

# Summer 2011 Deadlines

Pay Fees or Confirm on RaiderNet for Summer 2011 Beginning April 25

## Adding, Dropping, Withdrawing, Fee Adjustment

Part of Term	Classes Begin	Last Day to Add or Late Register on RaiderNet	Drop/Add Form or Late Registration Approval Required	Drop Without Grade	Drop with Grade of W	Fee Adj. 100%	Fee Adj. 75%	Fee Adj. 25%	Max. Cr. Hr. Load for Part of Term
<b>1</b> <b>Full Term</b> May 16-Aug. 12	May 16	May 19	May 20	May 26	July 8	May 15 (Sunday)	May 27	June 6	18*
<b>S1</b> <b>May Term</b> May 16-June 4	May 16	May 16	May 17	May 17	May 31	May 15 (Sunday)	May 18	May 20	4*
<b>S2</b> <b>June Term</b> June 6-July 8	June 6	June 7	June 8	June 9	June 25 (Saturday)	June 5 (Sunday)	June 9	June 13	8*
<b>S3</b> <b>July Term</b> July 11-Aug. 12	July 11	July 12	July 13	July 14	July 30 (Saturday)	July 10 (Sunday)	July 14	July 18	8*
<b>S4</b> <b>June/July</b> June 6-Aug. 12	June 6	June 8	June 9	June 14	July 17 (Sunday)	June 5 (Sunday)	June 14	June 22	8*
<b>R</b> <b>RODP Term</b> June 6-Aug. 12	June 6	June 9	June 10	June 19 (Sunday)	July 17 (Sunday)	June 5 (Sunday)	June 14	June 22	18*

**The deadline date to drop with a grade of "W" is 60% of term. After this date, courses cannot be dropped on RaiderNet.**

Tuition for undergraduate and graduate-level students is charged at different per-credit-hour rates. Tuition will not be evenly exchanged for dropping and adding courses with different tuition rates. Once the semester begins, tuition exchanges are only allowed for courses dropped and added with the same part of term with equal credit hours dropped and added on the same day.

Regents Online Degree Program (RODP) courses are charged at a different per-hour rate and are charged separately from MTSU courses. RODP courses will not be evenly exchanged with MTSU courses when dropping and adding on the same day.

Accelerated courses do not evenly exchange with full-term or RODP courses once the semester begins.

The fee adjustment policy listed above for each part of term will be applied for a drop and add not within the same part of term. **RaiderNet will be available until 4:30 p.m. on fee payment deadline dates.**

Withdrawals from all Summer classes may be processed via the Add or Drop page on RaiderNet or at the University College Advising Center, McFarland Building, (615) 898-2808.

**Courses added** after students have made a payment or confirmed for the Summer term (all parts of terms) will not be dropped from the schedule for nonpayment. Students not planning to attend the added course must drop the course from their schedules by the 100% deadline listed above, or they will be charged for the course.

\*The maximum credit hour load per part of term is listed; however, the total of all parts of term cannot exceed the maximum for the Summer term. Undergraduate students may not take more than 18 hours without special approval by the appropriate dean as determined by the student's major or the University College Advising Center for University College or undeclared majors. The maximum load for graduate students is 12 hours. Overload forms must be approved by the appropriate graduate program advisor and the College of Graduate Studies for graduate students to take more than 12 hours.

# SUMMER 2011 CALENDAR

## Summer 2011 Parts of Term

Students may search by parts of term on RaiderNet to facilitate registration and to eliminate scheduling conflicts.

**April 4–15** Early Registration  
**August 13** Commencement

### Summer Full Term (Part of Term 1) (13 weeks)

#### May 16–August 12

May 16 Classes Begin  
May 30 Memorial Day Holiday-No Classes  
July 4 Independence Day Holiday-No Classes  
August 11 Final Exams for classes meeting M–R  
August 12 Final Exams for classes meeting M–F  
August 15 Deadline for submission of grades, 9 a.m.

