Entrepreneurship, Management and Business Administration Internship Opportunities – Summer, 2017

The Following information covers multiple internship opportunities for students. It is completely up to you as the student to contact the individual listed and discuss with them the potential to intern with their firm. Once you have finalized your internship, please complete the Internship Application and have the employer complete the Employer Data Sheet which can be found at http://www.mtsu.edu/management/internships.php and submit them to Dr. McDowell via email, fax, or in person. In addition, you can come by the office to speak about internships, the requirements, or just to discuss the program as a whole with Dr. McDowell or Stacy Aaron in BAS office N222 or by calling 615-494-7708, stacy.aaron@mtsu.edu, or Deborah Roberts in BAS office N147 or by calling 615-898-2745, Deborah.roberts@mtsu.edu.

In addition to the below listed internships, you can always visit MTSU’s general internship page for additional opportunities. Lightning CareerLink is MTSU’s online recruiting database for professional entry-level positions and paid internships that prepare students for professional career fields. Lightning CareerLink is the first place employers connect with our students campus-wide, and positions are continually updated. Currently enrolled students may simply login with your Pipeline username and password, complete your personal profile, and start exploring the many opportunities made available to you through the Career Development Center! This is a closed database for MTSU students and alumni, and is a great resource for our community which also provides event information and employer profiles.

**Metropolitan Nashville Airport Authority**

The opportunity to work with seasoned recruitment professionals in the Human Resources Department, working closest with the HR Director and Human Resources Specialist to support talent acquisition. The Talent Acquisition Intern will contribute to recruitment process while developing analytical and project management skills. The Intern will also broaden his/her knowledge of the aviation industry and recruiting resources while gaining professional insight into many areas of Human Resources. This internship will provide the student with an experience to connect with leaders across the organization to better understand the roles and responsibilities of each department and how they work together to reach common goals. Please email Stacy Aaron at stacy.aaron@mtsu.edu or Deborah Roberts at Deborah.roberts@mtsu.edu to request an application.

**National Council of Entrepreneurial Tech Transfer (NCET2)**

The National Council of Entrepreneurial Tech Transfer (NCET2) has developed, along with some Congressional staffers, a new University/College Entrepreneur Congressional Intern Program to start in the Summer of 2017. This eight-week program places exceptional university and college students in Senate and House offices to work on issues dealing with entrepreneurship and startups. The Program also includes meetings with senior federal administration officials, serial entrepreneurs, startups, venture capitalists, angel investors, and corporate venture groups to increase the student's professional network during the internship and after, when they return to campus to share their experiences and networks with students, researchers, faculty and alumni. In the long term, it is expected that these students will provide entrepreneurship leadership in public service, academia, and the private sector throughout their careers. More information about the program can be found at http://ncet2.org/interns. The deadline to apply is January 30, 2017.
**Berry Plastics Corporation**  
Berry Plastics Corporation, www. berryplastics.com, just completed an acquisition of AVINTIV formerly Polymer Group Inc. (including the Old Hickory, TN plant) last 10/2015. Berry has over 20,000 employees in 122 plants across the world and over $7 Billion in annual revenue. Our Old Hickory plant (located about 12 miles east downtown Nashville) has an opening for a **junior or senior** student pursuing a career in the **Human Resources** field. We will provide 20 - 25 hours a week (Monday through Friday day shift hours) of work covering recruitment, benefits, HRIS, training, employee relations, employee records management. We will be flexible to work with your current academic schedule. Our preference is to have one intern for a **6-month period**. We will pay $17.50/hr. for the selected intern. If you are interested, please email your resume, your most current class grade transcripts, your projected availability to start an internship with us and a short paragraph on why you want to do an internship. Email Joseph Braun at JosephBraun@berryplastics.com.

**3LS Incorporated**  
Our company is seeking a **Human Resources Intern** to work 15 or more hours per week. The position will focus on our Document Management Project involving the conversion of employee records into electronic format within our HRIS: Ceridian Dayforce HCM. There will also be opportunities for this position to support our HR Team in new hire onboarding, recruiting and worker’s compensation. We are a multi-state placement agency that specializes in providing services for adults and children. Our focus is on the entire family, ensuring we provide each individual and each family a community support system that facilitates and inspires their growth and development. This internship is at our 3LS Home Office in Nashville, TN (I-24 and Harding Place). Please send resume to Lauren Moss directly at: lmoss@3ls.com.

