

# GRADUATE COUNCIL MINUTES

## September 30, 2011

The Graduate Council met at 1:30 p.m. in the 1<sup>st</sup> Floor Conference Room of the Sam Ingram Building. Chair Craig Rice presided.

### **I. Call to Order**

#### **Members present:**

Helen Binkley, Kathy Burriss, Larry Burriss, Michaele Chappell, Vince Cobb, Cosette Collier, Kristen Deathridge, John DiVincenzo, Kevin Donovan, Amy Hennington, Robin Lee, Donald Lester, Vicky MacLean, Jason Reineke

#### **Ex-Officio members present:**

Michael Allen, Dean, College of Graduate Studies  
Peter Cunningham, Associate Dean, College of Graduate Studies  
Amy Sayward, Faculty Assistant to the Dean

### **II. Announcements**

#### **A. Dr. Craig Rice, Chair**

Dr. Rice opened the meeting with introductions.

#### **B. Dr. Michael Allen, Dean, College of Graduate Studies**

Dr. Allen introduced Dr. Amy Sayward as the Faculty Assistant to the Dean. Dr. Sayward will be a great asset as she works with Drs. Allen and Cunningham in the College of Graduate Studies.

Dr. Allen reported that the MTSU Research Magazine is going to press in about one week. He was very pleased with the efforts of Marketing and Communications on the research magazine.

On October 10<sup>th</sup> the Tennessee Conference of Graduate Schools (TCGS) will meet in Nashville. Drs. Allen, Cunningham, and Sayward will attend. Dr. Allen will present a brochure on how graduate education impacts the economy.

Dr. Allen reported that we are not likely to get more graduate programs in the near future. President McPhee has stated that he would like to see graduate student enrollment grow to about 14% over the next five years. Currently, graduate students make up 11.5% of the student body.

MTSU is an Associate member of Oak Ridge Associated Universities (ORAU). The ORAU Board has asked that MTSU be reconsidered for Full membership.

At the master's level, the stipend for a nine-month graduate assistant has increased by \$500, and the stipend for a twelve-month graduate assistant has increased by \$644.

**C. Dr. Peter Cunningham, Associate Dean, College of Graduate Studies**

Mr. Rick Henegar, Director of Graduate Admissions, gave a brief overview of his most recent and upcoming recruitment efforts. Mr. Henegar has recently been recruiting in Mississippi at primarily HBCUs. In the upcoming weeks, we will be recruiting in Alabama, Georgia, Kentucky, and throughout Tennessee. Mr. Henegar will be going to India, UAE, Turkey, and Iraq over the next two weeks. The College of Graduate Studies is also looking forward to engaging faculty members in recruiting in Tennessee. It would be helpful to have faculty members along on some of the day trips to share specifics about the graduate programs MTSU offers.

Dr. Cunningham reported that there were 19 information tables setup for the Graduate School Fair that was held on September 29<sup>th</sup>. He noted that next year we plan to invite other schools to our Graduate School Fair.

Dr. Cunningham and Dr. Sayward are planning to travel to Nashville, West Tennessee, western Kentucky, and Austin Peay in order to increase the visibility of MTSU's graduate programs. Vans will be rented to accommodate the faculty members that will attend as well.

Dr. Cunningham also noted that the CGS will begin offering seminars in an effort to get students thinking about graduate school. Dr. Philip Phillips, along with Drs. Cunningham and Sayward, will conduct these seminars once-a-month.

Dr. Cunningham reported that the College of Graduate Studies created a fellowship program in addition to graduate assistantships. This program is funded by Access and Diversity funds. All Access and Diversity funds have been committed for this year.

Dr. Cunningham reminded the Council that the GRE revised General Test replaced the GRE General Test as of August 1, 2011. Therefore, those students who took the test after August 1<sup>st</sup> will not have their scores sent until November.

There were 28 attendees at the September 16<sup>th</sup> -18<sup>th</sup> GRE Workshop. Dr. Cunningham noted that he is also interested in having a GMAT Preparation Workshop.

