations only (not Mathematics Education concentration). APPROVED

H. BIOL
   a. Allow students to take BIOL 4280 (Undergraduate Research in Biology) for up to 12 credit hours. APPROVED

I. CIM
   a. Remove co-requisite requirement for CIM 3090. APPROVED

The committee chair will send a doodle poll to committee member to schedule meetings for the spring semester. Having no further business the meeting was adjourned at approximately 9:05 am.