

GRADUATE COUNCIL MINUTES

November 19, 2010

The Graduate Council met at 1:30 p.m. in the 1st Floor Conference Room of the Sam Ingram Building. Chair Clare Bratten presided.

I. Call to Order

Members present:

Kathy Burriss, Michael Chappell, Cosette Collier, Kevin Donovan, Michael Hein, Donald Lester, Vicky MacLean, Bren Martin, David Penn, Craig Rice, and Vince Smith

Guests present:

Don Hong, Mathematical Sciences

Ex-Officio members present:

Peter Cunningham, Associate Dean, College of Graduate Studies

II. Announcements

A. Dr. Clare Bratten, Chair

Dr. Bratten opened the meeting. Dr. Bratten informed the Council of the death of graduate student, Jiin Jung. Ms. Jung was a graduate student enrolled in the College of Mass Communication for the Fall 2010 semester. =

B. Dr. Peter Cunningham, Associate Dean, College of Graduate Studies

Dr. Cunningham reported that one of the fraternity houses on Greek Row is in the process of being turned into housing for international student use. The home has capacity for 40 students.

Dr. Cunningham reported that Rick Henegar is now in China for a Ph.D. conference. Dr. Cunningham has recently returned from the Ukraine where he traveled for the signing of the MOU with Dnipropetrovsk National University. Also, Dr. Cunningham met with a group of study abroad advisors in Turkey.

Dr. Cunningham reported that three advisors from EducationUSA visited two weeks ago, and the visit went very well.

Dr. Cunningham distributed a memorandum from TBR about the Tennessee Immunization Laws. There have been some recent revisions to the Varicella and Hepatitis B immunization requirements for college and university students. Effective July 1, 2011 any new, full-time student of an institution with more than 200 students must present proof of two doses of the Varicella vaccine, laboratory evidence of immunity, or a history of Varicella disease (chickenpox) from a health practitioner. In addition, health sciences students will be required to show proof of protection against Hepatitis B prior to patient contact.

Dr. Cunningham informed the Council that Dr. Jane Williams and her colleagues in Educational Leadership are working on a Certificate in College Teaching. If you have input to offer, please contact Dr. Williams.

Dr. Cunningham stated that many states are waiving out-of-state tuition for students coming from surrounding states. In an effort to market MTSU in this way, it would be to our advantage for the Conference of Graduate Schools to propose discounted tuition for students coming from states that surround Tennessee.

III. Approval of minutes from last meeting—October 29, 2010

A motion was made to accept the minutes of the October 29, 2010 meeting with the following revision. Under Part B of the Sub-Committee Reports, the Student Affairs and Travel report should read: Dr. Reineke reported that the committee met on October 7, 2010. The committee is currently conducting a review of six peer institutions to assess the stipend of graduate assistantship funding. The group is also trying to find campus space for a graduate student organization. The committee recommends that students be allowed to apply for up to \$500 per year in travel or research funds.

The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review

Dr. John DiVincenzo, Chair

- Consent calendar attached
- Remove the Proposal for a Concentration in Actuarial Science (within the M.S. in Professional Science) from the consent calendar.

- *A motion was made to accept the consent calendar with the removal of the Proposal for a Concentration in Actuarial Science. The motion was seconded and carried.*
- *A motion was made to bring the Actuarial Science proposal before the Council for consideration. The motion was seconded and carried. After the Council's consideration, a motion was made to accept the proposal for a Concentration in Actuarial Science. The three new courses proposed within the proposal will be placed on the December meeting for review. The motion was seconded and carried.*

B. Student Affairs and Travel

Dr. Vicky MacLean, Chair

- Dr. MacLean reported that the applications for Graduate Faculty and Student Travel were now set up on D2L for the committee to review.
- Dr. MacLean reported that the Graduate Faculty and Student Travel fund has an available balance of \$12,652 (after encumbrances).
- Continued efforts are being made towards finding out graduate assistantship funding information from peer institutions.