**Alliance Sport Marketing**  
Alliance is seeking self-motivated, community-minded event coordinator candidates that are looking for further experience in the marketing field. Ideal candidates will have a passion for impactful community messages, a college education, and enjoy interacting with the general public at event venues in a professional manner. Event coordinator roles require flexible weekday schedules, weekend travel, and the implementation and planning of events and campaigns both locally and nationally. Event coordinators will be compensated. For more information, see [www.alliancesportmarketing.com](http://www.alliancesportmarketing.com) or email jobs@alliancesportmarketing.com.

**McKnight Advisory Group:**  
McKnight Advisory Group is an Advisory office that specializes in Financial Services, Group Benefits Support and Guidance, HR Technology Platforms, and Medicare, Life, Disability and Long Term Care Insurances. We are currently looking to add to our McKnight Family through an Administrative and Support role. This is a paid position. The ideal candidate will be Respectful, Inspired, Gracious, Honest, and Thorough. They will be a rising senior, senior, or new graduate from MTSU. They will have their degree or will be earning a degree in Business Management, Insurance, Financial Services, and/or Client Relations. Must be able to manage details in a multi-task environment and be highly detail oriented. Experience with database input and management, as well as proficiency in MS Office products, particularly Excel, Word, and Adobe Acrobat 8. Daily tasks will include case prep for Investor and Group Benefit meetings, scanning and saving client documents and paperwork, consistently using the CRM system to track client notes and activities, and answering inbound office phone calls. Call Lindsi Solomon, McKnight’s Client and Public Relations Manager at 615-895-8574 for more details, or email her at Lindsi@McKnightAdvisory.com.

**Enterprise**
We have an **AWARD WINNING** internship designed to teach you the "in's and out's" of our business which will allow you to achieve the necessary knowledge and goals while you are still in school! We offer a 12 week paid internship and you will gain experience in sales, customer service, marketing, logistics and basic accounting/finance. I have hired a number of successful Management Trainees at Enterprise and many of them started in our Summer Internship Program! Many have been promoted to management positions within the first year of their career! All of our performing interns receive full-time offers upon graduation, and are months ahead of their peers on the path towards management positions! If you are interested, then the first step is click the link below to fill out an online application and list your source as MTSU Dept of Mgmt – Courtney Hill. **Management Trainee Internship**  If you have any questions, please feel free to reach out to Courtney Hill at Courtney.D.Hill@ehi.com or 615.309.9682.

**Priority Staffing Group**

Priority Staffing Group, a recent addition to the Murfreesboro market, is looking for a **Human Resources** and a **Digital/Social Media** intern. An ideal candidate for either position will work directly with the Director of Tennessee Operations and be willing to learn & grow their skill set. An emphasis is put on those candidates who showcase a willingness to work hard and knows what they want the experience. A self-starter is key, but also someone who is capable of working as a member of a team. The internship provides an excellent opportunity for a permanent opportunity upon successful completion of degree. Priority Staffing Group is a privately held company from Marion, IL who specializes in contingent and permanent staffing as well as payroll services. Please submit resume by contacting Chris Nichols, Director of Business Development and Operations, at Chris@PriorityStaffingGroup.com.

**Schwan Cosmetics USA**

The **Purchasing Intern** will be responsible for providing administrative support within the purchasing department in an effective, efficient, and accurate manner while adhering to all established policies and procedures. Position Duties: Data maintenance –update delivery and confirm dates on orders for delivery and supplier OTIF accuracy, track and maintain open order report vs vendor open order, follow-up on past due orders, send component spec to vendors, send QI samples and documents to vendors, correct (update) lead time and MOQ in AX, track shipments, work effectively with cross-functional teams. Must be a Supply Chain, Business Administration or similar student with a 3.0 GPA. Please send your resume and cover letter telling us why you’d be perfect for the job to teauna.upshaw@schwancosmeticsusa.com.

