

IMPORTANT...IMPORTANT...IMPORTANT

NON-FACULTY SICK LEAVE BANK

**RE-ASSESSMENT ELECTION FORM**

Dear Sick Leave Bank Member,

Please complete this form and return it to Human Resource Services (no box number needed), *no later* October 31, 2010. You *must return* this election form no matter what you choose to do.

\_\_\_\_\_ I elect *to donate* the equivalent of one (1) day of sick leave and *maintain* my membership in the Non-Faculty Sick Leave Bank.

**One (1) day of sick leave will be assessed November 1, 2010.**

\_\_\_\_\_ I elect *not to donate* sick leave thereby *canceling* my membership in the Non-Faculty Sick Leave Bank effective November 1, 2010.

**Name:** \_\_\_\_\_ **MID#:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please feel free to contact any of the Trustees by phone or email if you have questions or concerns.

**NON-FACULTY SICK LEAVE BANK TRUSTEES**

Pat Stamps (pstamps@mtsu.edu) ext. 2862, term ends May 31, 2011

Jaye Kiblinger (jkibling@mtsu.edu) ext. 2902, term ends May 31, 2011

Will Pritchett (wpritch@mtsu.edu) ext. 2516, term ends October 31, 2012

Claudette Northcutt (cnorth@mtsu.edu) ext. 5924, term ends March 31, 2013

Janine Brink (jbrink@mtsu.edu) ext. 5600, term ends March 31, 2013

**HUMAN RESOURCE SERVICES REPRESENTATIVE**

Susan England, Ex-Officio (sengland@mtsu.edu) ext. 5791