C. Policies and Procedures

Dr. Vince Smith, Chair

- Dr. Smith and the committee gathered information on a Graduate Academic Fresh Start policy. A handout was distributed that outlines a preliminary proposal for a Graduate Academic Fresh Start at MTSU. Dr. Smith asked for feedback from the Council about the terms and conditions for such a policy. The Council will continue discussions on the matter.
- Dr. Smith distributed a handout for a Proposal to Determine English-Language Speaking Ability and Remediation. The committee has researched peer institutions to find out how English-Language Speaking Ability is determined for GTAs. Dr. Smith reported that several universities are using a tape-recorded oral examination called the SPEAK Test to assess English speaking skills of GTAs. The Council is encouraged to review the proposal and gather feedback from departments across campus.

D. Graduate Program Review

Dr. Kevin Donovan, Chair

- Dr. Donovan reported that the graduate program reviewers have been selected for History, Sociology, and Criminal Justice Administration. Respectively, the selected reviewers are Professor Kriste Lindenmeyer, University of Maryland, Baltimore County,

Professor Jeanne Ballantine, Wright State University, and Professor Gary Cordner, Kutztown University.

- *A motion was made to accept the selected external reviewers. The motion was seconded and passed.*

V. Old Business

- Dr. Cunningham spoke with Bill Black, Interim Library Dean, in regards to purchasing a plotter to meet the needs of students preparing for poster presentations. Mr. Black is still interested in having a plotter in the library and is currently working out the logistics to install a large plotter for graduate student use.

VI. New Business

There being no further business the meeting was adjourned.

Minutes submitted by: Melissa Hawkins, Recording Secretary

Graduate Council – Consent Calendar

November 19, 2010 Graduate Faculty Membership

Adjunct

Andrea F. Anthony / Educational Leadership
Diana D. Brown / Educational Leadership
Carlos L. Comer / Educational Leadership
Matthew R. Dodd / Educational Leadership
Paul B. Doyle / Educational Leadership
Harry Gill / Educational Leadership
Michael S. Gonzales / Educational Leadership
Gina L. Haddix / Educational Leadership
Vickie L. Harden / Social Work
Rebecca G. Lieberman / Elementary and Special Education
Regina T. Merriman / Educational Leadership
Kathryn S. Moisant / Educational Leadership
Johnna K. Paraiso / Educational Leadership
Joseph G. Phillips / Educational Leadership
Dianne M. Sawyer / Educational Leadership
Tammy L. Shelton / Educational Leadership
Kecia Y. Simmons / Elementary and Special Education

Associate

Diana Cheng / Mathematical Sciences
Andrew J. DeMil / Foreign Languages and Literature

Full – Reappointment

Troy A. Festervand / Management & Marketing
Timothy R. Graeff / Management & Marketing
Patrick McCarthy / Psychology
Linda Wilson / Nursing

Doctoral – Initial

Elliot C. Altman / Biology
Sarah E. Bergemann / Biology
Xiaoya Zha / Mathematical Sciences

Doctoral – Reappointment

Colby B. Jubenville / Health and Human Performance

Curriculum Changes

Professional Science

Other

Create a **Concentration in Actuarial Science** within the M.S. in Professional Science to be implemented in January 2011.

Agribusiness and Agriscience

Proposed New Courses

- ABAS 5450 Coaching and Teaching for Equine Competition, 3 credit hours, effective Fall 2011
- ABAS 6000 Research Methods in Agricultural Science, 3 credit hours, effective Fall 2011
- ABAS 6040 Management of Equine Events and Facilities, 3 credit hours, effective Spring 2011
- ABAS 6090 Equine Reproductive Physiology, 3 credit hours, effective Spring 2011
- ABAS 6170 Issues in the Equine Industry, 3 credit hours, effective Fall 2011
- ABAS 6440 Advanced Equine Nutrition, 3 credit hours, effective Fall 2011

History

Proposed New Courses

- HIST 6225/7225 Oral History, Theory and Methodology, 3 credit hours, effective Fall 2010
- HIST 6555/7555 Archaeology and Public History, 3 credit hours, effective Fall 2011
- HIST 6999 Comprehensive Examination Preparation, 1-3 credit hours, repeatable up to 6 hours, effective Fall 2010

Elementary and Special Education

Change in Admission to Program (Major)

Changes to be effective Spring 2011

Special Education Major (M.Ed.)

