

# Graduate Council Minutes

## April 26, 2007

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The Graduate Council met at 1:00 p.m. in the President's Conference Room. Chair Marc Singer presided.

### I. Call to Order

**Members present:** Kristen Beadle, Melissa Castellaw, Teresa Davis, Jackie Eller, William Ilsley, Philip Phillips, Saleh Sbenaty, Amy Staples, and Mary Lou Veal

**Ex-officio members present:** Michael Allen, Dean, College of Graduate Studies  
Pamela Knox, Associate Dean College of Graduate Studies

### II. Announcements

#### A. Dr. Marc Singer, Chair

Dr. Singer reported on the status of the email sent out after the last council meeting requesting approval of three new Master of Science degrees in the Health and Human Performance as well as the termination and phase out of the MS degree in HPERS. The council passed the motion and all proposals have been forwarded to the Tennessee Board of Regents (TBR).

#### B. Dr. Michael Allen, Vice Provost for Research & Dean, College of Graduate Studies

Dr. Allen reported that his first few months at MTSU have been busy ones. We are making progress in moving forward a Ph.D. program in Computational Sciences and is working with a sub-group of writers from the mathematics and sciences groups to get to TBR this summer, the degree is being packaged to be self-sustaining; a new Graduate Catalog will be coming out this summer and the College of Graduate Studies and Office of Research will be moving their offices the end of May to the Sam Ingram Building located on Middle Tennessee Blvd., across from the President's house.

#### C. Dr. Pamela Knox, Associate Dean, College of Graduate Studies

Dr. Knox handed out "draft" copies of the Graduate Council as it presently stands. Not all changes have been made and it is therefore still not readable. CGS and the Provost Office are drafting further "repackaging" of policies that are not in the catalog and need to be. Publications and Graphics still have not sent individual departments their copy to approve but this should be going out the first or second week in May. Dr. Knox noted that with all the issues involved in "readability" it may be fall before the catalog is published. She will, however, keep the council informed of the progress via email and will make sure the Program Coordinators receive a draft, prior to printing, for their feedback.

Dr. Knox further noted that a student handbook template is under construction as well. This is to be used as a guide and reference tool for departments. It will come to the council to input prior to dissemination to the departments.

### III. Approval of Minutes – March 29, 2007

A motion was made to accept the minutes of the March 29, 2007 meeting. The motion was seconded and passed.

### IV. Sub-Committee Reports

#### A. Graduate Faculty and Curriculum Review Dr. Amy Staples

- Consent calendar attached – Consent calendar attached – Dr. Staples recommended all items for approval. A motion was made to accept the consent calendar as attached. The motion was seconded and carried.

#### **B. Student Affairs and Travel**

- No report. Funds have been exhausted.

#### **C. Policies and Procedures**

**Dr. William Ilsley**

- No report.

#### **D. Graduate Program Review**

**Dr. Jackie Eller**

- No report.

#### **E. Catalog Committee**

**Dr. Philip Phillips, Chair**

- Dr. Phillips thanked Dr. Knox for the draft of the catalog and recommended that any feedback regarding revisions and/or changes be emailed to him for compilation and forwarding to Dr. Knox.

#### **V. Old Business**

- No report

#### **VI. New Business**

- The policy for clarifying undergraduates taking graduate classes needs to be clarified. The policy should be consistent, i.e., who gives the permission, how, when, and by whom is the student notified, etc.
- Amy Staples, William Ilsley, and Saleh Sbenaty agreed to serve on the Suspension & Appeals Committee on May 22, 2007 at 9:00 a.m.
- Each member who will be continuing on the council was asked to bring their schedule for fall 2007 to the meeting on July 26, 2007 at 1:00 p.m. in the President's Conference Room. Drs. Allen and Knox will graciously provide lunch.

There being no further business the meeting was adjourned.

Respectfully submitted: Lynn Parker  
Recording Secretary

# Graduate Council – Consent Calendar April 26, 2007

## Graduate Faculty Membership

### Adjunct

Trudy Peterson / History

### Full – Re-Appointment

Norma Dunlap / Chemistry

Patrick McCarthy / Psychology

Teresa Davis / Psychology

Marvin Peyton / Educational Leadership

John Sanders / Educational Leadership

Jane Williams / Educational Leadership

Barbara Young / Educational Leadership

### Doctoral Membership – Initial Appointment

Minsoo Kang / Health & Human Performance

### Doctoral Membership / Re-Appointment

Rebecca Conard / History

Colby Jubenville / Health & Human Performance

## Curriculum Changes

### Psychology

#### Proposed New Courses

|                 |  |
|-----------------|--|
| <b>PSY 6065</b> | <b>Introduction to School-based Mental Health Services</b> , 3 credit hours, effective summer 2007           |
| <b>PSY 6085</b> | <b>Pre-Practicum: Industrial Organizational Psychology</b> , 1 credit hour, effective fall 2007              |
| <b>PSY 6365</b> | <b>Organizational Surveys &amp; Employee Attitudes &amp; Motivation</b> , 1 credit hour, effective fall 2007 |

