

I. Training Activities

- a. January/February 2007
 - i. One FITC staff member attend administrative D2L training
 - ii. One FITC staff member attend endues D2L training
 - iii. All FITC staff receive training from FITC staff who attended D2L training
 - iv. Develop faculty workshop materials
- b. March 2007
 - i. Faculty D2L workshops begin

II. CMS Conversion Timeline

Spring 07

- WebCT – no change
- D2L
 - FITC training (tentative: mid-February)
 - Application
 - System admin
 - Develop workshops / support materials
 - D2L support site
 - Best Practices for Course conversion
 - Training materials
 - Develop templates

- Colleges / Departments / Courses
 - Online courses
- Start faculty informational demonstrations and workshops (tentative: mid-March)
- Start course conversions (exact process unknown at this point)
 - Migration preparation (course clean-up)
 - Course shells on D2L site
 - Migrating course material to new shells
 - Post-conversion clean-up

Summer 07

- WebCT – no change
- D2L
 - Faculty workshops (target the online faculty)
 - CampIT
 - Conversion mini-camps
 - Continue course conversions
 - Migration preparation (course clean-up)
 - Course shells on D2L site
 - Migrating course material to new shells
 - Post-conversion clean-up
 - Primarily development environment; possible pilot courses (non-integrated)

End of Summer 07

- Faculty are instructed to make and download backups in WebCT
- Make WebCT unavailable
- Admin backups are made of all courses (as a fail safe)
- Current “box” is shut down
- New “box” for WebCT is set up and batch loaded out of Banner – all “people” and all courses
- New “box” is opened to use
- No integration with SIS; batch uploads (schedule to be determined)
- Only Pipeline integration is via a generic WebCT link (not associated with each class, link opens the myWebCT page in a new window)

Fall 07

- WebCT – running from new box, not integrated with SIS; nightly batch extracts
- D2L
 - a. Some courses up and running (targeting the online courses)
 - b. Integration – TBD
 - c. FITC assisting with course conversions throughout the semester
 - Continue course conversions
 - Migration preparation (course clean-up)
 - Course shells on D2L site
 - Migrating course material to new shells

- Post-conversion clean-up

End of Fall 07

- Integration with D2L finalized
- WebCT turned off to users