**Concord Music Group**

Our interns have the opportunity to learn about multiple facets of the music industry including marketing, A&R, and press. Our program is very hands on and all of our staff members are extremely accessible. Concord Music Group is based in Los Angeles, CA and is the largest independent record label in the world. Our Nashville office operates out of Rounder Records, which is a division of Concord Music Group. As our office is the culmination of multiple labels, our interns have the unique opportunity to experience the workings of a large record label as well as a smaller one. It’s also a very exciting time for us as Concord has recently received 18 Grammy nominations, 9 of which are directly related to Rounder Records. As a result, our spring interns will get to experience much of the hype that goes on around Grammy season. For more information, contact Natalie Brainin at Natalie.Brainin@concordmusicgroup.com.

**LifeFilez**
LifeFilez, [http://www.lifefilez.com](http://www.lifefilez.com), is an early-stage company that provides easy organization and access to life’s most important documents anywhere, anytime. These documents may include living wills, financial power of attorney, medical power of attorney, insurance cards and policies, lists of medications, doctor contact information, military discharge papers, and other health, legal, financial and legacy documents. Users can share documents with family and trusted advisors and set dates to review and update documents. Also, some documents can be designated as emergency documents and accessed with one click on a smart phone. LifeFilez is seeking an intern to support marketing through social media, Facebook and Google ads, and production of brief videos, possibly including animated videos, as well as other duties as assigned. The intern will work at E|SPACES in Nashville/Franklin and/or from home. A self-starter with ability to work under supervision and independently is important. Knowledge of Facebook and Google advertising is important, as is basic videography and video production. Contact: Phil Gibbs at philgibbs@lifefilez.com for information.

**State Farm**

State Farm agents in the Middle Tennessee area are looking for qualified interns to work in their agencies. This intern should be prepared to work in a fast-paced team environment, and will finish the internship having gained broad experience in various aspects of running a small business. State Farm is the #1 Auto insurer, #1 Homeowner’s insurer, #1 Life Insurer and has the 83rd largest Bank in the U.S. based on total assets. State Farm is the 41st ranked company on the 2015 Fortune 500. Responsibilities range from creation of signage and circulars to preparing presentations and providing support to social media efforts. For information contact Jason Howell at Jason.howell.c8tu@statefarm.com.

**Quality Industries**

Quality Industries in LaVergne Tennessee is looking for an HR Intern to join the team. We are looking at candidates that have chosen Human Resources as their career choice. This paid internship will provide a broad range of experience and give a real prospective of the Human Resources profession. The HR Intern will have responsibility in areas such as compensation, benefits, training and development, staffing and other functions that help shape the corporate culture. They will be working at least 20 hours a week. If you are interested please send resumes to HR@Qualitiesindustries.com

**Primerica**

Primerica is the largest independent financial services marketing organization in North America. In business for more than 37 years, Primerica has developed a system that helps families with the financial services and products they need. While other financial services companies typically focus on the wealthy, Primerica serves Main Street families, teaching people how to (1) become debt free, (2) own the proper insurance coverage, and (3) invest with professional management. We are looking for qualified interns to work with our agents in Middle Tennessee. The intern should be motivated, flexible and eager to learn. During the internship, responsibilities will include product knowledge, assisting with meetings and presentations, developing client relationships and recruitment. There is also an opportunity to earn part-time income and become a part of the team. For more information, contact Tyrene Benjamin at TY.BENJAMIN@PRIMERICA.COM.

**Wierdo Workshop**

Creative powerhouse and music collective Weirdo Workshop is looking for an Operations intern to work directly with the operations team shadowing and executing various elements of live event and label planning, coordination, and administration. This includes, but is not limited to, assisting with day-to-day office operations, covering duties on-site at events, conducting research, sourcing items for upcoming projects, and
assisting with expense management. Opportunities available for growth within the company based on high performance. For more information, please visit www.weirdoworkshop.com. Please forward all cover letters, resumes, and portfolios to work@weirdoworkshop.com.