In order to be admitted, a candidate must:

1. Have an undergraduate GPA of 2.75 or higher OR a minimum of twelve hours in special education at the graduate level with a GPA of 3.0 or higher. Take the Miller Analogies Test (and obtain a minimum score of 385) or the Graduate Record Exam (and obtain a minimum score of 800).
2. Candidates wishing to obtain license in special education without getting a master's degree, will be admitted to the graduate program as non-degree-seeking students.

A candidate not licensed in special education who wishes to complete the masters without license may apply for a waiver stating that he/she wishes to receive a master's degree in special education without a license to teach.

Students may apply for admission to the master's program in special education without having a formal appointment and prior approval of special education faculty and the coordinator of graduate admissions.

Applying for the master's program in special education is different from applying for admission to the Teacher Education Program. Those persons who want to work on licensure in special education must apply for admission to the Teacher Education Program.

Educational Leadership

Change in Admission to Program (Major) and Non-Substantive Revisions in Curriculum

Professional Counseling Program

Admissions Criteria (for all professional counseling students):

1. Require that applicants submit a resume.
2. For both mental health (MHC) and school counseling (SCCO) concentrations inform applicants for the following: Successful applicants typically have demonstrated...a combined GRE Verbal plus Quantitative score of **at least 900** with scores on both the Verbal and Quantitative measures of the test above 400.

Changes specific to the Mental Health Counseling Concentration:

Admissions---

- No longer require applicants to have completed an undergraduate major or minor in psychology.

Prerequisites/Corequisites---

- Require students to complete PSY 3070 Research Methods (or its equivalent) with a minimum grade of B in addition to the following two courses: PSY 3020 Basic Statistics for Behavioral Science and PSY 3230 Abnormal Psychology.

Graduation Requirements---

- No longer require students to fulfill the graduation requirements of the Department of Psychology.

Mental Health Counseling Courses---

1. Eliminate two courses from the curriculum: PSY 6020 Theories of Personality and PSY 6400 Psychological Disorders of Children.
2. Add three courses: COUN 6520 Psychopharmacology, COUN 6810 Adult Counseling, and an elective.
3. Add specializations to mental health counseling concentration: child/adolescent and adult.

Changes specific to School Counseling Concentration:

Prerequisites/Corequisites---

- Require that students take either PSY 4250/5250 Psychology of Exceptional Children; SPED 6800 Exceptional Children and Youth; or equivalent as a prerequisite/corequisite (and drop this as a required part of their 49-hour program).

School Counseling Courses---

1. Drop COUN 6620 Organization and Administration of School Counseling Services from the curriculum.
2. Add one elective of a graduate counseling course approved by student's advisor.

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

Professional Counseling Core Courses (required of all professional counseling students):

1. Replace PSY 5260 Introduction to Psychological Testing with COUN 6840 Measurement and Appraisal in Counseling.
2. Replace PSY 5470 Theories of Counseling with COUN 6830 Theories and Techniques of Counseling
3. Replace PSY 5720 Multicultural Perspectives in Psychology and Education with COUN 6xxx Multicultural Counseling

4. Require all students to take COUN 6110 Introduction to Professional Counseling.

Proposed New Course(s)

COUN 6210 Multicultural Counseling, 3 credit hours, effective Summer 2011

Math and Science Education

Proposed New Course(s)

MSE 7500 Directed Research in Mathematics and Science Education, 1-6 credit hours, effective Spring 2011

MSE 7640 Dissertation Research in Mathematics and Science Education, 1-6 credit hours, effective Spring 2011

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

Remove requirement of BIOL 6740, Brain Development and Learning, from the Biology Education Concentration of the MSE PhD program, effective Spring 2011

Add BIOL 6760, Bioinformatics, as an alternative to BIOL 6450, Advancements in Molecular Genetics, for the MSE PhD Biology Education Concentration, effective Spring 2011