

Spring 2012 Dates at a Glance

FEE-RELATED DEADLINES

Dec. 1	Bills available on RaiderNet. Fee payment and confirmation begins.	November 1–25	Teacher, TBR, state, UT, and MTSU employee dependent discount forms (PC 191B) must be turned in at the Business Office, CAB 103, by November 25 for discounts to be included on the bill. Otherwise, forms MUST be received by the first day of class. Signatures should not be obtained before November 1, 2011.
Course Selection	Pay Fees/Confirm	December 15	TBR, UT, and state employee (PC191A) fee waiver participants register. Turn in form at the Business Office, CAB 103, by 4:30 p.m. on January 5.
November 14–January 5	Course Selection/Pay Fees/Confirm December 31 , by mail January 5 , 4:30 p.m., Business Office January 5 , 6:00 p.m., RaiderNet	January 5	Deadline to sign up for direct deposit for refunds to be available January 12-17. Accounts set up after this date will receive a refund after the first week of class.
January 6–19	January 19 , 4:30 p.m., Business Office January 19 , 6:00 p.m., RaiderNet Do not mail payment!	January 6	12:00 a.m., RaiderNet available for Drop/Add after purge
January 20 and after	Students must prepay in Business Office before being allowed to late register.	January 12–18	65-year-old, permanently disabled, and 60-year-old (audit) students register at a reduced rate. No late fee. Turn in authorization form and pay fees, if applicable, at the Business Office, CAB 103, by 4:30 p.m., January 19.
A \$100 late fee will be charged to anyone who registers or reregisters on or after January 12.		February 29	Second deferred payment installment due
<i>NOTE: Class schedules will be deleted unless fees are paid or registration confirmed by the fee payment deadlines above.</i>		March 30	Third deferred payment installment due

Adding, Dropping, Withdrawing, Fee Adjustment Deadlines

Part of Term	Classes Begin	Last Day to Add or Late Register on RaiderNet	Drop/Add Form or Late Reg. Approval Required	Drop Without Grade	Drop with Grade W	Fee Adj. 100%	Fee Adj. 75%	Fee Adj. 25%	Max. Cr. Hr. Load for Part of Term
1 Full Term Jan. 12–May 3	Jan. 12	Jan. 18	Jan. 19	Jan. 25	Mar. 23	Jan. 11	Jan. 25	Feb. 8	18
A1 Accelerated 1 Jan. 12–March 2	Jan. 12	Jan. 13	Jan. 14	Jan. 18	Feb. 11	Jan. 11	Jan. 18	Jan. 25	9
A2 Accelerated 2 March 15–May 3	Mar. 15	Mar. 16	Mar. 17	Mar. 21	April 14	Mar. 14	Mar. 20	Mar. 27	9
R RODP Term Jan. 12–May 3	Jan. 12	Jan. 18	Jan. 19	Jan. 25	Mar. 23	Jan. 11	Jan. 25	Feb. 8	18

The deadline date to drop with a grade of “W” is 60% of term. After this date, courses cannot be dropped on RaiderNet.

Tuition for undergraduate and graduate-level students is charged at different per-credit-hour rates. Tuition will not be evenly exchanged for dropping and adding courses with different tuition rates. Once the semester begins, tuition exchanges are only allowed for courses dropped and added with the same part of term with equal credit hours dropped and added on the **same day**.

Regents Online Degree Program (RODP) courses are charged at a different per-hour rate and are charged separately from MTSU courses. RODP courses will not be evenly exchanged with MTSU courses when dropping and adding on the same day.

Accelerated courses do not evenly exchange with full-term or RODP courses once the semester begins.