Did you know your financial aid may be adjusted or canceled if you don’t attend class? (Refer to inside front cover for details.)

Priority Registration for Spring 2017 is November 7–18, 2016
Did you know your financial aid may be adjusted or canceled if you don’t attend class?

Financial aid is initially based on your enrollment status. Once the semester begins, faculty report students who never attended or who stopped attending by the census date. At that point, your financial aid may be adjusted/canceled, and you may be required to repay financial aid (including loans) to MTSU. If this occurs, you will be unable to view your grades, register for a future semester, or obtain an academic transcript until the balance owed is paid in full.

To ensure progression toward your degree and maintain eligibility for financial aid, you should attend all of your classes and make every effort to be academically successful.

Lack of attendance can cause you to owe back financial aid!

Did you know there is a difference between receiving a grade of “F” for failing a class versus receiving a grade of “FA” for failing a class with an attendance issue? To be in compliance with federal regulations, MTSU added a failing grade of “FA” to identify students who failed a class and also stopped attending the class. If you fail class(es) and also stop attending class(es), you may be required to pay back financial aid and/or lose future eligibility for financial aid (including Lottery Scholarships and federal student loans).

2017-2018 FAFSA available October 1, 2016

You can now complete the Free Application for Federal Student Aid (FAFSA) earlier than in past years. The 2017–2018 FAFSA can be completed online at [https://fafsa.gov](https://fafsa.gov). It will be used to determine financial aid eligibility for Fall 2017 through Summer 2018 for various federal, state, and institutional programs. The 2017–2018 FAFSA income information is based on prior-prior year (2015) rather than prior year (2016), which eliminates the need to estimate tax information. The 2017–2018 MTSU FAFSA filing priority date is January 17, 2017, to be considered for maximum financial aid assistance. We encourage you to complete the FAFSA on October 1, 2016.

MTSU Mobile App

MTSU Mobile is a free smartphone application available on both iOS and Android devices. Among its many features, students can view their class schedule and grades, confirm attendance prior to the fee payment deadline, view their Academic Progress Report (which includes midterm grades), and use the Schedule Planner to create a future term schedule prior to registering on RaiderNet. Download the MTSU Mobile App on your smartphone.

Schedule Planner

The Schedule Planner (available on the PipelineMT login page or the MTSU Mobile App) helps you build the class schedule best suited to you. It lets you select upcoming terms, range of available times, days of the week, break times and lunch breaks; include course types, ranging from off-campus, honors, distance learning, and more; and review selections with the number of remaining seats. The Schedule Planner does not register students for classes. After planning the optimal schedule, students should use RaiderNet to register for those specific classes.

Academic Appeals

Undergraduate students on academic suspension who wish to return to MTSU in Spring 2017 must complete the Academic Appeal form and return it to the MT One Stop no later than 4:00 p.m. on Wednesday, January 4, 2017. The Academic Appeal committee meets on January 6, 2017. For additional information, including the Academic Appeal form, visit [http://mtsu.edu/one-stop/forms.php](http://mtsu.edu/one-stop/forms.php). Graduate students on academic suspension will be sent an email from the College of Graduate Studies via their MTMail account with instructions on how to appeal their suspensions.

TN eCampus

Please note that TN eCampus is the new name for online courses formerly known as RODP or ROCC.
Spring 2017 Dates at a Glance

Fee-Related Deadlines

<table>
<thead>
<tr>
<th>Course Selection</th>
<th>Pay Fees/Confirm</th>
</tr>
</thead>
</table>
| Nov. 7, 2016 – Dec. 19, 2016* | Dec. 12, by mail  
Dec. 19, 4:30 p.m., Business Office  
Dec. 19, 6:00 p.m., RaiderNet |
| Dec. 20 – Jan. 9** | Jan. 9, 4:30 p.m., Business Office  
Jan. 9, 6:00 p.m., RaiderNet  
Do not mail payment! |
| Jan. 10 – Jan. 23** | Jan. 24, 4:30 p.m., Business Office  
Jan. 24, 6:00 p.m., RaiderNet  
Do not mail payment! |
| Jan. 24** | Students must prepay in Business Office before being allowed to register late beginning this date. |
| Jan. 24 – Mar. 14** RA2 term only | Students registering for only TN eCampus Accelerated 2 courses must pay by March 15, 4:30 p.m. |
| Jan. 24 – Mar. 21** A2 term only | Students registering for only Accelerated 2 courses must pay by March 22, 4:30 p.m. |

*NOTE: Class schedules will be held for deletion unless fees are paid or attendance confirmed by the fee payment deadlines above.

**NOTE: Class schedules will be deleted unless fees are paid or attendance confirmed by the fee payment deadlines above.

A $100 late fee will be charged to anyone who registers or reregisters on or after January 17.

Jan. 10 Midnight: RaiderNet available for Drop/Add after purge. A limited number of users at a time will be allowed into RaiderNet to avoid system issues and congestion.

Feb. 28 Second installment payment due.

Mar. 31 Third installment payment due.

Apr. 30 Fourth installment payment due.

Fee Payment and Confirmation of Attendance

For information regarding tuition and fee payment, deferred payment, RAIDER FUNDS, direct deposit, fee waivers and discounts, parent and guest payment, and Perkins and Institutional loan payments, visit the MT One Stop's website: www.mtsu.edu/tuition/.
Spring 2017 Adding, Dropping, Withdrawing, Fee Adjustment Dates

<table>
<thead>
<tr>
<th>Part of Term</th>
<th>Last Day to Add or Register Late on RaiderNet</th>
<th>Drop/Add Form or Late Reg Approval Begins</th>
<th>Last Day to Drop Without Grade</th>
<th>Last Day to Drop with Grade W*</th>
<th>Last Day for Fee Adj. 100%</th>
<th>Last Day for Fee Adj. 75%</th>
<th>Last Day for Fee Adj. 25%</th>
<th>Max. Cr. Hr. Load for Part of Term</th>
</tr>
</thead>
</table>

*Courses cannot be dropped on RaiderNet after the drop-with-a-W dates have passed.

**The maximum credit hour load suggested per part of term is listed; however, the total of all parts of term cannot exceed the maximum for the full spring term. Withdrawals from all spring classes may be processed via the Add or Drop page on RaiderNet or in the MT One Stop (SSAC), 615-898-2111.

Depending on aid received, a withdrawal at any point in the semester could mean a balance will be owed. Receiving a “fee adjustment” does not necessarily mean you will receive a refund.

TN eCampus courses are charged at a different per-hour rate and are charged separately from MTSU courses. TN eCampus courses will not be evenly exchanged with MTSU courses when dropping and adding on the same day.

Short courses are courses not meeting for the entire part-of-term and have prorated deadline dates. Students must check in RaiderNet for the memo note regarding prorated drop dates for all short courses. RaiderNet controls drops/fee adjustments based on the dates of the parts of term only.

Once the semester begins, tuition exchanges are only allowed for courses dropped and added within the same part of term and with equal credit hours dropped and added on the same day. Courses do not evenly exchange across parts of terms (i.e., 1, A1, A2, R, RA1, RA2) once the semester begins.
FINANCIAL AID

Federal/State Aid. For information about applying for federal/state financial aid (including loans, grants, work study, etc.), deadlines for financial aid applications, financial aid satisfactory academic progress, the federal financial aid return policy, and general financial aid information, visit www.mtsu.edu/financial-aid.

