**MTSU Student Micro-Grant Program Application—College of Liberal Arts**

Through the support of our community, faculty and staff at MTSU, and the Lewis Hazelwood Student Emergency Fund, the College of Liberal Arts has funds available to help students with emergency needs that may impact their ability to continue their education.  These micro-grants are designed to provide funding to help address verified **short-term** need associated with a student’s education; as such they may be used to help provide funds for tuition/fees, books, housing, transportation, etc.  **The funds are not intended to address chronic financial instability.**

Student may request the funds to pay off a small prior term balance if that balance is preventing their continuing registration. However, the micro-grant will NOT be used to pay off outstanding student debts on the student account automatically. In other words, if the micro-grant is to assist the student with immediate food needs, outstanding balances on the student account will NOT be deducted from the award prior to disbursement. The maximum grant amount is $250, and students are eligible to receive this grant once during their tenure at MTSU.

**To be eligible**, students must be in academic good standing, with a minimum of a 2.0 overall cumulative GPA at the time of the request. Student must be classified as degree seeking with a declared major in the College of Liberal Arts and be enrolled in six (6) credit hours during fall/spring semesters or enrolled in three (3) credit hours during the summer.  Student must also demonstrate satisfactory academic progress as determined by the MTSU Financial Aid office.  Students currently on financial aid warning, probation or suspension are not eligible.  Students receiving other forms of financial aid may not receive the micro-grant if it will cause them to exceed their allowable Total Cost of Attendance calculation.

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**All of the information requested below is required to determine your eligibility for this grant.**

**PLEASE PRINT:**

Date of request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell/home phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact (name & phone #): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

M#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**STATEMENT OF NEED**:

1. Please briefly explain the nature of the emergency and how the grant you are requesting will be used. (If you need more space, please attach a statement.)

**I, the undersigned, certify that the information provided on this application is true.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature Date

**Completed applications must be submitted to student’s academic advisor in the College of Liberal Arts Advising Center in Jones Hall. Applicants will be interviewed before the application is forwarded to the Dean.**

**CLA Office Use Only**

**Advisor recommendation:**

**Follow-up notes:**

current cumulative gpa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

enrollment status end of current term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

enrollment status following term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

term gpa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

cumulative gpa end of current term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

graduation date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_