

# 2009-2010 Federal Financial Aid Programs Verification Worksheet - Independent Office of Financial Aid - Middle Tennessee State University

Your application was randomly selected for review in a process called "Verification." In this process, the Financial Aid Office will compare information reported on your Free Application for Federal Student Aid (FAFSA) with **signed** copies of your (and your spouse's, if married) 2008 Federal tax forms and W-2 forms. Complete the verification form and submit it to the MTSU Financial Aid Office. Your aid cannot be processed until this information is received and evaluated.

## A. Student Information

Last name	First name	M.I.	M MTSU ID #
Address (include apt. number)			Date of birth
City	State	Zip Code	Phone number (include area code)

B. **Family Information** – Write in the names of the people in your household that you will support between **July 1, 2009 and June 30, 2010** according to the following instructions.

- **Include yourself**, and **your spouse** if you have one, and
- **Your dependent children** if (a) you provide more than half of their support, or (b) the children would be required to provide parental information when applying for student aid, and
- Other people if they now live with you and you will provide more than half of their support and will continue to provide more than half of their support between **July 1, 2009 and June 30, 2010**.

**Write the names of all household members.** Also write in the name of the college for any household member who will be attending college at least half-time **between July 1, 2009 and June 30, 2010**, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to student	Name of College
		<b>SELF</b>	<b>MTSU</b>

## C. 2008 Taxable Income Information (Please attach documentation of all income received).

1. Did or will you (and your spouse, if married) file a 2008 Federal Income Tax Return?    \_\_\_ yes    \_\_\_ no
2. **You must check below if you (or your spouse) did not file and are not required to file a 2008 Federal Income Tax Return.** Even if you are not required to file a tax return, you are required to report your 2008 income on your FAFSA. Submit copies of all W-2s. **Report your total 2008 earnings and employer information below. I/We did not and am/are not required to file a 2008 Federal Income Tax Return.**

_____	<b>SELF</b>	<b>\$</b>	_____	<b>Employer(s)</b>	_____
_____	<b>SPOUSE</b>	<b>\$</b>	_____	<b>Employer(s)</b>	_____

## D. Untaxed Income and Benefits

Both tax filers and non-tax filers must list any untaxed income received during the calendar year of 2008. **Be sure to enter zeros if no funds were received.**

2008 Untaxed Income	Total for 2008
Child support received for all children included in household size	\$
Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
Veterans noneducation benefits such as Disability, Death Pension, or Dependency and Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
Other untaxed income not reported, such as workers' compensation, disability, etc. <b>Don't include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$
<b>The Financial Aid Office will review your tax returns and W-2s submitted for untaxed income such as payments to tax-deferred pension, and savings plans (taken from Boxes 12a-12d on the W-2), IRA deductions and payments, untaxed portions of IRA distributions and pensions, and tax exempt interest, which are required to be included as untaxed income on the FAFSA.</b>	<b>XXXXXXXXXX</b>

## E. 2008 Additional Financial Information

Complete the following information for the calendar year of 2008. **Be sure to enter zeros if no funds were received.**

2008 Additional Financial Information	Total for 2008
Child support paid during the calendar year of 2008, because of a divorce or separation or as a result of a legal requirement.	\$
Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
Grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant /scholarship portions of fellowships and assistantships.	\$
Combat pay or special combat pay. <b>ONLY</b> enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on W-2 (Box 12, Code Q).	\$

## F. Sign this Worksheet

I certify that the above information is correct. If I purposely give false or misleading information, I may be fined \$20,000, sent to prison, or both.

I understand that if I report an extremely low income on the FAFSA, I may be required to supply a detailed letter and budget to the Financial Aid Office to document how I supported myself.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

Please fax this form to 615-898-5167 or mail to  
MTSU Financial Aid Office, 218 Cope Administration Building, Murfreesboro, TN 37132