

**JUDICIAL AFFAIRS AND MEDIATION SERVICES
MEDIATION CHECKLIST**

PRE-MEDIATION CHECKLIST

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| <p>() Intake form completed.</p> <p>() Agreement for Mediation form returned from all parties involved.</p> <p>() All parties given copies of Rules for Mediation.</p> <p>() Date and time for mediation set: Date: _____ Time: _____</p> <p>() Mediator assigned: _____</p> <p>Notes: _____</p> <p>_____</p> <p>_____</p> |
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POST-MEDIATION CHECKLIST

| RESOLVED | UNRESOLVED |
|---|--|
| <p>() Mediation Agreement form completed</p> <p>() Copy of Mediation Agreement given to all parties involved.</p> <p>() Original copy of all forms forwarded to Judicial Affairs and Mediation Services (KUC 326)</p> <p>() Case closed.</p> <p>Notes: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>() Mediation terminated by mediator.</p> <p>() Mediation terminated by parties. Name: _____</p> <p>() Original copy of all forms forwarded to Judicial Affairs and Mediation Services (KUC 326)</p> <p>Notes: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> |