William R. Wolfe Award Submission Instructions

1. You will need to submit 4 copies.
2. Each copy should have your complete ID number, for example, M########, on the top of the left hand side of each page.
3. Number each page on the top right hand side of each page.
4. Every copy must be stapled together.
5. Bundle the cover sheet and your four copies together. You may use a large rubber band, a large clip or a manila envelope.
6. The cover sheet must be complete. Be sure that your instructor has signed it. If, for some reason, you cannot find a way to get that signature, you may ask your instructor to send me an email, at Deborah.Flanigan@mtsu.edu, recommending your paper. I will attach it to your cover sheet.
7. When filling in the line for the English Course please use the course ID, for example, ENGL 6660. Do not use the title of the course.