Academic/Other Scholarships. Scholarship criteria for incoming freshmen, currently enrolled students, transfer students, etc., may be obtained online at www.mtsu.edu/scholarships.

Tennessee Education Lottery Scholarships (TELS). The Tennessee Student Assistance Corporation (TSAC) awards TELS. TSAC reserves the right to modify rules and regulations without prior notification. For information about initial and continuing eligibility requirements, visit the MTSU website at www.mtsu.edu/financial-aid/scholarships/tels.php. For additional information, visit the TSAC website at www.tn.gov/collegepays.

Financial Aid Adjustment Deadlines

<table>
<thead>
<tr>
<th>Part of Term</th>
<th>*Financial aid may be adjusted due to adding, dropping, or withdrawing from all classes as of the **census date (May owe a balance to MTSU)</th>
<th>*Financial aid may be prorated due to dropping classes or withdrawing from all classes (May owe a balance to MTSU)</th>
<th>*Earn 100% of financial aid even if classes are dropped or you withdraw from all classes (May be affected by attendance reporting)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1–Full Term</td>
<td>January 30**</td>
<td>January 17–March 25 (Enrolled in full term OR full term and TN eCampus full term classes only)</td>
<td>March 26–May 4 (Enrolled in full term OR full term and TN eCampus full term classes only)</td>
</tr>
<tr>
<td>Jan. 17–May 4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-TN eCampus Full Term</td>
<td>January 30**</td>
<td>January 17–March 23 (Enrolled in TN eCampus full term classes only)</td>
<td>March 24–May 3 (Enrolled in TN eCampus full term classes only)</td>
</tr>
<tr>
<td>Jan. 17–May 3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A1–Accelerated 1 Term</td>
<td>January 30**</td>
<td></td>
<td>Depends on enrollment. Contact MT One Stop (SSAC).</td>
</tr>
<tr>
<td>Jan. 17–Mar. 3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RA1–TN eCampus Accelerated 1</td>
<td></td>
<td></td>
<td>Depends on enrollment. Contact MT One Stop (SSAC).</td>
</tr>
<tr>
<td>Term Jan. 17–Mar. 3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A2–Accelerated 2 Term</td>
<td>January 30**</td>
<td></td>
<td>Depends on enrollment. Contact MT One Stop (SSAC).</td>
</tr>
<tr>
<td>Mar. 20–May 4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RA2–TN eCampus Accelerated 2</td>
<td></td>
<td></td>
<td>Depends on enrollment. Contact MT One Stop (SSAC).</td>
</tr>
<tr>
<td>Term Mar. 13–May 3</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

*Financial aid will be adjusted based on attendance as reported by the faculty. Official last date of attendance (for students who have not officially withdrawn) will be determined by the instructor. Faculty begin reporting nonattendance on the first day of classes and continue reporting nonattendance throughout the semester.

**Note: Lottery Scholarship recipients cannot change enrollment status after this date and retain the scholarship. Federal financial aid may be adjusted for the spring semester based on the number of hours enrolled as of January 30. This includes all parts of the term; i.e., 1-Full Term, A1-Accelerated 1 part of term, A2- Accelerated 2 part of term, R-TN eCampus Full Term, RA1–TN eCampus Accelerated 1 part of term, and RA2–TN eCampus Accelerated 2 part of term. Adding courses after January 30 WILL NOT increase financial aid eligibility. However, if you drop a class before the start date and/or your instructor reports that you never attended or stopped attending your class(es), your financial aid may be reduced or canceled. This may result in you owing a balance to MTSU.

Deadline to Apply for Scholarships

Refer to www.mtsu.edu/scholarships for more information.

<table>
<thead>
<tr>
<th>Date</th>
<th>Deadline</th>
</tr>
</thead>
</table>

Deadline to Apply for Loans for Spring 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 27, 2017</td>
<td>Deadline to apply for student Stafford or Parent PLUS Loans for 2017 spring semester</td>
</tr>
</tbody>
</table>
**SPRING 2017 CALENDAR**

**October 2016**
- Oct. 1: Spring 2017 priority application submission date to College of Graduate Studies

**November 2016**
- Nov. 7–18: Priority Registration for spring 2017
- Nov. 15: Completed packets for spring 2017 graduate assistantship contract due in College of Graduate Studies
- Nov. 18: Last day for undergraduate students to file Intent to Graduate forms for summer 2017 graduation
- Nov. 21: New Professional Studies/Liberal Studies majors can register after online orientation Transients and special undergraduates eligible to register

**December 2016**
- Dec. 2: Parking permits for students, if needed, may be obtained after fees paid
- Dec. 13: New student orientation (CUSTOMS)
- Dec. 14: New freshmen and transfers who do not attend CUSTOMS and have been advised can register
- Dec. 23–31: University closed

**January 2017**
- Jan. 2: University closed
- Jan. 4: Undergraduate academic appeal forms are due by 4:00 p.m. in MT One Stop (SSAC)
- Jan. 6: Undergraduate academic appeal committee meets at 9:00 a.m.
- Jan. 7: Undergraduate academic appeal decisions available on RaiderNet by noon.
- Jan. 10–13: Diploma pickup for fall 2016 graduates in SSAC 150
- Jan. 13: Last day of spring 2017 University Placement Testing
- Jan. 16: University closed
- Jan. 17: Classes begin

**February 2017**
- Feb. 1: Last day for graduate students to file Intent to Graduate forms for spring graduation
- Feb. 22–Mar. 4: Mid-term grading reported

**March 2017**
- Mar. 1: Summer 2017 priority application submission date to College of Graduate Studies
- Mar. 6–11: Spring Break: no classes
- Mar. 11: Written doctoral exams begin
- Mar. 24: Last day for filing theses and dissertations for spring graduation. Those submitted after this date will not be eligible for spring 2017 graduation without an extension which must be requested.
- Mar. 25: Written master’s and specialist’s comprehensive exams begin

**April 2017**
- Apr. 3–14: Priority registration for summer and fall 2017
- Apr. 7: Last date to submit late Theses/Dissertations for spring 2017 graduation with approved extension. Students submitting after this date or without an extension must continue to register until completion.
- Apr. 15: Completed summer 2017 and continuing fall 2017 graduate assistantships/contracts due in College of Graduate Studies
- Apr. 18: Last day for undergraduate students to file Intent to Graduate forms for fall 2017 graduation
- Apr. 24: Comprehensive exam results due in College of Graduate Studies
- Apr. 26: Last day of classes
- Apr. 27: Last day to withdraw from the University (all classes and receive a W or F as determined by the instructor).
- Apr. 28: Last day to remove I grades for graduate students graduating in spring
- April 28–May 4: Final examinations

**May 2017**
- May 5: Spring 2017 Commencement for the College of Graduate Studies. For details, see [http://mtsu.edu/graduate/Graduation/index.php](http://mtsu.edu/graduate/Graduation/index.php)
- May 8: Deadline for spring final grades, 9:00 a.m.
- May 15: Summer classes begin
- May 15: Undergraduate academic appeal forms are due by 4:00 p.m. in MT One Stop (SSAC)
- May 17: Undergraduate academic appeal committee meets at 9:00 a.m.
- May 18: Undergraduate academic appeal decisions available on RaiderNet by noon
- May 23–26: Diploma pickup for spring 2017 graduates in SSAC 150

**August 2017**
- Aug. 28: Fall classes begin
Academic advising is recommended each semester to ensure that you stay on track for graduation. Please contact your academic advisor to review your progress, work out a schedule of classes, obtain program updates/changes, and seek help in making academic decisions. Getting advised early will allow you to register on time for spring 2017 classes.