60 Minute Escape

60 minute escape is a locally family owned and operated business. We are looking for someone with these skills: PR - press relations, analyst relations and pitching stories to the media, data analysis, customer segmentation, ecommerce analytics, market research - qualitative or quantitative research, advertising, direct mail - direct mail lists; creating direct mail; direct mail fulfillment; analysis, customer database - database creation, development, enhancement and management, email marketing - email lists, creation, planning and analysis, social media, Websites - web analytics, SEO (search engine optimization), writing web content, white papers, articles, etc., set up the marketing basics - things like a customer database, customer/client contact plan, email newsletter, get the business listed online, create a LinkedIn profile. Contact Teresa Dixon at reese@60minuteescape.com for information.

Liberty Mutual

Liberty Mutual Insurance's Personal Markets is the second fastest growing personal lines writer in the industry. Personal Markets provides full lines of coverage for private passenger automobile, homeowners, valuable possessions and personal liability through its own sales force in more than 350 offices throughout the U.S., two direct response centers, appointed Prudential agents and the internet. It also offers a wide range of traditional and variable life insurance and annuity products. As a Liberty Mutual Insurance Personal Markets Sales Intern, you will develop the skills necessary for success in Sales by working closely with our Sales Representatives in a field office. Throughout this internship, you will build prospecting, product knowledge, as well as build and develop client relationships within local communities to promote our Auto, Home and Life Insurance products. Please visit our website at www.libertymutualcampus.com and select "Apply Now". Under the Job Number Field, search "76894"

Kaleidoscope Media

Kaleidoscope Media is currently seeking a PR/Publicity Intern for the Spring 2017 Semester. The PR/Publicity Intern will assist the Communications & PR Manager with daily tasks including but not limited to: building media lists, tracking client press coverage and drafting press releases. In addition, Kaleidoscope Media is currently seeking a Social Media Intern. The Social Media Intern will assist the Director of Digital Media with daily tasks including but not limited to: aggregation of content for social media calendars, scheduling social posts and monitoring client social media accounts (Facebook, Twitter, Instagram). Finally, Kaleidoscope Media is currently seeking a Marketing/Operations Intern. The Marketing/Operations Intern will assist the Project Development Department with daily tasks including but not limited to: research for new and existing clients, event coordination assistance, small business operations and aggregation of content for social media calendars. The Schedule will range from 12-20 hours/week. We’re looking for self-motivated, organized, punctual and friendly students with an eagerness to learn. Submit resume and cover letter to Caroline Acree at caroline@kaleidoscope-media.com for consideration.

Northwestern Mutual
An internship at Northwestern Mutual gives you valuable, real-world work experience to prepare you for a career at Northwestern Mutual or elsewhere, while building on your classroom learning. You have flexibility to pursue your studies while actually working, and you will be recognized and rewarded for your hard work both financially and through development opportunities. While you are able to run your own financial-advising practice as an intern, you won't be alone. Training, mentors and role models will be there to guide you along the way. Following training, you will be part of the network team located in offices around the country, working side-by-side with financial representatives and professional office staff. As a financial representative intern, you will meet with clients to find out their needs and goals, make recommendations for the appropriate insurance and investment products, and provide ongoing client service beyond the sale. Students are able to earn stipend(s) and commissions. Annually 33 percent of interns are offered full-time positions upon graduation. Students may contact Rachel Perri @ rachel.perri@nm.com or at 615-898-8751 for further information or to submit an application.

Hytch
The Hytch mission is to build community and reduce traffic by matching coworkers, neighbors and friends who have a similar trip so we can share the ride. This is a new start-up that is looking to make a difference in people’s lives. Interns will be provided the opportunity to work side-by-side with Co-Owners of Hytch as well as Directors & Consultants on a variety of marketing assignments & projects. These candidates will be selected based on their field of focus and the school project. We are looking for four interns for the following areas: Entrepreneurship, Business/Marketing, Psychology, and Film/Audio-Visual. For more information contact Christian Bruckman at christian@hytch.me.

A Soldier’s Child
A Soldier’s Child Foundation is a non-profit organization located in Smyrna, TN. We currently serve 2,500 children across the country who have lost their parents to military active duty/service related deaths. The intern would be in charge of creating and writing proposals for camp experiences, hunting and fishing programs, and a youth leadership development program; this will include but is not limited to research on cost, logistics of the event and location, and potential budget. We would then present these proposals to our partner corporations, and other individuals that have an interest in donating funds for these programs. Please call/email Administrative Assistant, Anna Partlow for more information or details. 615-220-1600 anna@asoldierschild.org

Tractor Supply
Tractor Supply has dozens of internship opportunities and is looking for additional engagement opportunities in the areas of: Accounting, IT, HR, Merchandising, Marketing, and Finance. If you are interested in more information on recruiting in the following areas, please contact Nicole Knott, Corporate Recruiter at 615.440.4258 or at nknott@tractorsupply.com.

