WEBSITE FOR MTSU

- The website for MTSU is www.mtsu.edu.
- The conference webpage is http://www.mtsu.edu/holocaust_studies/. (If you cannot access it through this link, pull up the A-Z index on the home page, click on “H” and then on “Holocaust Studies Program.”).
- The email for the conference is holconf2015@mtsu.edu.

REGISTRATION

- Registration for the conference is now open at: https://secure.touchnet.com/C20134_ustores/web/store_main.jsp?STOREID=18. All registration will be managed online, and all conference participants must be registered by September 1, 2015.
- Registration fees include conference materials, IT services, transportation to and from the conference hotel, continental breakfasts and lunches (Wednesday through Friday), and a closing reception on Friday afternoon. There are no conference dinners, but there is a restaurant in the conference hotel and several others nearby. There is also food available on the MTSU campus and within walking distance of the university.
- If you encounter problems with online registration, please contact Connie Huddleston at connie.huddleston@mtsu.edu or 615-494-7628.

CONFERENCE HOTEL

DoubleTree by Hilton Hotel Murfreesboro
1850 Old Fort Parkway, Murfreesboro, Tennessee, United States 37129
Phone: 615-895-5555  Fax: 615-895-3557

- A limited number of rooms are available at the conference rate of $99 for a single room (king or two double beds). All room rates are subject a 9.75% state sales tax and a 5% hotel occupancy tax.
- In order to obtain the conference rate, state that you are with the “MTSU Holocaust Studies Conference” and request a room at the special conference rate.
- You must book your room before September 15, 2015 to get the reduced rate.
- The Doubletree is famous for giving guests large chocolate chip cookies when they check in; ask for them at the registration desk.

ROOM SHARING

- While the conference does not provide a room-sharing service, we will compile and distribute a list of interested individuals. To be added, email holconf2015@mtsu.edu by August 20, 2015 with your name, email address, gender, and dates you plan to stay overnight at the conference hotel. Put “Room Sharing” in the subject line. On August 25,
2015, the list will be emailed to all who signed up. Participants will then need to contact one another to make plans and to book rooms. We will not match people up or book rooms for participants. We will not be responsible for any participant who agrees to share a room but fails to honor his or her commitment.

**DRIVING IN**

- Driving directions to the University can be found at [http://www.mtsu.edu/maps/index.php](http://www.mtsu.edu/maps/index.php).
- If you plan to drive, please check the box you will find on the registration form for a **parking permit**, and we will mail it to you or you may pick it up at the registration desk.
- If you need a **handicapped permit**, be sure to bring your own handicapped hangtag and display it along with the MTSU parking permit. If you have a metal handicapped license plate, all you will need to use MTSU handicapped spaces is the MTSU parking permit displayed in your front window.

**FLYING IN**

- Make plane reservations for **Nashville International Airport**.
- Murfreesboro is approximately 28 miles SE of Nashville. To get to Murfreesboro, you may rent a car, take an airport cab, or call Key Transport limousine services (see Local Transportation just below).

**LOCAL TRANSPORTATION**

**AIRPORT SHUTTLE SERVICE**

**Key Transportation**  
E-Mail: keytransportshuttle@juno.com  
Phone: 615-217-7433

- This service uses vans. Key has given us a special conference rate of $90 round trip or $50 one-way. If two people arrive and depart together and are going to the same place, there is a further fee reduction. For two people, round trip tickets cost $110 and for two people a one way trip is $60.
- When you call to make your reservation, state that you are with the MTSU Holocaust Studies Conference and request the conference rate at the time you make your reservation. When you make your reservation you also must give the person who takes your reservation the name of your airline, your flight number and a cell phone number.
- If for some reason a flight is cancelled or other complications occur, Key will attempt to alert you via your cell phone. Key does check arrival times, but if your airline informs you that your flight has been delayed, please phone Key with your revised estimated time of arrival.
- **Key Transport** picks up passengers at the airport Information Desk on the baggage level and takes them to the hotel or directly to the conference, as preferred. When your plane arrives at Nashville Airport, go to the information desk and, if the driver is not waiting for you, ask the information clerk when you can expect your driver.
- Please remember when considering the tip you wish to give your driver that the same driver who picks you up at the airport might not be the driver who takes you back.

**CONFERENCE SHUTTLE**
• We will furnish a complimentary shuttle service between the conference hotel and the James Union Building on the MTSU campus twice a day—in the morning before the conference begins and a return trip at the end of the day’s events. We provide no other transportation during the day.
• If you need to return to the hotel or travel elsewhere during the day, you will need to use a taxi: City Cab at 615-895-3318, Checker Cab at 615-893-8118, or Yellow Cab at 615-893-4024.

CONFERENCE MEALS (covered by registration fees)

• Continental Breakfast (Wednesday-Friday)
We provide a light breakfast to registered conference participants. It usually includes bagels, muffins, and sweet rolls. Coffee and water generally are available all day.

• Lunches (Wednesday-Friday)
Lunches are buffet style and feature a full meal. We usually include two entrée options: one vegetarian (not vegan) and one meat or poultry. We never order pork or shellfish, but the meals are not kosher. The buffet generally includes entrées, vegetables, salad, iced tea, rolls, and dessert.

CONFERENCE SCHEDULE

• Once finalized, we will email all participants a tentative Conference Schedule. We will invite you to make changes or correct errors in your name, professional affiliation, or paper title at this time, with a deadline of September 1, 2015 (the final date for conference registration for all participants). Note: we do not use professional titles on our program.

BOOK SALES

• If you are an author and would like to sell your book(s) at the conference, please contact MTSU’s Phillips Bookstore manager, Jeff Whitwell at jeff.whitwell@mtsu.edu. Mr. Whitwell and his staff will order books, bring them to the conference, and sell them. In your email, include: the book’s full title, names of all of the authors, publisher, ISBN number, edition, and publication date. Speakers, presenters, survivors, liberators, and moderators all are invited to take advantage of this opportunity. The conference deadline for submitting book sale requests is September 1, 2015. Note: Due to liability issues, you may not sell your own books at the conference.