**Required Advising for Undergraduate Students**

Advising is required for new freshmen and new transfer students before registration. Currently enrolled undergraduate students are encouraged to be advised by their faculty or college advisor as appropriate. Advisors will send an email to your MTMail if you are required to be advised.

*A hold will appear on your account preventing priority registration if advising is required.*

**How to Find Your Advisor on RaiderNet**

1. Log in to PipelineMT, click on the RaiderNet tab, then on the **Student** tab, and select **Registration**.
2. Select a term and submit. (Make sure you select the correct term.)
3. Click on **Assigned Advisor(s)**.
4. See all assigned advisor(s) including office locations, emails, and phone numbers.
5. If no assigned advisor, contact department of your major.

**How to View Holds on RaiderNet**

1. Log in to PipelineMT, click on the RaiderNet tab, then on the **Student** tab, and select **Registration**.
2. Click on **Holds**.
3. Some holds prevent your registration, while others only impact seeing your grades and transcript. You can see what type of hold you have, if any, on this screen.
4. To inquire about a hold, click the link on the screen to view hold contact information.

**How to Find Your Assigned Registration Time**

1. Log in to PipelineMT, select the RaiderNet tab, the **Student** tab, and then **Registration**.
2. Select a term and submit.
3. Select **Assigned Registration Time** to view your day and time to register.

Registration date/time assignments are determined by the number of earned credit hours. Currently enrolled hours are not included.

**How to View Financial Aid Missing Documentation:**

1. Log in to PipelineMT, click on RaiderNet, then on the **Financial Aid** tab.
2. Select **Eligibility**.
3. Select **Aid Year** and **Submit**.
4. Unsatisfied Requirements will show under the **Student Requirements** tab.

**How to View/Accept/Decline Financial Aid Awards:**

1. Log in to PipelineMT, click on RaiderNet, then on the **Financial Aid** tab.
2. Select **Award**.
3. Select **Award for Aid Year**.
4. Select **Aid Year** and **Submit**.
5. Select **Terms and Conditions**: Review and Accept MTSU Terms and Conditions.
6. Select **Accept Award Offer**: Follow instructions to submit decisions.

**Note:** If an award is in an “accept” status, no further steps are needed for that award. Typically, award amounts are divided equally between the fall and spring semesters.

**How to Confirm Tuition/Fees or Pay on RaiderNet**

(Confirm/Pay should not be confused with confirming/accepting financial aid.)

**NOTE:** Class schedules will be deleted unless fees are paid or registration confirmed by the fee payment deadlines. You can also confirm on the MTSU Mobile app if you do not owe a balance.

Beginning December 2 you may confirm you will attend MTSU and validate your registration if you have a zero or negative (-$) balance.

1. Log in to PipelineMT, click on RaiderNet, then on the **Student** tab.
2. Select **Student Account**.
3. Select **Confirm Enrollment/Registration Payment/Account Detail for Term**.
4. Select the term you are confirming.
5. Your account balance summary and account details for the term will be displayed.
6. **To confirm**, click “Yes, I will attend...” Wait for a confirmation number, and write it down or print the page.

7. **If you do not get a confirmation number**, you have a balance due. You either need to pay or contact the MT One Stop if you are receiving loans, grants, or scholarships that should cover your total bill.

8. **To pay**, select Continue.

9. Select **View Account Activity**, or select Make a Payment.

10. Follow payment directions.

**How to Search for Classes**

1. Log in to PipelineMT, click on the RaiderNet tab, then on the Student tab, and select **Registration**.

2. Click on **Look Up Classes** and select desired term.

3. Choose a subject in the “Subject” field (e.g., ENGL for English).

4. **Course Search**: If you know the course number, select View Sections.
   
   **Advanced Search**: To select all subjects, select the first subject, hold down the shift key, and select the last subject. All subjects will be selected. You could then select an attribute to search for a specific area such as General Education across all subject areas.

5. For best results using the Advanced Search option, leave remaining fields at their default settings and click **Section Search**.

6. If the class requires a corequisite, click on the **Display Corequisites** link at the bottom of the page. Once selected, search options are available to narrow results, if desired. The courses are listed in alphabetical order by subject, and labs or other corequisites are listed below the lecture/class to which they correspond.

**How to Register (Add or Drop Classes)**

1. Log in to PipelineMT, click on the RaiderNet tab, then on the Student tab, and select **Registration**.

2. Click on **Registration Status** and select desired term to view academic standing, classification, etc. Select **Assigned Registration Time** to view your day and time to register.

3. Select the **Add or Drop Classes** link at the bottom of the page OR go back to **Registration** menu and click on **Add or Drop Classes**; select term, if needed.

4. On Add or Drop page, scroll down and enter course reference numbers (CRNs) in the boxes, starting from the left. You can enter one CRN at a time or multiples. If a course requires a corequisite, both CRNs must be entered before clicking **Submit Changes**.

5. Continue to register for classes until all of your selected courses appear.

6. Read how to resolve registration error messages by clicking on **Click here for assistance in resolving registration errors**. Contact department offering course for any needed overrides.

7. To drop a course, scroll down to current schedule and click on drop down arrow and choose the available drop option.

8. Click on **Submit Changes**.

**Course Prerequisites, Restrictions, and Corequisites**

Some course sections require prerequisites or departmental permission before registration. If prerequisite exception is being requested or departmental permission is needed, contact the academic department for permission/permit; if a permit is issued by the department then the student must access RaiderNet to register.

If a class requires a corequisite (e.g., BIOL 1030 and 1031), click on the **Display Corequisites** link at the bottom of the **Look Up Classes** or **Add or Drop** page. You may also access **Display Corequisites** from the **Registration** menu.

**To View Your Schedule**

1. Log in to PipelineMT, click on the RaiderNet tab, then on the Student tab, and select **Registration**.

2. Click on **Schedule (Grid Format)**.

**NOTE**: Your class schedule changes do not always appear immediately on My Courses (on the My Pipeline tab), but they do appear immediately on RaiderNet. Please use your schedule under RaiderNet for official information.
General Information

Academic Appeals
Undergraduate students on academic suspension who wish to return to MTSU in spring 2017 must complete the Academic Appeal form and return it to the MT One Stop no later than 4:00 p.m. on Wednesday, January 4, 2017. The Academic Appeal committee meets on January 6, 2017. For additional information, including the Academic Appeal form, visit http://MTSU.edu/one-stop/forms.php. Graduate students on academic suspension will be sent an email from the College of Graduate Studies via their MTMail account with instructions on how to appeal their suspensions.