Hudson’s Bay Company (serving Sak’s Fifth Avenue)
Hudson’s Bay Company is currently seeking two Operations Manager interns to assist the operations manager in our distribution center. In addition, the individual will assist with planning, evaluating current procedures and solving operational problems. In addition, we are seeking one Business Analyst-type intern for the Fall semester. We are looking for individuals with Excel, Sharepoint, Access skills if possible and someone with the talent and technical skills to organize business data into meaningful and useful information. For information, contact Theresa Huskey at Theresa.Huskey@s5a.com.
TCT Network
The TCT Network, WJFB-TV 44, is looking for a production assistant intern to help with their live television production. The responsibilities include operating camera for live TV programs, basic audio, lighting, floor directing, graphics and hosting (hosting for journalism majors only). We are looking for Juniors or Seniors. For more information contact Jeff Baker at jdb@tct.tv.

Rutherford Works
Workforce Development Department seeks an Intern to assist in activities related to marketing, communications, public relations, special events, volunteer management and community programs. The ideal candidate is a self-starter, organized and detail-oriented, possesses strong interpersonal skills.
The qualified candidate must be available approximately 10-20 hours a week between the hours of 8:00 AM and 4:30 PM as well as available for occasional after-hours events.
To be considered, please email your cover letter and resume to Kristen Swann - Rutherford County Chamber of Commerce - Email: kswann@rutherfordchamber.org
For questions, please contact Kristen Swann at (615) 893-6565. For more information about Rutherford Works, please visit www.rutherfordworks.com.

JumpOnIt
JumpOnIt Mobile Deals is a Murfreesboro, TN tech startup that provides direct advertising for local businesses via MMS text message. JumpOnIt is a pioneer in this form of new, direct media, and is seeking business development interns to assist with market development, fundraisers, social media campaigns and company branding. This is a paid internship opportunity that will allow students the opportunity to work with a quickly expanding startup company and the ability to contribute their own ideas and strategies for growing the Murfreesboro market. Interns will also have the opportunity to work at on and off campus events. This internship may lead to future part-time or full-time positions. To apply, please send an email describing your interest and availability, as well as an attached resume. Applications may be submitted to sara@jumponitdeals.com. To learn more about JumpOnIt visit jumponitdeals.com

7Twelve Advisors
7Twelve Advisors, LLC is looking for an MTSU junior, senior, or graduate to work part time, leading to full-time, or as an intern. We are an SEC registered investment advisor firm that manages mutual funds. The position is higher level than most internships or part-time work--very challenging and important, with front office exposure. Duties include heavy research, trading computation, client facing, marketing, product development, while working directly with the founder and president of the company, Andy Martin, author of Dollarlogic: A Six-Day Plan to Achieving Higher Returns by Conquering Risk (foreword by Arthur B Laffer, Ph.D.)
This is an ideal position for business, econ, marketing, finance, or accounting majors or masters, who are planning a career in the investment industry, and is planning to stay in Nashville. Strong Excel skills, people skills, and written skills are a must. This is a paid position, at least minimum wage, or more depending on experience and scope. Please send resume and cover letter to contact@7Twelveadvisors.com.

Emergency Restoration Services
Emergency Restoration Services is an independently owned, full-service restoration company and licensed general contractor. We are expertly trained and licensed to deal with Water Damage, Fire Damage, Storm Damage, Mold Remediation and General Contracting Remodeling. Servicing both residential and commercial properties, our goal is to help you get back to normal as quickly and efficiently as possible. The internship opportunity in the Sales and Marketing Division will include activities related to helping the company grow its
sales through sales calls, brochure marketing, social media, local community events and online marketing activities, ie – Search Engine Optimization and Search Engine Marketing, and Google Adwords. For more information contact Greg Coleman at gcoleman@ers24-7.com.