#### Non-Substantive Revisions in Curriculum of Existing Major, Minor Emphasis

Changes specific to **MA in Clinical Psychology**, effective fall 2007

Changes specific to **Industrial Organizational concentration of Psychology major**, effective fall 2007

#### Other

Modification to opening statements in Graduate Catalog and modifications of GRE statement; a reduction of 3 credit hours for undergraduate preparation, effective fall 2007

Catalog changes to Psychology Major Concentration: Industrial/Organizational; increase program by one credit hour, effective fall 2007

Modification to opening statements in Graduate catalog and modification of GRE statement, effective fall 2007

Change course description for **PSY 6750** and add a co-requisite for **PSY 6760**, effective fall 2007

### **Recording Industry**

#### **Proposed New Courses**

**MRAT 5810**                    **Topics in Recording Industry**, 3 credit hours, effective fall 2007  
**MRAT 6040**                    **Digital Audio Studio Seminar**, 3 credit hours, effective fall 2007

#### **Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis**

Increase the number of allowable 5000 level courses from 6 hours to 12 hours or 20% of the total required 60 hours for MFA degree in Recording Arts and Technologies, effective fall 2007

#### **Other**

Change in program of study. Number of required hours will not change but the order of classes taken during each of the 3 years of required coursework will change, provided the new course proposal MRAT 6040 and course revision for MRAT 6030 are approved. Effective fall 2007.

#### **Course Number / Title Change**

**MRAT 6030**                    **Change title from “MIDI and Digital Audio Seminar” to “MIDI and Musical Synthesis Seminar”**, effective fall 2007

### **Educational Leadership**

#### **Non-substantive Revisions in Curriculum of Existing Major, Minor, Emphasis**

**SPSE 6960/LIBS 6960**                    Changes to course topics, activities, and course description, effective fall 2007

### **Management & Marketing**

#### **Proposed New Course(s)**

**MKT 6880**                    **Sport & Entertainment Marketing**, 3 credit hours, effective spring 2008

### **Health & Human Performance**

#### **Proposed New Course(s)**

**HHP 7300**                    **Current Measurement Issues In Health & Human Performance**, 3 credit hours, effective fall 2007  
**REC 6850**                    **Cross-Cultural Perspectives in Leisure & Tourism**, 3 credit hours, effective summer 2007  
**PHED 6940/7940**                    **Supervision of Teaching in Physical Education**, 3 credit hours, effective fall 2007

### **Accounting**

#### **Proposed New Course(s)**

**ACTG 6570**

**International Financial Reporting & Controls, 3 credit hours, effective fall 2007**

### **Computer Information Systems**

#### **Course Number / Title Change**

**INFS 6710**

**Change title from Systems Analysis to IT Systems Development Project Development, effective fall 2007**

#### **Non-Substantive Revisions in Curriculum of Existing Major, Minor, and Concentrations**

Add two specializations to the Masters of Science in Accounting and Information Systems in the information systems concentrations. The proposed specializations are: IT Project Management and IS Audit and Control. The departments of Computer Science, Accounting, and Management & Marketing have been consulted in our attempt to eliminate content overlap and maximize potential synergies. Effective fall 2007.

#### **Proposed New Course(s)**

**INFS 6500**

**IT Project Management Planning & Implementation, 3 credit hours, effective fall 2007**

**INFS 6510**

**IT Project Assessment & Control, 3 credit hours, effective fall 2007**

**INFS 6520**

**IT Project Management Case Studies, 3 credit hours, effective fall 2007**

**INFS 6300**

**Information Systems Security Management, 3 credit hours, effective fall 2007**

**INFS 6310**

**Information Systems Assurance Planning & Practices, 3 credit hours, effective fall 2007**

**INFS 6320**

**Advanced Integrated Security and Assurance, 3 credit hours, effective fall 2007**

### **Political Science**

#### **Other**

Establish a Master of Arts in International Affairs, effective spring 2008