Minutes of CBAS Awards Committee, SCI 2004
Friday, October 7, 2016

Members in attendance:
- Erin McClelland
- Irina Novozhilova
- Jeremy Aber
- Ayaz Ahmed
- MaryLou Cornett
- Andrew Worsey
- Joshua Phillips
- Antonio Saavedra
- Suman Neupane
- Tyler Babb (Chair)

Dr. Fischer’s Responses to Questions:
1. Could we provide more awards to individuals?
   
   At this time, we are not ready for more awards. There is also a monetary commitment
   that could get unreasonable ($500 per award). However, he was open to future awards
   for (1) graduate faculty and/or (2) tenure-track faculty.

2. Could we award one department in CBAS each year?
   
   The university does so already. He was more receptive to perhaps awarding the chair of
   a department.

3. How many of the undisclosed “Merit” awards were awarded last year?
   
   Around 20. Each one was hand delivered by the Dean and included a $10 Starbucks gift
   certificate – paid for personally by Dean Fischer.

4. Is the proposed CBAS Hall of Fame for former employees or students?
   
   The primary purpose of the HoF is to show current students what they are capable of as
   CBAS graduates. The recognition for the recipient is a secondary purpose. Dean Fischer
   believes we have plenty of graduates to choose from, and that may be the hardest part of
   choosing inductees. The rubric for finding qualified inductees would include a list of
   contributions to the industry as well as industry recognition. In a recent MTSU
   publications, ¾ of the “distinguished alumni” were CBAS alumni. Nicole Chitty may
   have great information to get started on finding potential HoF candidates.

   We then began discussing how this HoF would be presented. Electronic as well as
   physical manifestations were proposed. Dean Fischer said that a screen (scrolling through
   CBAS HoF members) could be installed in several buildings, such as the KOM, Davis,
   and SCI).

Mentoring Award

   Dr. Novozhilova and Mr. Ahmed discussed a mentoring award with Dean Fischer and he was
   receptive to the idea.
New member D2L Access

Tyler Babb attempted to contact Dr. Mary Martin to learn how to get this accomplished. She is extremely busy as the faculty senate president this fall, but has promised to help. *Mary and I will get this done prior to the next meeting.*

CBAS Outstanding Teacher Award Edits for Year 2

Decision 1: the deadline for nominations for all awards this year will be March 1

Decision 2: the committee agreed that to streamline the teaching award process, we will:

1. reduce the documentation required
2. require a short presentation (ten minutes) to the committee (must happen in March, after nomination)

Joshua Phillips spent some time digging into our submitted rubrics for this award from last April. His study showed that the rubric rows 4 and 5 had large variance. This short presentation should replace those pieces of the rubric, as well as perhaps removing some of the criteria for the teaching award as previously required (removing paperwork to be nominated). *Though it was discussed, we will wait until our next meeting to determine exactly what documentation will be removed from the list at our next meeting.*

Proposed: Include a separate teacher evaluation, unique for this award, for students of the nominees. Erin McClelland emailed the committee with an example for the university level award.

To do before next meeting (October 21, 2016, same place and time)

1. Review the teaching award criteria and seriously consider the documentation to be removed – while considering we will meet face to face with all candidates
2. Review the service award criteria and rubric from last year and consider potential changes
3. Read the example evaluation sent by Erin McClelland for students to evaluate nominees

As chair, I will contact Nicole Chitty and ask for recommendations on potential HoF candidates. Also, I will find out more about our email system as well as D2L access for committee members – Tyler Babb.