**SC&A**

Our Nashville design firm is looking for an individual to fill a summer internship position in our water management division. The ideal candidate should be proficient in Microsoft Office, be able to answer and make phone calls in a professional manner, and be able to use the internet to gather research. In addition to internet research, the position includes data entry, communication with government agencies, analyzing reports, and assisting the water management team. Applicant should have a strong work ethic, outgoing personality, and the ability to multi-task and prioritize. For more information contact Jennifer Wilson at jennifer.wilson@sca-nr.com.

**City of Murfreesboro – Engineering Department**

The City of Murfreesboro Engineering Department is looking for individuals interested in municipal services, environmental services, construction services, or contracting with government entities for an internship. This intern will work close with the City Engineer on a variety of projects that align with the interest of the intern. For information, contact City Engineer Chris Griffith at cgriffith@murfreesborotn.gov.

**Kona Ice**

We are currently interviewing for our Kona Krew. This part time position includes a competitive hourly wage and opportunities to earn bonuses. You must take pride in your work, be trustworthy and honest, be fun, have great communication skills, and have a great driving record. Please send your resume to mwoods@kona-ice.com and contact Mike Woods at 615-971-0092.

**American Songwriter**

**Editorial Interns** - Interns involved in our editorial department are responsible for editing and writing daily news pieces for our online site, transcribing interviews, copy editing and assisting the editorial staff. Editorial interns will also be involved in minor social media tasks. Applications should include a resume, cover letter and two to three writing clips (preferably published). Previous experience in news writing is preferred, but not required.

**Marketing Interns** - Marketing interns will focus on learning the daily operations of a multimedia company. Interns have the chance to work closely with the American Songwriter community though learning how a small business runs successfully, creating marketing initiatives to utilize/expand social media sites, gaining a knowledge of day-to-day office operations and working events sponsored by American Songwriter. Applications should include a resume and cover letter. Previous experience in marketing is preferred, but not required. College credit only. Please send all marketing applications to info@americansongwriter.com.

**Safari Pet Resort**

Safari Pet Resort, located in Murfreesboro, is looking for interns for the summer or fall semesters. They are looking for students who are interested in working with the business to help them continue to develop the business. For more information, contact owner Rick Cleveland at rick@safaripetresort.com.

**Blue Monarch**

Blue Monarch is looking for a student intern to help with the ongoing administrative needs for a nonprofit organization which serves addicted women and their children. The ideal candidate for this position will have a positive "can-do" attitude and be willing to go above and beyond each day. We are looking for applicants who are reliable, detail-oriented, and enthusiastic and who have skills in Microsoft Office, various social media platforms, and can solve problems.
Blue Monarch will be able to provide a job reference and a rich internship experience for someone wanting to learn about the nonprofit sector from the ground up.

Interested applicants should email their resume to Kim Seavey at kim@bluemonarch.org

First Community Bank
First Community Bank is looking for interns who can work with the bank. The person needed will be able to work either in the mornings or afternoons. There are two positions potentially available. For information, please contact Ronnie Martin at rhmartin@first-community.net.

Sonoco Products Company
Sonoco, located in Murfreesboro, offers an exceptional opportunity for an intern that has strong computer skills, especially Excel 2013, who can help them to automate their processes. One of our previous interns said this was one of the best experiences of her college career and highly recommends Sonoco for any future interns. For information, contact Lillian McCook at Lillian.mccook@sonoco.com.

Music City Eye Care, LLC
Music City Eye Care is an eye clinic that offers vision exams and medical eye care to patients in Murfreesboro and the surrounding area. We are located inside the Walmart on Memorial Boulevard. The role of the intern will be very diverse from medical and vision testing, filing insurance, training and counseling patients concerning vision care and contact lenses. The student will be informed of the business aspects of the vision practice. They will be challenged to develop a business plan that includes the practical use of things learned at MTSU. The student will perform the tasks of an optical technician and learn to understand the nature of the medical practice and how to operate a business successfully. For information, contact Dr. Travis Johnson at austyndj@msn.com.

