

PROMOTION TO ASSOCIATE PROFESSOR RECOMMENDATION FORM

NAME _____ DEPARTMENT _____

Minimum Criteria	Met	Not Met
<p>1. Except as noted below, the rank of associate professor requires that a person shall have an earned doctorate from an accredited college or university in a major appropriate to the teaching field. If the degree is outside a faculty member's discipline, the department chairperson, dean, and provost shall determine whether the degree is appropriate to the teaching field, a determination that is normally made at the time of a faculty member's initial appointment.</p> <p><i>[In certain special areas- -as determined by the provost-- in which professional achievement is of unusual importance, or in which personnel holding higher degrees are not available, the master's degree, when accompanied by extensive, distinguished professional experience and/or a record of distinguished accomplishment, may meet the minimum requirement for the rank of associate professor. The department chairperson, college dean, and provost are responsible for evaluating a candidate's professional experience and record of a accomplishment. They are also responsible for determining whether the terminal degree is appropriate to the teaching field, if it is outside a candidate's discipline. These determinations shall normally be made at the time of a faculty member's initial appointment.]</i></p> <p><i>[When the earned doctorate is not normally available in a faculty member's teaching field, other degrees--for example, the M.F.A. – may substitute for the earned doctorate. It shall be the responsibility of the department chairperson, dean, and provost to determine whether an earned doctorate is normally available in a faculty member's teaching field. This determination shall normally be made at the time of a faculty member's initial appointment.]</i></p> <p>2. Five (5) years of full-time collegiate experience in the teaching field or related area as an assistant professor. If the experience is outside a faculty member's discipline, the department chairperson, dean, and provost shall determine whether the experience is appropriate, a determination that is normally made at the time of a faculty member's initial appointment to the university.</p>		

