

**Faculty Liaison Meeting
Academic Affairs Meeting
March 18, 2009**

Attended – M. Balachandran, D. Belcher, L. Burris, J. Cain, N. Kelker, A. Lutz, M. Martin, H.S. Means, K. Rushlow, K. Smith, S. Taylor

Excused -

Absent –B. Haskew, C. Higgins, J. Dowdy, L. Warise

Also attended – D. Miller, K. Gebert, M. Boyle

I. Comments from Provost Gebert.

A. Course Substitution form

1. We have moved forward with the new form so that it will be available; it is available through RaiderNet via Faculty, advising, Course substitution form.
2. This was started at the beginning of the semester but paper copies are still accepted.
3. Recommendations to be sent to D. Miller for advising committee and can be worked up for the fall.

B. Budget discussion –

1. The effect of the stimulus money will be significant amount so that we will be able to be on a less tight time-frame. But, by July 1, 2011 we must find \$19M in permanent cuts. This will allow some of the cuts to be managed by attrition.
2. Stimulus money puts furlough “off the table”. The enrollment numbers are holding at +5%. So for Freshmen, we want to have enough courses and sections so that we can offer classes to meet that need.
3. Increasing number of online courses. It will be possible to schedule hybrid courses two to a room, if we can work with Banner.
4. Reassigned time for administrative purposes equivalent to 145 faculty...this needs to be addressed. Note: we need to do a legitimate paperwork reduction. This would include staff doing work that is their work to release faculty back to teaching and scholarship.
5. Hiring freeze will continue at least through August.
6. It seems to me that we are doing exactly what Dr. McPhee says he does not want....why are we not looking at time to build growth? Why are we not accounting for the 2006 funding?
7. Shelbyville campus should be available in the fall.

C. Summer School –

1. Revenue has dropped from \$5M to \$1M. This does not allow us to make money. Must have enough students to make salary+benefits. 87% of our students are working, and summer is a good time to work. Tuition increases are causing student loans to be unavailable for summer classes. Massive discounts get the enrollments to hold up. This money is no longer available and makes the \$19M even greater.
2. Have passed a special rate for online out-of-state students will provide some source of funds.
3. Pay structure– options with flat rate and partly minimum required to cover expenses. Can get up to 9 hours summer pay, but require extra paperwork for exceptions.

4. Can we investigate when fees and tuition are paid; the timing may be discouraging pre-registration. With Executive format classes, this will be an even more critical issue.
 5. Hybrid courses are a definite option for new sources of students.
 6. Early registration needs to go up to help with planning.
- D. Military education center –
1. Seeking funding for building this center.
 2. We need to have a standing committee to deal with faculty issues; start as a special committee and then become a standing committee after we know the parameters.
 3. Need to add special rate for online courses for active duty soldiers.

II. Adjournment