Academic Progress Report
Academic Progress Report is a system used by faculty to report academic progress and midterm grades. The Academic Progress Report will reflect feedback from your professor that could include an in-progress grade at the time of the report or other comments. An email notification is sent to the student when an Academic Progress Report is posted. Details related to the report can be accessed in RaiderNet by selecting the Student tab, then the Student Records and Academic Progress Report links or by using the MTSU Mobile app. Please note that reports may contain concerns or simply a summary of progress to date, which could be satisfactory or unsatisfactory.

Academic Standing and Grades
It is the student’s responsibility to be aware of grades and academic standing. For details, see http://catalog.mtsu.edu. Academic Policies and Procedures, Academic Standing (Retention Standards and Grades).

Undergraduate Students. If a student is placed on probation, the student must attain a 2.00 GPA in the next term or increase the overall combined GPA to one of the following retention standards:

- 00–29.99 GPA hours 1.50 overall combined GPA
- 30–49.99 GPA hours 1.80 overall combined GPA
- 50 or more GPA hours 2.00 overall combined GPA

A student on academic probation who does not meet either the current term GPA or overall combined GPA during the next term enrolled will be suspended. Students previously suspended are not eligible for probationary status.

If a transfer or reenrolling student is admitted on probation or has been previously suspended from any school, the retention standards must be met each semester or suspension will occur. Be aware that new transfer credit posted summer 2015 or after will no longer be calculated in the overall combined GPA or GPA hours.

Graduate-level academic standing is based on cumulative GPA. Academic standards for graduate students may be viewed at www.mtsu.edu/graduate/student/regulations/suspension.php.

Auditing
Any request to change from credit to audit or audit to credit must be processed by the last day to add a class on RaiderNet; after that time, instructor and chair permission is required. Graduate students who request to change after the deadline must receive approval from the department chair and the dean of the College of Graduate Studies. Students who wish to audit a course must go to the MT One Stop (SSAC) or call (615) 898-2339.

Catalogs (Online)
MTSU’s undergraduate and graduate catalogs are online and searchable at http://catalog.mtsu.edu. Prospective or currently enrolled students can view offerings by using the search-by-keyword feature at the top left of the screen or by clicking on links on the left side of the screen. The Majors A–Z and Minors and Certificate A–Z links provide complete major and minor listings, and academic maps (four-year plans of study) are available at the Academic Maps link.

Information about general education, admissions, expenses/tuition and financial aid, degree requirements, policies and procedures, and graduation can be easily located.

Students can save their own catalogs under My MT Catalog by creating a login and saving any section of the catalog such as courses, program information, or policies and procedures. Courses and programs can be added or deleted then saved for easy access.

Change of Address or Name
For additional information: www.mtsu.edu/one-stop/forms.php

Students should immediately update addresses, names, or other information that has changed. Select the RaiderNet tab and click the Personal Information tab to review and correct addresses, phone numbers, email addresses, and emergency contacts. A forwarding address should be left with the U.S. Post Office in addition to a change of address with the University.

Students cannot update names on RaiderNet because documentation will be needed. It is the student’s responsibility to inform instructors of name changes that occur during the semester.

Students cannot update permanent addresses on RaiderNet because the permanent address serves several purposes and must be monitored. Use the change of address form online at the address below or go to the MT One Stop. A permanent address change request that conflicts with residency might require documentation.
**Change of Major/Program, Undergraduate**

Many students make the decision to change their majors/programs during their undergraduate careers. Students considering a change in major should consult their current advisors and faculty in their new areas of interest.

In RaiderNet, select the Registration link to access the Change of Major form. Requests for change of major will be processed for the current term and email confirmations will be sent. Once requests are processed, students can see their new majors and run up-to-date degree evaluations.

**Change of Program, Graduate**

Effective the first day of class each semester, graduate-level students who elect to change their academic programs will be processed for the following semester. These students MUST be fully admitted into the new program before registration for the upcoming term. This process ensures that students’ registration and financial aid are not adversely affected.

**Class Attendance**

A student is expected to attend each class for which he/she is registered except in cases of unavoidable circumstances. Students should not attend classes for which they are not officially registered. Attendance in classroom courses or participation in distance learning courses is expected even though some faculty may not check attendance in a conventional manner.

Faculty begin reporting nonattendance starting on the first day of classes and continue reporting nonattendance throughout the semester. Nonattendance or nonparticipation can have an adverse effect on receipt of various financial aid and scholarships and may result in repayment being required.

**Class Cancellations and Changes**

The University reserves the right to cancel any class when the number of students enrolled is deemed insufficient and the academic departments will notify students, via MTmail. See [http://catalog.mtsu.edu](http://catalog.mtsu.edu), Academic Policies and Procedures, Cancellation of Scheduled Classes. It may be necessary for modifications to be made in locations and teachers listed for courses. The most up-to-date information may be found on RaiderNet.

**NOTE:** Students receiving financial aid or veterans benefits are encouraged to contact the appropriate office (MT One Stop (SSAC), Veterans and Military Family Center in KUC 124) to determine if their aid will be affected.

**Class Cancellations Due to Weather**

Check the university home page at [www.mtsu.edu](http://www.mtsu.edu), call the news line at (615) 904-8215, or check your campus email. The MTSU Critical Notification System sends emails and can also deliver text messages about weather closures. To add a mobile number or manage your account, go to [www.mtsu.edu/alert4u](http://www.mtsu.edu/alert4u), and click on Manage MTSU Critical Notification System (RaveAlert) Account ([www.getrave.com/login/mtsu](http://www.getrave.com/login/mtsu)). If MTSU classes are canceled, the announcement will apply to all classes, credit and noncredit. Offices at MTSU will be considered open unless the announcement specifically says all offices will be closed.

**Confidentiality of Student Records**

MTSU regards a student’s academic record as confidential. The release of information contained in the record is governed by a federal law known as the Family Educational Rights and Privacy Act (FERPA).

For additional information: [www.mtsu.edu/policies/student-affairs/III-00-01.php](http://www.mtsu.edu/policies/student-affairs/III-00-01.php)

If you have questions concerning the provisions of this act, please feel free to contact the Registrar’s Office at 615-898-5814.

**Course Load and Enrollment Status**

A student’s enrollment status is determined by the number of credit hours taken per term. For details on undergraduate, see [http://catalog.mtsu.edu](http://catalog.mtsu.edu), Academic Policies and Procedures, Semester Hour Load of Student. For details on graduate, see [http://catalog.mtsu.edu/index.php?catoid=21](http://catalog.mtsu.edu/index.php?catoid=21), Academic Regulations, Semester Hour Load of Student.
Critical Notification
The critical notification system is used to send text, email, and/or voice alerts to those in the system. The system will be used only when circumstances pose a threat of imminent danger and/or when it is critical to contact students as quickly as possible to take some kind of action, such as completing registration/fee payment/confirmation.

Degree Evaluation
Degree evaluation for undergraduate students is available on RaiderNet. Select Student, Student Records or Registration, Degree Evaluation, the current/priority registered term, and one of the following when the curriculum information displays:

- Generate New Evaluation allows you to request a new evaluation to be run using your current program (major, concentration, and minors) and all credits and grades earned. Select the radio button next to the curriculum and click on Generate Request.