Quest Sports Center:
We have opportunities for: Exercise science, Marketing, Business administration / management
We are a 33,000 square foot sports performance facility in Cool Springs. We currently have 300 members and employ 7. Our website is www.quest-performance.com.
Our last 2 full time job offers have come from internships out of MTSU, and we would love to afford the same opportunity to students in the coming semester.
For information contact Al Gregory, Jr. al@quest-fit.com 615.513.1743

Naxos of America
Naxos of America is the #1 independent classical music distributor in the U.S. and Canada; specializing in state-of-the-art physical & digital distribution services, marketing and promotion. Celebrating 25 years in 2012, Naxos has evolved from its beginnings as a budget label to a leading classical music force. Naxos of America continues to grow as an innovative, forward-thinking organization, ensuring continued success in the ever-changing music industry environment. Contact Whitney Bergeron at wbergeron@naxosusa.com for information. 615-465-3840

Be Well Clinic
Be Well clinic is an integrative medicine office whose mission is to foster optimal health through expertise, education, and empowerment. Our commitment is to provide care that is holistic, integrative, and compassionate in an environment where the patient’s health and time matter. Our founder, Dr. Catherine Stallworth modeled the clinic after one founded by her grandfather in the 1940’s when healthcare centered around the doctor-patient relationship. We’ve enhanced the experience by including a team of expert practitioners to help the patient achieve their goals. We are working to expand our brand to service more consumers within the health care marketplace. During our expansion interns will be able to get a sense of what it takes to be involved in new venture creation, small business
management, services marketing, corporate wellness and holistic product line development. We provide a work experience that allows interns to take on leadership roles while also learning to be effective and dynamic team members.

Here is a list of activities that you will be involved in:

- Marketing of products and services
- Social media management
- Be Well Community involvement
- Networking to build relationships with other businesses and practitioners
- Development and design of marketing materials
- Program development for workshops, retreats and training

You will get a tremendous educational experience in an encouraging and supportive work environment. Our ideal candidates are creative and innovative thinkers, self-disciplined and are motivated. They must also be interested in health and wellness. The amount of experience that the students receives from this internship will be in direct proportion to the effort that is put in. Contact Krista Rainwater, practice administrator for more details.

https://bewell.clinic/ 615-760-5443

The Frank Group:
We have space for one intern per semester, but it would be research responsibilities. For example, we just recently compiled a list of around 1800 mid-size processors (companies generating $200-$500 million per year). We would use an intern to help us identify CEO's and Presidents as well as their contact information for our cold calling and emailing purposes. In addition to tasks such as this and general research support, we would need business development support, candidate sourcing support, and general office support.

We are also looking to grow our company. We are located on the square, very convenient to the MTSU campus. Contact Ashley Murray at amurray@frankgrp.com or 615-239-1352

Applauze
Applauze, the leading technology-driven direct-to-fan ticketing platform, is currently seeking summer intern applicants. Interns would work directly with Applauze's operations and customer relations team, providing direct insight into artist ticketing, the booming live music industry, and how a successful entertainment tech start up looks and operates. Day to day tasks will include assisting Applauze operations specialists with daily communication to show promoters, venue owners, artists managers, and fans, as well as assisting the set up of national and international artist pre-sales for artists ranging from Macklemore & Ryan Lewis to Tedeschi Trucks Band. This internship will take place at our Nashville office, located in Hillsboro Village (down the street from Vanderbilt University). For more information, contact Marcus Garceau at marcus@applauze.com.

Utilize Health
Utilize Health is a new healthcare startup company in Nashville. We are looking for interns in the area of sales and marketing. The sales position will be helping to attract new outpatient neuro rehabilitation facilities to our site in order for them to market and advertise to a niche patient population. The main focus of the marketing internship is to attract new patients to our site in order for them to locate the services they need to maximize their potential for recovery. These are paid internships, and they are available in both the summer and the fall. The location is in the Terrazzo Building in the Gulch area of Nashville. For more information, contact Carrie Redmon directly at carrie@utilizehealth.co.

Jumpstart Foundry:
We at Jumpstart Foundry are looking for great interns to hire. Interns will be able to see how music businesses grow from the ground-up and will have a unique opportunity to learn from experience and leadership in the industry. Contact Daniel Oppong at daniel@jsf.co for more information.

