

Computer Science Department Advisor Assignment Policy

At least twice a year lists of undergraduate and graduate Computer Science majors, sorted by advisor, are used to determine how many advisees are assigned to each advisor. Advisors are assigned new advisees as follows:

Undergraduate

Students desiring an advisor see a Departmental secretary. If the student requests a particular advisor and that faculty member consents, then the secretary assigns the advisor requested. Otherwise the secretary assigns the student to the advisor with the lowest number of advisees.

Graduate

The Chairperson assigns the graduate advisor at the time a student is admitted to the MS program in Computer Science. The Chairperson assigns the student to the graduate faculty member with the lowest number of advisees.

Notes:

In the case of a tie for "lowest number of advisees" a round-robin assignment system is used.

A student may request a different advisor at any time, and with the consent of the prospective new advisor, that request will be honored.

First-year faculty members are normally not assigned any advisors. Second-year faculty members are assigned approximately half as many advisees as other continuing faculty members.