### **III. Approval of minutes from last meeting—May 20, 2011**

*A motion was made to accept the minutes of the May 20, 2011. The motion was seconded and passed.*

### **IV. Sub-Committee Reports**

#### **A. Graduate Faculty and Curriculum Review Dr. Greg Schmidt, Chair**

- The Consent Calendar attached
- *A motion was made to accept the consent calendar. The motion was seconded and passed.*

#### **B. Student Affairs and Travel Dr. Jason Reineke, Chair**

- Dr. Reineke will be contacting his committee members about the D2L setup for approving student and faculty travel.

#### **C. Policies and Procedures Dr. Kathy Burriss, Chair**

- No report

#### **D. Graduate Program Review Dr. Larry Burriss, Chair**

- No report

### **V. Old Business**

- None

### **VI. New Business**

Election of Vice-Chair

Nominations were accepted for Vice-Chair of the Graduate Council. Dr. Kevin Donovan was nominated. A motion was made to accept the nomination of Dr. Donovan as Vice-Chair. The motion was seconded and approved.

#### Non-terminally degreed faculty teaching 4000/5000 level courses

- Dr. Cunningham presented the potential issue of having non-terminally degreed faculty teaching 4000/5000 level courses. In order to comply with SACS, only faculty members holding terminal degrees are to teach graduate level courses. Currently, MTSU has no policy in place to address this issue. With the increase in full-time temps has come an increase in persons with master's degrees only. Some of these full-time temps are being assigned to teach 4000/5000 level courses. Dr. Rice charged the Policies and Procedures committee with drafting a policy which requires persons teaching dual-listed courses to hold the terminal degree.

There being no further business the meeting was adjourned.

# **Graduate Council – Consent Calendar September 30, 2011**

## **Graduate Faculty Membership**

### **Adjunct**

Todd R. Gabel / Economics and Finance  
Bram D. Gallagher / Economics and Finance  
Peter La Chapelle / History

### **Associate**

Michael S. Banks / Computer Information Systems  
Vaughn W. Barry / Health and Human Performance  
Jessica G. Carter / Agribusiness & Agriscience  
Mark D. Johnson / English  
Ashley B. Morris / Biology  
Jerry W. Reagan / Biology  
Michael A. Roach / Economics and Finance  
James B. Robertson / Biology  
Mary E. Shotwell / Computer Information Systems  
Jennifer Vannatta-Hall / Music  
David D. Whitaker / Agribusiness & Agriscience

### **Full Intial**

Mike Alleyne / Recording Industry  
Hyrum D. Carroll / Computer Science  
Rhonda M. Hoffman / Agribusiness & Agriscience  
Rongjin Huang / Mathematics  
Chengshan Wang / Chemistry

### **Doctoral Initial**

Angela T. Barlow / Mathematics  
Wandi Ding / Mathematics  
Mary B. Farone / Biology  
Cyrille Magne / Psychology  
Anthony L. Newsome / Biology

## Curriculum Changes

### *Business Communication and Entrepreneurship*

#### Course Title Change

Change title of **BCEN 5660**, Organizational Communication, to **Corporate Communication**, effective Fall 2011

### *Psychology*

#### Other---Change Prereqs for PSY 6280/7280 and PSY 6290/7290

For PSY 6280/7280 and PSY 6290/7290, change prerequisites from “PSY 3020 or equivalent” to

“PSY 3020 or equivalent or admission to Psychology graduate program”, effective Spring 2012

### *Proposal:*

Proposed Implementation Date: Summer 2012

#

Create a **Specialization** in Concrete Industry Management within the existing Master of Business

Administration (MBA) degree

\*Change the **Specialization** in Concrete Industry Management to a **Concentration** in Concrete Industry Management within the existing Master of Business Administration (MBA) degree

\*contingent upon whether or not the *Concentration* is approved

#

#