- What-if Analysis allows you to request a new evaluation for what-if scenarios by selecting catalog, major, concentration, and/or minors. Select the Entry Term that is the term of the catalog under which you will be graduating; select a Program; select the major in the First Major box and click on Add More if there is a concentration; select Concentration one, if applicable. Click on Add More to add minors; select up to two minors in the First Minor and Second Minor boxes; and click on Submit. The created curriculum will display; if correct, click on Generate Request.

- Previous Evaluations shows every evaluation that has been generated for you by the graduation coordinator, advisor, or yourself. It is a “frozen-in-time” snapshot just like a printed copy, and credits or grades added after the original results date will not be reflected.

Distance Education Courses
For assistance, please call 615-898-5611 or visit www.mtsu.edu/uc.

Some MTSU online courses require an override (department permission) to register. Request a permit at www.mtsu.edu/universitycollege/distance/permission-of-department-form.php.

All TN eCampus online courses require an override from the student’s academic advisor (unless the student is pursuing a TN eCampus degree). Request the override at http://www.mtsu.edu/form.

Drop/Add/Late Registration Policy
Refer to page 4 for adding, dropping, late registration, and withdrawal deadlines. Students who wish to add a class after the deadline to add should refer to

http://mtsu.edu/one-stop/forms.php to access the Late Drop/Add/Registration Form. Students will be allowed to drop or add courses provided they do so within the course drop/add period.

Students who stop attending but do not officially drop or withdraw will receive a grade of FA, which may impact financial aid and scholarships, including lottery and loans.

NOTE: The drop dates for courses that meet for a shorter period than the part of term beginning and ending dates will be prorated based upon the course drop dates for the part of term.

Student-athletes must obtain permission from the Student-Athlete Enhancement Center before adjusting their class schedules.

International Undergraduate and Graduate students must remain full-time and should obtain permission from the International Affairs Office and College of Graduate Studies respectively.

Veterans should consult with the Charlie and Hazel Daniels Veterans and Military Family Center before dropping and adding to find out how it will impact their benefits.

Eligibility Verification for Entitlement Act (EVEA)
The Tennessee Eligibility Verification for Entitlements Act (EVEA) requires proof of U.S. citizenship or lawful presence to receive state benefits for all new or reenrolling students.

The term “state benefits” includes in-state tuition, lottery scholarships, academic scholarships, Academic Common Market, or any other form of tuition assistance or waivers funded with state-appropriated dollars. State benefits do not include tuition assistance funded privately or privately endowed scholarships.

For a complete list of documents and more details about the Eligibility Verification for Entitlements Act, please visit www.mtsu.edu/admissn/evea.php.

If you are eligible and wish to receive state benefits and are not planning to complete a FAFSA, documentation can be emailed as an attachment (undergraduate students: evea@mtsu.edu; graduate students: graduate@mtsu.edu) using a smartphone or scanner, mailed, faxed or hand delivered. Please include your MTSU ID number (M#).

Email
To help protect your privacy, MTSU will communicate with you using the MTmail email account given to you during your admission to the University. Faculty may also communicate with you through your D2L email account. It is your responsibility to check your MTSU email accounts, read email sent to you, and respond using these accounts. Use your MTmail for communication to and from faculty/University offices.
Enrollment Verification
Enrollment verification is available through PipelineMT. You can find instructions on how to obtain an enrollment verification certificate at http://mtsu.edu/grades-and-transcripts-proof-of-enrollment.php.

Financial Aid Satisfactory Academic Progress (SAP)

One factor in being eligible to receive federal, state, and some institutional financial aid (including federal loans) requires students to maintain Satisfactory Academic Progress (SAP). Three areas monitored in SAP are grade point average (GPA), passing percentage (Pace), and maximum attempted hours.

Students are often confused about why they are not considered to be in financial aid good standing when they have a good GPA. The Registrar’s Office (for undergraduate students) and the Graduate Office (for graduate students) monitor a student’s GPA. They notify students of any academic probations or suspensions based on GPA. If suspended, the student must follow their appeal instructions.

Federal regulations also require the Financial Aid Office to monitor a student’s passing percentage (Pace) and attempted hours. Often, withdrawing from courses, which may not negatively affect GPA, can cause a student to fall below an overall combined pass rate of 67% or reach his/her maximum attempted hours before graduating. This can mean losing eligibility for financial aid.

All students are encouraged to read and understand the Financial Aid Satisfactory Academic Progress Policy. To read more about SAP, visit www.mtsu.edu/financial-aid/policies.php. Understand the rules so that you can maintain your financial aid!

Graduation Information
Graduation information such as ceremony dates, instructions, caps and gowns, etc., can be found at www.mtsu.edu/grades-and-transcripts/graduation.php for undergraduate students or www.mtsu.edu/graduate/graduation/index.php for graduate students.

ID Cards
The MTSU BlueID card identifies MTSU students, faculty, and staff for access to campus services and privileges. Use the BlueID card to check out books at the library, print and copy, be admitted to campus computer labs and residence halls, attend campus events and purchase extra tickets, receive student health services, and pay for food via student meal and budget plans. It can also be used as a debit card on campus. The MTSU BlueID Office is open Monday–Friday from 8:00 a.m. to 4:30 p.m. in SSAC 112.

Immunization Requirements
Please visit the following link for information on immunization requirements from the State of Tennessee: www.mtsu.edu/healthservices/Immunizations.php.

Information Technology Help Desk
The Information Technology Help Desk is staffed seven days a week when classes are in session (except University holidays). Experienced personnel can answer hardware, software, password, and other computing questions. Contact the Help Desk at (615) 898-5345 or email help@mtsu.edu.

Hours of operation:
Sunday: 2:00 p.m.–9:00 p.m.
Monday–Thursday: 7:00 a.m.–9:00 p.m.
Friday: 7:00 a.m.–4:30 p.m.
Saturdays: 9:00 a.m.–4:00 p.m.

MT One Stop
MT One Stop is on the second floor of the Student Services and Admissions Center (SSAC) and can assist students with financial aid, records, registration, and student accounts.

MT One Stop can:
• provide student transcripts and assist with enrollment verification;
• help students complete the FAFSA verification process;
• make registration and schedule changes;
• process forms for dropping and adding classes;
• help students withdraw from classes and/or the university;
• coordinate the Partners in Education (PIE) program;
• assist with signing up for installment payment plans and for direct deposit; and
• provide information about billing, financial aid, and scholarship applications.

For hours of operation and a list of enrollment coordinators or to learn more information about MT One Stop please visit www.mtsu.edu/one-stop.

Parking Permits
Each vehicle parked on campus must have a current valid parking permit displayed in the vehicle. Parking permits are issued only after all registration fees are paid/confirmed. Permits are issued at the Parking and Transportation Services Office at 1403 E. Main Street, in the rear of the building. Students must bring their license plate number and a photo ID with them to receive their parking permits. For more information, refer to the Traffic and Parking Regulations booklet or visit www.mtsu.edu/parking.
PipelineMT Password—Create or Change
For new students who have never accessed their PipelineMT account or those who want to change their password or have forgotten their password:
1. Go to www.mtsu.edu/pipelinemt and select “New User? Click here to retrieve your username and password.”
2. Click on STUDENTS and follow instructions.
3. An email with an encrypted link that is valid for one hour will be sent to your personal email address (provided it is not a @mtmail.mtsu.edu or @mtsu.edu address).
4. Select the encrypted link and follow instructions.
5. Your username will be displayed. Students will be prompted to create a password within the parameters given. The initial password is created by the student.
6. A notification of a change to your email will be sent to your MTmail email account as an extra level of security.

