

College of Graduate Studies  
**Graduate Assistant Service Calendar**



## 2016-2017

### Nine (9) Month Contracts

<b>August 15</b> 10:00 am-12 noon	Assistantship Orientation <i>NOTE: Only first year assistants need to attend</i>
<b>August 16</b> 1:00 pm-3:00 pm	Assistantship Orientation <i>NOTE: Only first year assistants need to attend</i>
<b>August 17</b> 10:00 am-12 noon	Assistantship Orientation <i>NOTE: Only first year assistants need to attend</i>
<b>August 22</b>	Service Begins (fall semester begins)
<b>September 5</b>	Labor Day Holiday (no service)
<b>October 8-11</b>	Fall Break (no service)
<b>November 23-26</b>	Thanksgiving Break (no service)
<b>December 8</b>	Last day of service for fall semester
<b>December 12 - January 16</b>	Semester Break (no service)
<b>January 16</b>	Martin Luther King, Jr. Holiday (no service)
<b>January 17</b>	Service Begins (spring semester begins)
<b>March 6-11</b>	Spring Break (no service)
<b>May 4</b>	Last day of service for spring semester

The Department Chair or the supervisor of the hiring unit has authority to use flexible scheduling in order to meet departmental needs, provided that the department is in compliance with the MTSU Policy and the Tennessee Board of Regents Guidelines as to number of hours worked or total hours of instruction.

### Ten (10) Month Contracts

During the months specified by the contract, a 10-Month assistant will follow the same work schedule as 12-month assistant.

### Summer Only Contracts

Contract Dates: Begin May 15<sup>h</sup> and end on August 15<sup>th</sup>. Service Dates: Begins 1<sup>st</sup> day of summer term and ends on last day of summer term.

<b>May 29</b>	Memorial Day Holiday (no service)
<b>July 4</b>	Independence Day Holiday (no service)

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## 2016-2017

### Twelve (12) Month Contracts

<b>August 15</b> 10:00 am-12 noon	Assistantship Orientation <i>NOTE: Only first year assistants need to attend</i>
<b>August 16</b> 1:00 pm-3:00 pm	Assistantship Orientation <i>NOTE: Only first year assistants need to attend</i>
<b>August 17</b> 10:00 am-12 noon	Assistantship Orientation <i>NOTE: Only first year assistants need to attend</i>
<b>August 22</b>	Service Begins (fall semester begins)
<b>September 5</b>	Labor Day Holiday (no service)
<b>October 8-11</b>	Fall Break (no service)
<b>November 23-26</b>	Thanksgiving Break (no service)
<b>December 8</b>	Last day of service for fall semester
<b>December 12 - January 16</b>	Semester Break (no service)
<b>January 16</b>	Martin Luther King, Jr. Holiday (no service)
<b>January 17</b>	Service Begins (spring semester begins)
<b>March 6-11</b>	Spring Break (no service)
<b>May 29</b>	Memorial Day Holiday (no service)
<b>July 4</b>	Independence Day Holiday (no service)
<b>August 11</b>	Service Ends

The Department Chair or the supervisor of the hiring unit has authority to use flexible scheduling in order to meet departmental needs, provided that the department is in compliance with the MTSU Policy and the Tennessee Board of Regents Guidelines as to number of hours worked or total hours of instruction.

***NOTE: Some contracts for 2016-2017 begin on July 1, 2016 and end on June 30, 2017.***

<b>July 1</b>	Service begins
<b>July 4</b>	Independence Day Holiday (no service)