### Summer May Term (Part of Term S1) 3 weeks

#### May 16–June 4

May 16 Classes Begin  
May 30 Memorial Day Holiday-No Classes  
June 3 Final Exams for classes meeting M–F  
June 4 Final Exams for classes meeting Saturday  
June 9 Deadline for submission of grades, 9 a.m.

### Summer June Term (Part of Term S2) 5 weeks

#### June 6–July 8

June 6 Classes Begin  
July 4 Independence Day Holiday-No Classes  
July 7 Final Exams for classes meeting M–R  
July 8 Final Exams for classes meeting M–F  
July 14 Deadline for submission of grades, 9 a.m.

### Summer July Term (Part of Term S3) 5 weeks

#### July 11–August 12

July 11 Classes Begin  
August 11 Final Exams for classes meeting M–R  
August 12 Final Exams for classes meeting M–F  
August 15 Deadline for submission of grades, 9 a.m.

### Summer June/July Term (Part of Term S4) 10 weeks

#### June 6–August 12

June 6 Classes Begin  
July 4 Independence Day Holiday-No Classes  
August 11 Final Exams for classes meeting M–R  
August 12 Final Exams for classes meeting M–F  
August 15 Deadline for submission of grades, 9 a.m.

### Summer RODP Term (Part of Term R) 10 weeks

#### June 6–August 12

June 6 Classes Begin  
July 4 Independence Day Holiday-No Classes  
August 12 Final Exams  
August 15 Deadline for submission of grades, 9 a.m.

## Fee Payment/Confirmation Deadlines

Course Selection	Fee Payment/Confirmation Deadline
April 4–May 13	May 6 by Mail May 13, 4:30 p.m. Business Office/ RaiderNet
May 14–17	May 17, 4:30 p.m. Business Office/ RaiderNet
May 18–June 7	June 7, 4:30 p.m. Business Office/ RaiderNet
June 8–July 12	July 12, 4:30 p.m. Business Office/ RaiderNet

*Courses added* after students have made a payment or confirmed for the Summer term (all parts of terms) will not be dropped from the schedule for nonpayment. Students not planning to attend the added course must drop the course from their schedules by the 100% deadline listed on page 2, or they will be charged for the course.

## Late Registration Fee:

Late registration fee of \$100 charged after May 15, 11:59 p.m., if registration occurs on or after the first day of class for each part of term and no other registration for a summer part of term exists.

## How to Confirm or Pay on RaiderNet

Beginning April 25 you may confirm you will attend MTSU Summer 2011 and validate your registration. Access PipelineMT at [www.mtsu.edu](http://www.mtsu.edu) and do the following:

- Log in to **PipelineMT**, click on **RaiderNet**, then on the **Student** tab.
- Select **Student Account**.
- Select **Confirm Enrollment/Registration Payment/Account Detail for Term**.
- Select the term Summer Term 2011.
- Your account balance summary and account details for the term will be displayed.
- **To confirm**, click **“Yes, I will attend during Summer Term 2011.”** Wait for a confirmation number, and write it down or print the page.
- If you do not get a confirmation number, you have a balance due and you either need to pay or contact the Financial Aid Office if you are receiving loans, grants, or scholarships which should cover your total bill.
- **To pay**, select **Continue**.
- Select **Recent Account Activity**; then select **Make a Payment**.
- Click on **Pay** or **Make a Payment**.
- Follow payment directions.

**NOTE: Class schedules will be deleted unless fees are paid or registration confirmed by the fee payment deadlines.**

## Financial Aid Refunds

- **Direct deposit to bank accounts or to the MTSU e-cash PayCard** will be available beginning Monday, May 16, for students enrolled in 1–Full Term and S1–May Term.
- Students who expect to receive refunds who have not already signed up for either direct deposit or MTSU’s eCash PayCard should sign up for one of the two options as soon as possible.