Prescribed Course Placement
All students who were placed into prescribed courses based on the ACT/SAT/University Placement Test must enroll in and complete the designated courses in sequence. Tennessee Board of Regents policy prohibits students from dropping prescribed courses except under extenuating circumstances and with the approval of University Studies. A student desiring to drop a course must contact University Studies by calling (615) 898-2568 or visiting PH 202 to begin the process. Failure to comply will result in an automatic grade of F/FA. Failure to enroll in the designated courses can result in the student’s course schedule being deleted. Additional information can be obtained by accessing the University Studies webpage at www.mtsu.edu/university-college/university-studies/.

Selective Services
Male students age 18 through 25 who have not registered with Selective Service or have not verified with MTSU their registration with Selective Service have registration holds placed on their records and will not be allowed to register until the conditions for the hold have been satisfied.

According to federal law, you must register with the Selective Service system to attend a public university in Tennessee. If you have not registered with the Selective Service or you want to check to see if you have registered, you can go to www.sss.gov.

Once you have registered with Selective Service, you will need to complete the Selective Service Verification form, which you can obtain in the Veterans and Military Family Center, KUC 124, or at http://mtsu.edu/one-stop/forms.php.

Transcript Requests
Official transcripts can be requested and picked up immediately at MT One Stop. A photo ID is required. Transcripts may also be requested via email by scanning and attaching the signed Transcript Request Form and sending it to Records@mtsu.edu; by faxing to (615) 898-5538; or by mailing to:

Middle Tennessee State University
Registrar’s Office, 150 SSAC
1301 East Main Street
Murfreesboro, TN 37132

University Withdrawals
If a student wishes to drop an individual course, the drop may be completed via RaiderNet until the withdrawal deadline (refer to dates on page 4). After the withdrawal deadline and with appropriate approvals, a student may drop an individual course by submitting a signed Drop Form to the MT One Stop.

If students have extenuating circumstances and need to withdraw after the withdrawal deadline (e.g., medical, death in family, etc.), they should email, fax, or bring appropriate documentation to substantiate the extenuating circumstances to the MT One Stop (SSAC). MTSU does not have a medical withdrawal. All withdrawals are based on documentation and the date of the extenuating circumstance. For all retroactive withdrawals, requests within one year of the end of that term will be considered only if the student presents acceptable documentation of extenuating circumstances.

Veterans
For returning veterans and those currently serving in the military, the certification of benefits process at MTSU is online. Go online to MTSU’s PipelineMT and click on RaiderNet, then look for the Veteran tab. Students who have served in the military but no longer receive benefits may be eligible for other benefits; to inquire about eligibility, submit a copy of the DD214 to KUC 124, the Charlie and Hazel Daniels Veterans and Military Family Center (VMFC).

New freshmen and new transfer students should contact the VMFC to start the benefit process at mtsuveterans@mtsu.edu, or call (615) 898-2601 or (615) 898-5040.

For more information go to www.mtsu.edu/military.

Veterans’ Dependents’ Post-Secondary Education Assistance
Pursuant to T.C.A. § 49-7-102, certain statutory fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the armed forces during a period of armed conflict. Contact the VMFC at (615) 898-2601 or (615) 898-5040 for more information.
**FINAL EXAMINATION SCHEDULE FOR SPRING, APRIL 28–MAY 4**

**Monday, Wednesday, Friday**

<table>
<thead>
<tr>
<th>Class time:</th>
<th>Exam day:</th>
<th>Exam time:</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:50–7:45 a.m.</td>
<td>Friday, April 28</td>
<td>7:00–9:00 a.m.</td>
</tr>
<tr>
<td>8:00–8:55 a.m.</td>
<td>Wednesday, May 3</td>
<td>7:30–9:30 a.m.</td>
</tr>
<tr>
<td>9:10–10:05 a.m.</td>
<td>Wednesday, May 3</td>
<td>10:00 a.m.–Noon</td>
</tr>
<tr>
<td>10:20–11:15 a.m.</td>
<td>Monday, May 1</td>
<td>9:30–11:30 a.m.</td>
</tr>
<tr>
<td>11:30 a.m.–12:25 p.m.</td>
<td>Friday, April 28</td>
<td>10:00 a.m.–Noon</td>
</tr>
<tr>
<td>12:40–1:35 p.m.</td>
<td>Monday, May 1</td>
<td>12:30–2:30 p.m.</td>
</tr>
<tr>
<td>1:50–2:45 p.m.</td>
<td>Friday, April 28</td>
<td>12:30–2:30 p.m.</td>
</tr>
<tr>
<td>3:00–3:55 p.m.</td>
<td>Wednesday, May 3</td>
<td>3:00–5:00 p.m.</td>
</tr>
<tr>
<td>4:10–5:05 p.m.</td>
<td>Friday, April 28</td>
<td>3:30–5:30 p.m.</td>
</tr>
</tbody>
</table>

**Tuesday, Thursday**

<table>
<thead>
<tr>
<th>Class time:</th>
<th>Exam day:</th>
<th>Exam time:</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:20–7:45 a.m.</td>
<td>Thursday, May 4</td>
<td>7:30–9:30 a.m.</td>
</tr>
<tr>
<td>8:00–9:25 a.m.</td>
<td>Tuesday, May 2</td>
<td>8:00–10:00 a.m.</td>
</tr>
<tr>
<td>9:40–11:05 a.m.</td>
<td>Thursday, May 4</td>
<td>10:00 a.m.–Noon</td>
</tr>
<tr>
<td>11:20 a.m.–12:45 p.m.</td>
<td>Tuesday, May 2</td>
<td>10:30 a.m.–12:30 p.m.</td>
</tr>
<tr>
<td>1:00–2:25 p.m.</td>
<td>Thursday, May 4</td>
<td>1:00–3:00 p.m.</td>
</tr>
<tr>
<td>2:40–4:05 p.m.</td>
<td>Tuesday, May 2</td>
<td>3:30–5:30 p.m.</td>
</tr>
<tr>
<td>4:20–5:45 p.m.</td>
<td>Thursday, May 4</td>
<td>3:30–5:30 p.m.</td>
</tr>
<tr>
<td>6:00–7:25 p.m.</td>
<td>Tuesday, May 2</td>
<td>6:00–8:00 p.m.</td>
</tr>
<tr>
<td>7:40–9:05 p.m.</td>
<td>Thursday, May 4</td>
<td>8:30–10:30 p.m.</td>
</tr>
</tbody>
</table>

**Classes Meeting One Day a Week:**

**Monday, May 1; Tuesday, May 2; Wednesday, May 3; Thursday, May 4**

<table>
<thead>
<tr>
<th>Class Meeting Time</th>
<th>Exam Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:40–5:40 p.m.</td>
<td>3:30–5:30 p.m.</td>
</tr>
<tr>
<td>4:30–7:30 p.m.</td>
<td>6:00–8:00 p.m.</td>
</tr>
<tr>
<td>5:15–8:15 p.m.</td>
<td>6:00–8:00 p.m.</td>
</tr>
<tr>
<td>6:00–9:00 p.m.</td>
<td>6:00–8:00 p.m.</td>
</tr>
<tr>
<td>7:45–10:45 p.m.</td>
<td>8:30–10:30 p.m.</td>
</tr>
</tbody>
</table>

**Evening Classes:** Exams for evening classes not listed above will be April 28–May 4 during regularly scheduled class meeting times.

