Password Change Checklist for FSA with the Mac

☐ Use the following link to change your FSA/Email password from your Apple Mac computer. You must have a personal email address registered with the system in order to change your password. You will receive a link in your personal email which will take you to the site to change your password. Please make sure you select the FSA checkbox. You may also change your PipelineMT password at this time as well.

https://itdwebapps.mtsu.edu/changepw/ChangePWEmail.html

☐ Use the following steps to change your local password on Apple MacOS if you would like it to match your new FSA/Email password. There are some minor differences between versions of MacOS. If your Mac has been joined to the FSA domain, please call the Help Desk for assistance.

1. Log into your Mac
2. From the Apple menu choose System Preferences
3. Choose Users & Groups
4. Click the lock button if it appears locked, enter the administrator password if prompted
5. Select the name of the user whose password you wish to change
6. Click the Reset Password button or the Change Password button
7. Enter the old password if prompted, along with a new password in both the New password field and the Verify field
8. Click the Reset password or the Change Password button