Allermetrix
Allermetrix, Inc. is an allergy reference laboratory. We have been operating for 10 years and have had a presence in Mexico from our inception. We are interested in expanding our Mexico business through tele-selling, and electronic marketing. We seek an intern who is bilingual in English and Spanish to call current and potential new clients in Mexico to continue to develop our Spanish speaking market. In addition to Mexico, other Central and South American countries may be explored for potential market opportunities.

An intern interested in this project will need to be fluent in spoken and written English and Spanish. Any experience in biological science is a plus. This position will pay $12/hour for the term of the project.

Interested parties need to contact: Jay Weiss, Ph.D. or Gary Kitos, Ph.D. at jw@allermetrix.com or gk@allermetrix.com. Please include a resume and any science courses that have been completed in college.

Warehouse Personnel, LLC
A small staffing company, specializing in warehouse staffing placements, is seeking a qualified intern to assist with day-to-day business needs. Ideal candidate would be knowledgeable in human resources, sales, marketing, and/or entrepreneurship. The office is located in Smyrna, TN, off of Sam Ridley Parkway. For more information please contact Kevin Lewis at kevin@warehousepersonnel.com.

Xerox, XMC Inc.
We are looking for Entrepreneurial Sales Professionals who possess a successful record selling office equipment/software & independently managing a business territory. As a Xerox Sales Agent, you will represent the latest offerings from one of the most recognizable & respected brand names in the world. As an established Fortune 500 company, Xerox delivers a broad portfolio of award-winning services & solutions designed to meet the needs of all types & sizes of organizations, so you will never run out of new things to learn, or new customers to engage. Contact Ed Shrewsberry at eshrewsberry@xmcinc.com.

Boys and Girls Clubs of Rutherford County
**Youth Development Specialist** ($8.50 per hour) - Plan, implement, supervise, and evaluate programs and activities within the core program areas. Choose at least one Boys and Girls Clubs of America program to lead through staff development and preparation. Measuring and reporting outcomes. **It is expected that Youth Development Specialist will meet the following qualifications:** 4 hour observation in Club as part of interview, Attend training, 3.0 grade point average. Contact Maggi.davis@bgcrc.net keith.churn@bgcrc.net gracie.turner@bgcrc.net for more information.

**Reading Specialist** ($8.50 per hour) - Provides leadership, coordination, collaboration and innovation in reading curriculum and instruction, so that each Club member may drive maximum benefit from the 2-4th grade reading curriculum. Compassionate, patient and dedicated individual/s to assist in a 8-9 week reading program. Identify and coordinate with the parents of Club Members who need assistance in the reading program. The curriculum would be chosen, learned, an executed by the Specialist/s. Provides diagnostic, comprehension and evaluative services to Boys & Girls Club members who are falling behind in reading. **It is expected that Youth Development Specialist will meet the following qualifications:** 4 hour observation in Club as part of interview, Attend training, 3.0 grade point average. Contact kaipruitte@bgcrc.net kelly.mckim@bgcrc.net for more information.

**Grant Coordinator** ($9 per hour) - Coordinates the implementation of grant awards and ensures the post-award compliance. Will also compile financial and non-financial data for the preparation of internal reports, compliance reports, and grant billings. Research for grant application related to the organizations mission. Providing recommendations for exploration and collaboration with staff for feasibility of proposals. Strong organization and communication skills a must. Competence in data analysis, data collection, and presentation. Working knowledge of Microsoft office applications. **It is expected that Youth Development Specialist will meet the following qualifications:** 4 hour observation in Club as part of interview, Attend training, 3.0 grade point average. Contact beth.bragg@bgcrc.net for more information.
Peerless Weddings
Peerless Weddings provides wedding video and photography services for couples across the country and arranges and photographs over 80 weddings per year. We are looking for energetic and talented individuals to help communicate with and inform current and future engaged couples as well as continue to keep an updated and detailed database within the office. This individual will learn valuable methods and approaches in sales, office management, and logistics while contacting prospective engaged couples, helping to create detailed schedules, answering questions, and collecting contracts. There will also be opportunities for face-to-face communication while attending trade shows. This internship is not paid. Please contact us at 615-396-7259 or email me at patricktohill@gmail.com for more information.