## Financial Aid Refund Disbursement Dates

Financial aid refunds will be direct deposited to bank accounts or MTSU eCash Paycards and will be available for students enrolled in:

Parts of Term	Beginning Date
1–Full Term	May 16
S1–May Term	May 16
S2–June Term	June 6
S3–July Term	July 11
S4–June/July Term	June 6
R–RODP only	June 6

**NOTE:** May 6 is the deadline to sign up for direct deposit for refunds to be available May 16.

## Senior Adult and Permanently Disabled Fee Waivers

Part of Term	Class Selection	Turn in Fee Waiver Forms and Pay Fees by
1–Full Term	May 16	May 17, 4:30 p.m.
S1–May Term	May 16	May 17, 4:30 p.m.
S2–June Term	June 6	June 7, 4:30 p.m.
S3–July Term	July 11	July 12, 4:30 p.m.
S4–June/July Term	June 6	June 7, 4:30 p.m.
R–RODP Term	June 6	June 7, 4:30 p.m.

## IMPORTANT DATES

**Nov. 21, 2010** Deadline for undergraduate students to file Intent to Graduate forms for August graduation

### MARCH

**March 1** College of Graduate Studies priority application submission date for Summer 2011

### APRIL

**April 1–15** Teacher, TBR, State, UT, and MTSU **employee dependent discount forms** (PC 191B) must be turned in at the Business Office, Cope Building 103, by April 15 for discounts to be included on the bill. Otherwise, forms **MUST** be received by the first day of class. Signatures should not be obtained before April 1, 2011.

- April 4–15** **Summer Priority Registration on RaiderNet**
- April 15** Completed packets for Summer 2011 graduate assistantship due in College of Graduate Studies
- April 15–May 13** MTSU, TBR, UT, and state employees fee waiver participants (PC 191A) can register. Turn in forms at the Business Office, Cope 103, before 4:30 p.m. on May 13
- April 18** New summer freshmen (after advising), new summer transfer (after advising), transient, and special undergraduate students may register; RODP majors may register after completing online orientation.
- April 25–May 13** **Fee payment** for students who registered April 4–May 13. Fees for all summer terms must be paid by **May 13** at 4:30 p.m. or class schedules will be deleted. Credit card or e-check payments may be made on RaiderNet.
- Confirm registration.** You must confirm you will attend on RaiderNet if fees are paid in full by financial aid or other credits. **You will be given a CONFIRMATION NUMBER when you successfully complete this process.**
- Parking permits issued at the Parking and Transportation Services Office, 1403 E. Main. **Any person not currently holding a valid permit may register a vehicle after fees are paid.**

### MAY

- May 6** Deadline to sign up for direct deposit for refunds to be available May 16
- May 13** **Fee payment/confirmation deadline** by 4:30 p.m. for students who registered April 4–May 13
- May 14–17** Registration for eligible students who have not previously selected summer courses and for students whose schedules were deleted for nonpayment on May 13. Fees due **May 17** by 4:30 p.m.
- May 16** 1–Full Term and S1–May Term classes begin **Late registration for 1–Full Term and S1–May Term classes;** \$100 late fee charged.
- Sixty-five-year-old, permanently disabled, and 60-year-old students (audit) taking classes for audit register for 1–Full Term and S1–May Term. No late fee. Turn in form and pay fees (if applicable) at the Business Office, Cope Building 103 by 4:30 p.m. on May 17.
- Direct deposits of financial aid refunds sent to students’ bank accounts or eCash paycards for those enrolled in 1–Full Term and S1–May Term classes.
- May 16–17** S1–May Term: Students who drop class(es) may have their financial aid cancelled
- May 16–26** 1–Full Term: Students who drop class(es) may have their financial aid cancelled
- May 17** **Fee payment/confirmation deadline** for students who registered May 14–17
- Undergraduate academic appeal for Summer or Fall 2011 due by 4:00 p.m. in Records Office