**Distance Learning Classes:** Some distance learning courses require students to attend meetings or exams on the main campus. Check RaiderNet to find out if your MTSU online/hybrid or correspondence course has any meetings or proctored exams.

**Saturday Classes:** Exams are Saturday, April 29, 7:30–10:30 a.m. or 9:00 a.m.–Noon or 1:00–4:00 p.m.

**NOTE:** Exams for classes meeting at other times are to be arranged by the instructor between April 28 and May 4.
### GENERAL EDUCATION REQUIREMENTS

**www.mtsu.edu/gen_ed/**

Many majors recommend specific courses within the General Education program to meet major requirements. Students should consult their major advisors for requirements.

**NOTE:** The prescribed prerequisites indicated below are for students who have been placed into prescribed courses based on ACT/SAT/University Placement Test Scores. For example, math test scores could place students in MATH 1000KC, MATH 1010K/1530K, or just MATH 1010K/1530K/1710K. See your college advisor for details.

Courses with lecture/lab (i.e., sciences or HLTH 1530/1531) are corequisite courses. Both CRNs must be entered before clicking submit when registering in RaiderNet.

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#### COMMUNICATION (9 hours)

**English Composition (6 hours) and oral presentational communication (3 hours)**

- **ENGL 1010** Expository Writing 3 hours
  - Students with a prescribed English requirement take ENGL 1010K
- **ENGL 1020** Research and Argumentative Writing 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **COMM 2200** Fundamentals of Communication 3 hours

#### HISTORY (6 hours - choose two)

- **HIST 2010** Survey of United States History I 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HIST 2020** Survey of United States History II 3 hours
  - Students with Reading prescribed requirement take READ 1000K and Corequisite HIST 2020L
- **HIST 2030** Tennessee History 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K

#### HUMANITIES and/or FINE ARTS (9 hours)

One course must be in literature. (Students must complete ENGL 1010 and 1020 before taking a literature course.) All courses meeting the literature requirement are denoted with an asterisk.

**All three courses must have different rubric (course) prefixes.**

- **ANTH 2210** Introduction to World Prehistory 3 hours
- **ART 1030** Art Appreciation 3 hours
- **ART 1920** Survey of Western Art I 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **DANC 1000** Dance Appreciation 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **ENGL 2020** Themes in Literature and Culture 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **ENGL 2030** The Experience of Literature 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HIST 1010** Survey of Western Civilization I 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HIST 1020** Survey of Western Civilization II 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HIST 1110** Survey of World Civilization I 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HIST 1120** Survey of World Civilization II 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HUM 2610** Foreign Literature in Translation 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **MUS 1030** Introduction to Music 3 hours
- **PHIL 1030** Introduction to Philosophy 3 hours
  - Prescribed prerequisites: ENGL 1010K and READ 1000K
- **THEA 1030** Theatre Appreciation 3 hours
## Mathematics (3 hours)

Certain majors require specific mathematics courses. Please consult your advisor for the correct course.

- **MATH 1010** Mathematics for General Studies 3 hours
  *(Students with Math Prescribed Requirement take MATH 1010K)*

- **MATH 1530** Applied Statistics 3 hours  
  *(Students with Math Prescribed Requirement take MATH 1530K)*

- **MATH 1630** College Mathematics for Managerial, Social, and Life Sciences 3 hours
  Prescribed prerequisites: Math prescribed course(s)

- **MATH 1710** College Algebra 3 hours
  *(Students with Math Prescribed Requirement take MATH 1710K)*

- **MATH 1720** Plane Trigonometry 3 hours
  Prescribed prerequisites: Math prescribed course(s)

- **MATH 1730** Pre-Calculus 4 hours
  Prescribed prerequisites: Math prescribed course(s)

- **MATH 1810** Applied Calculus I 3 hours
  Prescribed prerequisites: Math prescribed course(s)

- **MATH 1910** Calculus I 4 hours
  Prescribed prerequisites: Math prescribed course(s)

## Social/Behavioral Sciences (6 hours)

The two courses selected must have different rubric (course) prefixes.

- **AAS 2100** Introduction to African American Studies 3 hours
- **ANTH 2010** Cultural Anthropology 3 hours
- **ECON 2410** Principles of Macroeconomics 3 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)
- **ECON 2420** Principles of Microeconomics 3 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)
- **GEOG 2000** Introduction to Regional Geography 3 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K
- **GS 2010** Intro to Cross-Cultural Experiences 3 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K
- **HLTH 1530/1531** Health and Wellness 3 hours
- **JOUR/EMC/RIM 1020** American Media and Social Institutions 3 hours
- **PS 1005** American Government and Politics 3 hours
- **PS 1010** Foundations of Government 3 hours
- **PSY 1410** General Psychology 3 hours
  Prescribed prerequisites: READ 1000K
- **RS 2030** Religion and Society 3 hours
- **SOC 1010** Introductory Sociology 3 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K
- **SOC 2010** Social Problems 3 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K
- **WGST 2100** Introduction to Women's Studies 3 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K

## Natural Sciences (8 hours)

Two different, nonsequential courses must be selected for natural science credit and must have different rubric (course) prefixes; at most, only the first semester of any two-semester, discipline-specific sequence may count for General Education natural science credit.

Lecture and Lab = 4 hours (choose two)

- **ASTR 1030/1031** Exploring the Universe 4 hours
  Prescribed prerequisites: READ 1000K; Math prescribed course(s)

- **BIOI 1030/1031** Exploring Life 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **BIOI 1110/1111** General Biology 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **BIOI 2010/2011** Human Anatomy and Physiology I 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **BIOI 2020/2021** Human Anatomy and Physiology II 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **CHEM 1010/1011** Introductory General Chemistry I 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **CHEM 1030/1031** Chemistry for Consumers 4 hours
  Prescribed prerequisite: READ 1000K

- **CHEM 1110/1111** General Chemistry I 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **GEOL 1030/1031** Introduction to Earth Science 4 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K

- **GEOL 1040/1041** Physical Geology 4 hours
  Prescribed prerequisites: ENGL 1010K and READ 1000K

- **PHYS 1110** Discovering Physics 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **PHYS 2010/2011** Non-Calculus-Based Physics I 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **PHYS 2110/2111** Calculus-Based Physics I 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)

- **PSCI 1030/1031** Topics in Physical Science 4 hours
  Prescribed prerequisites: READ 1000K

