GRADUATE COUNCIL MINUTES
September 26, 2007

The Graduate Council met at 3:00 p.m. in the Garden Level Conference Room of the Sam Ingram Building. Philip Phillips presided as Chair.

I. Call to order

Members present:
Cosette Collier, Teresa Davis, Wayne Dornan, Jackie Eller, Stuart Fowler, Clayton Harris, Kevin James, Clay Kennedy, Jane Marcellus, Medha Sarkar, Saleh Sbenaty, Mary Lou Veal, and Jane Williams

Ex-Officio members present:
Michael Allen, Dean, College of Graduate Studies
Marc Singer, Professor, Management and Marketing

II. Announcements

A. Dr. Philip Phillips, Chair

Dr. Phillips outlined the role of the Graduate Council. The Council is a legislative and an advisory body to the dean of the College of Graduate Studies which sets and ensures high academic standards. Dr. Phillips thanked the group in advance for their service to Graduate Council. Members were asked to introduce themselves.

Dr. Phillips expressed regrets for Dr. Pamela Knox that she wasn’t able to say farewell to the Council and how much she had enjoyed her time with the Council.

Dr. Marc Singer was thanked for his leadership as chair last year and his commitment and continued service to the Council as an ex-officio member.

Dr. Phillips also expressed thanks to the new subcommittee chairs.

B. Dr. Michael Allen, Vice Provost for Research & Dean, College of Graduate Studies

Dr. Allen reported that President McPhee is looking forward to presenting three strong research oriented degrees as a package to TBR. They will include new PhD programs for Computational Sciences, Math and Science Education, and the newly-named Molecular Biosciences (instead of Integrative Life Sciences). The Computational Sciences and Math and Science Education proposals have been sent forward. The core coursework and curriculum are being worked on
for the Molecular Biosciences Ph. D. program. It is expected to go to the president within one week.

Dr. Allen announced that Dr. Peter Cunningham will assume the role of Interim Associate Dean of the College of Graduate Studies pending TBR approval. The Associate Dean search is planned to begin this fall. Also, Dr. Saleh Sbenaty will work half-time as the Faculty Fellow in the College of Graduate Studies.

C. Dr. Wayne Dornan, Interim Chair, Aerospace

Dr. Dornan attended the World Conference on Research Integrity this month. He plans to turn in a full report to Dr. Allen concerning mechanisms that are in place to detect scientific fraud. The conference was enlightening as it discussed such topics as multiple authorship, image detection, and scientific misconduct to name a few.

III. Approval of minutes from last meeting—July 26, 2007

A motion was made to accept the minutes of the July 26, 2007 meeting. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review
Dr. Mary Lou Veal, Chair

- Consent Calendar attached
  Amendment to consent calendar to include the addition of Dr. David Rowe of the History Department to Doctoral Re-Appointment.

  A motion was made to accept the consent calendar as amended. The motion was seconded and carried.

- Membership Application Forms

  The criteria listed for Graduate Faculty Membership on the CGS website and the application forms is inconsistent. The matter will need to be addressed immediately as the forms on the website have several typos and ambiguous information. The forms were revised on July 30, 2007, but they were not submitted to the council for approval prior to being posted for use. Some of the inconsistencies include old levels of graduate membership on the CGS website and lack of appointment criteria on the Doctoral application form. Dr. Jane Williams and Dr. Cosette Collier were appointed by Dr. Phillips to work together with Dr. Mary Lou Veal to review, make necessary changes, and bring corrected application forms to the next Council meeting in October.
Also, Dr. Veal expressed the need for clarification on some items on the application forms that pertained to publications.

B. Student Affairs and Travel  
Dr. Kevin James, Chair  

- No report.

C. Policies and Procedures  
Dr. Jane Williams, Chair  

- No report.

D. Graduate Program Review  
Dr. Teresa Davis, Chair  

- Dr. Davis reported that the schedule for the Graduate Program Reviews is now available. The five programs up for review are Exercise Science and Health Promotion (MS), Human Performance (PhD), Recreation (MS), English (MA, PhD), and Economics (MA, PhD).

E. Catalog Committee  
Dr. Jackie Eller, Chair  

- Once the new catalog arrives, everyone will first be given an opportunity to read and review it to begin finding items to correct and update. So the committee has nothing to report at this time.

V. Old Business  

- None

VI. New Business  

- Election of the Vice-Chair  

  Dr. Jackie Eller was nominated for the position of Vice-Chair. The motion was made, seconded, and carried.

- Suspension Appeals Committee---Volunteers for Oct 2, 2007 Appeals Hearing Needed  

  Drs. Jane Williams, Jane Marcellus and Jackie Eller (tentatively—may have doctor’s appointment) will volunteer for this meeting to be held Oct 2nd from 9 a.m. to 2 p.m. in the Garden Level Conference Room of the Ingram building.
There being no further business the meeting was adjourned.

Minutes submitted by: Melissa Hawkins, Recording Secretary
Graduate Council – Consent Calendar
September 26, 2007

Graduate Faculty Membership

**Adjunct Appointment**
Patty Kraft / Nursing

**Associate – Initial Appointment Level 1**
Brandi Eveland-Sayers / Health and Human Performance
Gretchen Webber / Sociology and Anthropology
Brian Hinote / Sociology and Anthropology
Stacey Graham / Center for Historic Preservation
Sarah Bergemann / Biology
Marcie Hinton / Journalism
Ryan Otter / Biology
Terrance Quinn / Mathematical Sciences
Adam Rennhoff / Economics and Finance

**Full – Initial Appointment**
Christoph Rosenmuller / History
Wayne Dornan / Aerospace

**Full – Re-Appointment**
Dennis Walsh / Mathematical Sciences
Michaele Chappell / Mathematical Sciences
Jackie Eller / Sociology and Anthropology
Mary Enderson / Mathematical Sciences
Max Ervin / Biology
Connie Jones / Elementary and Special Education
Robert Kethley / Management and Marketing
Jong-Sung Lee / Computer Information Systems
Angela Mertig / Sociology and Anthropology
Deborah Newman / Criminal Justice Administration
Maria Sarabia-Panol / Journalism
Donald Snead / Educational Leadership
Diane Gower / Elementary and Special Education
Timothy Greer / Computer Information Systems
Larry Howard / Management and Marketing
James Huffman / Educational Leadership
Pamela Holder / Nursing
Dorothy Craig / Educational Leadership
Doctoral Membership – Initial Appointment
Robert Jones / History
Lynn Nelson / History
Philippa Holloway / History

Doctoral Membership / Re-Appointment
Lisa Pruitt / History
Martha Foster / History
Brenden Martin / History
Carroll Van West / Center for Historic Preservation and History
Mary Hoffschwelle / History
Kristine McCusker / History
David Rowe / History

Curriculum Changes

Business Communication and Entrepreneurship

Other

Inactivate graduate minor in Business Education, effective Spring 2008

Proposed New Courses(s)

BCEN 6910, Internship Program, 3 credit hours, effective Spring 2008