- May 18–June 7** Registration for eligible students who have not previously selected classes for S2–June Term or who need to make schedule adjustments. Fees due by Tuesday, June 7, at 4:30 p.m.
- May 19** Undergraduate academic appeal committee meets in Business and Aerospace Building
- May 20** Undergraduate academic appeal decisions available on RaiderNet by noon
- May 23** Spring 2011 graduate academic suspension appeal application due by 4:00 p.m.
- May 24** Graduate academic suspension appeal hearings
- May 28** S1–May Term: Students who withdraw before this date may have all or a portion of their financial aid cancelled depending on the number of days attended.
- May 30** Memorial Day Holiday–NO CLASSES

## JUNE

- June 3** Final Examinations, S1–May Term - M-F classes  
**Last day for graduate students to file Intention to Graduate forms for August graduation**
- June 4** Final Examinations, S1–May Term - Saturday classes
- June 6** Classes begin: S2–June Term, S4–June/July Term, and R–RODP Term
- June 6–9** S2–June Term: Students who drop class(es) may have their financial aid cancelled
- June 6–14** S4–June/July Term: Students who drop class(es) may have their financial aid cancelled
- June 6–19** R–RODP Term: Students who drop class(es) may have their financial aid cancelled
- June 7** **Fee payment/confirmation deadline** by 4:30 p.m. for students who registered May 18–June 7
- June 18** Written doctoral qualifying exams begin
- June 19** Financial aid may be adjusted for the Summer term based on the number of hours enrolled as of this date. This includes all Parts of Term (*formerly known as sessions*) for the Summer; i.e., 1-Full Term, S1-May Term, S2-June Term, S3-July Term, S4-June/July Term, and R-RODP. Adding summer courses after June 19 **WILL NOT** increase financial aid eligibility. However, if you drop a course before it begins or an instructor reports that you never attended or stopped attending a class after June 19, your aid may be reduced or canceled. If aid is canceled or reduced, 2011 Fall aid may be used to repay only \$200 of this amount.
- June 24** Last day for filing theses and dissertations for August graduation

- June 25** S2–June Term: Students who withdraw before this date may have all or a portion of their financial aid cancelled depending on the number of days attended  
Written master’s and specialist’s comprehensive exams begin

## JULY

- July 4** Independence Day Holiday - NO CLASSES
- July 7** Final examinations, S2–June Term for classes meeting M–R
- July 8** Final examinations, S2–June Term for classes meeting M–F  
1–Full Term: Students who withdraw from all summer classes before this date may have all or a portion of their financial aid cancelled depending on the number of days attended
- July 11** Classes begin, S3–July Term
- July 11–14** S3–July Term: Students who drop class(es) may have all their financial aid cancelled
- July 12** **Fee payment/confirmation deadline** by 4:30 p.m. for students who registered June 8–July 12
- July 17** R–RODP Term and S4–June/July Term: Students who withdraw before this date may have all or a portion of their financial aid cancelled depending on the number of days attended
- July 30** S3–July Term: Students who withdraw before this date may have all or a portion of their financial aid cancelled depending on the number of days attended

## AUGUST

- August 1** Comprehensive examination results due in College of Graduate Studies
- August 5** Deadline to apply for Student Stafford or Parent PLUS loans for the 2011 Summer Term.  
Last day to remove “I” grades for graduate students graduating in August
- August 11** Final Examinations, 1–Full Term (if class meets entire term), S3–July Term, S4–June/July term, and R–RODP Term for classes meeting M-R
- August 12** Final Examinations, 1–Full Term (if class meets entire term), S3–July Term, S4–June/July Term, and R–RODP Term for classes meeting M-F
- August 13** Commencement  
Last day to remove I grades for undergraduate students graduating in August
- August 15** Deadline for final grades by 9:00 a.m.
- August 22–25** Diploma pickup for students who completed degree requirements (see [www.mtsu.edu/records/grad.shtml](http://www.mtsu.edu/records/grad.shtml) for Diploma Availability Status)