The primary mission of Middle Tennessee State University is to unite the closeness of a small college with the opportunities of a large dynamic public university - creating an environment where students explore their intellectual potential and realize the promise of their futures. MTSU prepares students to live productively and to become lifelong learners; to employ scientific knowledge and an understanding of culture and history; to think logically, critically, and creatively; to communicate clearly; to make sound judgments; to acquire working knowledge of a discipline or group of related disciplines; and to participate as citizens in the global community.

We believe that students are best served by a learning environment that meets their needs as individuals through the integration of student life services and academic programs. Similarly, we believe that many students may also benefit from their participation in a collaborative partnership that includes the student, their family, and the MTSU staff.

The Partners In Education (PIE) program helps address the needs of students by creating such a partnership, fostering communication between students, their families, and the university. Through the Partners in Education program, PIE partners can request academic information and suggestions to help them provide effective support for their student.

**Joining Partners In Education** - To participate in the Partners In Education program, a student must sign and return the Student Authorization for Release of Confidential Information form on the other side of this information sheet (note that the release does not apply to personal counseling or health information protected by FERPA; however, if students are experiencing problems in these areas, MTSU staff will identify available resources). The student may withdraw the authorization at any time in writing or by appointment at the MT One Stop.

*Please note that this program does not provide the PIE partner with online student access to student information. All information requests are fulfilled through the MT One Stop.*

**Contact the MT One Stop to -**

- Request information on students’ grades, grade point average and attendance.
- Get assistance to help set up services for the student.
- Make appointments for conferences with enrollment counselors. Work with the MT One Stop to arrange your appointment.
- Questions, concerns, or problems? Call the MT One Stop at (615) 898-2111, Monday through Thursday 7:30 a.m. to 6:00 p.m. and Friday 7:30 a.m to 4:30 p.m.

**To PIE Partner: Your Personal Identification Number (PIN)** - The PIN requested on the Student Release of Confidential Information form is for the purpose of identifying you when you call to request information. Choose a PIN that is easy for you to remember.

**Student**: If we receive your PIE Partner form via fax or electronically, we will contact you through your MTSU email to verify your PIE Partner enrollment.

**What to expect from the PIE program**

When you contact the MT One Stop and place a request for information about issues such as grades or attendance, the MT One Stop will contact the necessary parties to fulfill your request and direct you to campus resources as needed. When the information you requested is available, the MT One Stop will send it to you. Please note that the student is notified and copied on the requests that are made.

All activities of Partners In Education are directed toward strengthening the collaborative relationship between the student, the family, and Middle Tennessee State University, with the goal of improving the academic success and retention of students.
STUDENT AUTHORIZATION FOR RELEASE OF CONFIDENTIAL INFORMATION

This form allows students to authorize the release of confidential academic, financial aid and student account information to a third party. If you have questions regarding Partners in Education (PIE), please contact the MT One Stop at (615) 898-2111 or visit us in the Student Services and Admissions Center (SSAC).

**AUTHORIZATION - THIS MUST BE SIGNED AND DATED IN ORDER FOR INFORMATION TO BE RELEASED**

I authorize the release of confidential academic, financial aid, student financial account information, academic progress reports and grades (when available) to the person(s) named in the following information. This release does not apply to other information (counseling and health) protected by the Family Educational Rights and Privacy Act (FERPA). Authorization is valid as long as the student is enrolled (without a break in enrollment) at Middle Tennessee State University or until cancelled in writing by the student. To cancel this release, the student must contact the MT One Stop at (615) 898-2111 or come to our office in the Student Services and Admissions Center for instructions.

Please note that this program does not provide the PIE partner with online student access to student information. All information requests are fulfilled through the MT One Stop.

__________________________________________  __________________________
Student’s Signature  Date

IMPORTANT: The following information MUST be completed to assist University staff in identifying the student and the PIE Partner(s) when requests information are made.

Student’s Name: ______________________________
(please print clearly)

Student’s 8-digit MTSU ID M#: M ___ ___ ___ ___ ___ ___ ___
(ID numbers are found on student’s ID and on the student’s RaiderNet account)

**DESIGNATED PIE PARTNER(S) INFORMATION**

<table>
<thead>
<tr>
<th>PIE Partner Name(s)</th>
<th>PIN</th>
<th>Phone Number</th>
<th>Email Address</th>
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<td>Person(s) other than student authorized to request/receive information. Please print:</td>
<td>(Personal Identification Number) Choose a 4-digit number to identify yourself to our staff.</td>
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Return or mail this form to the MT One Stop SSAC 210, Murfreesboro, TN 37132. Fax to (615)-904-8423

All activities of Partners In Education are directed toward strengthening the collaborative relationship between the student, the family, and Middle Tennessee State University, with the goal of improving the academic success and retention of students.