- **PSCI 1130/1131** Contemporary Issues in Science 4 hours
  Prescribed prerequisites: ENGL 1010K, READ 1000K, Math prescribed course(s)
ABER  Abernathy Hall, 1719 Alumni Drive
ALOF  Alumni Office, 2263 Middle Tennessee Boulevard
ALUM  Alumni House, 2259 Middle Tennessee Boulevard
AMG  Alumni Memorial Gym, 2610 Middle Tennessee Boulevard
BAS  Business and Aerospace Building, 1642 MTSU Boulevard
BDA  Boutwell Dramatic Arts Building, 615 Champion Way
BH  Beasley Hall, 323 Friendship Street
BLH  TCWNHA (Black House), 1417 East Main Street
BRAGG  John Bragg Media and Entertainment Building, 1735 Blue Raider Drive
CAB  Cope Administration Building, 315 Visitor’s Circle
CH  College Heights Building, 1607 East Main Street
CKNB  Cason-Kennedy Nursing Building, 610 Champion Way
COE  College of Education Building, 1756 MTSU Boulevard
COGN  Central Utility Plant/Cogeneration Plant, 729 Champion Way
CORL  Corlew Hall, 1634 MTSU Boulevard
CSB  Central Services Building (Day Care Center), 1835 Alumni Drive
DH  Deere Hall, 1619 Alumni Drive
DSB  Davis Science Building, 422 Old Main Circle
DYS  Tennessee Center for the Study and Treatment of Dyslexia, 200 North Baird Lane
EHS  Ellington Human Sciences Building, 2623 Middle Tennessee Boulevard
EZEL  Ezell Hall, 1727 Blue Raider Drive
FAIR  Fairview Building, 820 Fairview Avenue
FH  Forrest Hall, 543 Champion Way
GH  Greenhouse, 1724 Lightning Way
GRH  Gracy Hall, 321 Friendship Street
HARR  Center for Historic Preservation (Harrison House), 1416 East Main Street
HC  Horticulture Facility, 1714 Lightning Way
HMA  Housing Maintenance Annex, 657 Founders Lane
HOB  Holmes Building (Maintenance Complex), 836 Champion Way
HONR  Paul W. Martin Sr. Honors Building, 1737 Blue Raider Drive
ING  Sam H. Ingram Building, 2269 Middle Tennessee Boulevard
JACK  Tom H. Jackson Building, 628 Alma Mater Drive
JCH  Jim Cummings Hall, 1744 MTSU Boulevard
JH  Jones Hall, 624 Old Main Circle
JUB  James Union Building, 516 Alma Mater Drive
JUDD  Judd Hall, 217 Friendship Street
KOM  Kirksey Old Main, 612 Old Main Circle
KSHF  Emmett and Rose Kennon Sports Hall of Fame, 1320 Greenland Drive
KUC  Keathley University Center, 1524 Military Memorial
LH  Lyon Hall, 414 Alma Mater Drive
LIB  James E. Walker Library, 1611 Alumni Drive
LRC  Ned McWherter Learning Resources Center, 1558 Military Memorial
MARY  Miss Mary Hall, 414 Alma Mater Drive
MB  McFarland Building, 654 Founders Lane
MC  Murphy Center, 2650 Middle Tennessee Boulevard
MCH  McHenry Hall, 414 Alma Mater Drive
MEC  Andrew Woodfin Miller, Sr. Education Center, 503-509 Bell Street
MGB  Midgett Building, 612 Old Main Circle
MOH  Monohan Hall, 312 Alma Mater Drive
NEO  Naked Eye Observatory, 346 Old Main Circle
NICK  Nicks Hall, 1715 Alumni Drive
OBS  Observatory, 346 Old Main Circle
PCS  Homer Pittard Campus School, 923 East Lytle Street
PH  Peck Hall, 537 Old Main Circle
PHELP  Project Help, 206 North Baird Lane
PKS  Parking Services Building, 1403 East Main Street
POOL  Natatorium, 1319 Faulkinberry Drive
PSB  Printing Services Building, 1756 Greenland Drive
REC  Health, Wellness, and Recreation Center (Health Services located inside the HWRC), 1848 Blue Raider Drive
REH  Reynolds Hall, 312 Alma Mater Drive
RH  Rutledge Hall, 526 Alma Mater Drive
ROTX  ROTC Annex, 531 Champion Way
SAG  Stark Agribusiness and Agriscience Center, 651 Founders Lane
SBCH  Stephen B. Smith Baseball Clubhouse, 641 Champion Way
SCA  Scarlett Commons Apartments 1–9, 1858 MTSU Boulevard
SCC  Sports Club Complex, 2111 East Main Street
SCH  Schardt Hall, 312 Alma Mater Drive
SCI  Science Building, 440 Friendship Street
SCP  Satellite Chiller Plant, 215 College Heights
SFA  Saunders Fine Arts Building, 629 Normal Way
SIMS  Sims Hall, 215 Friendship Street
SMH  Smith Hall, 318 Old Main Circle
SSAC  Student Services and Admissions Center, 1860 Blue Raider Drive
STU  Student Union Building, 1768 MTSU Boulevard
TB  Telescope Building, 1852 MTSU Boulevard
TENN  Buck Bouldin Tennis Center, 1210 Greenland Drive
TCM  Telecommunications Building, 732 Champion Way
TLC  Tennessee Livestock Center, 1720 Greenland Drive
TODD  Andrew L. Todd Hall, 542 Old Main Circle
UP  University Police, 1412 East Main Street
VA  Vocational Agriculture, 1704 Lightning Way
VET  Voorhies Engineering Technology, 1212 Faulkinberry Drive
WANH  Internal Audit (Wansley House), 209 North Baird Lane
WC  Woodmore Cybercafe, 319 Friendship Street
WH  Warehouse (Maintenance Complex), 1672 Greenland Drive
WLA  Womack Lane Apartments A–L, 1815 Alumni Drive
WMB  Wight Music Building, 1439 Faulkinberry Drive
WPS  Wiser-Patten Science Hall, 422 Old Main Circle
WSC  Wood-Stegall Center (Development and University Advancement), 120 Old Main Circle
DID YOU KNOW?

• Mid-term grades are reported in all undergraduate courses. You can access your mid-term grade as well as any other comments related to your course in RaiderNet by selecting the Student tab, Student Records, Academic Progress Report links. A notification is sent to your MTSU email account nightly if any mid-term grades or academic progress reports are reported in any of your courses.

• You can view your prior college and graduation information in RaiderNet by selecting the Student tab, Student Records, Prior College and Graduation Information links. This provides helpful information such as showing if your prior college transcripts have been received and evaluated or if your Intent to Graduate and Upper-Division forms have been filed. Additionally, it shows the name which will display on your diploma as well as where your diploma will be mailed if you don’t pick it up in person.

• A program called includED is a partnership between MTSU and Phillips Bookstore to provide lower cost textbooks to students and roll those costs into tuition and fees. Students taking certain sections of courses will have the book costs for those classes on their tuition bill and will not need to purchase the textbook for that class on their own. Classes participating in the includED program are noted on RaiderNet in the course attributes under the Look Up Classes link.

• MTSU’s new Quality Enhancement Plan (QEP), MT Engage, is focused on enhancing student academic engagement. This is accomplished by introducing high impact pedagogies within the course and through beyond the classroom activities/strategies, as well as challenging students to integrate and reflect on their learning experiences. For more information visit www.mtsu.edu/mtengage.

• The new Regional Scholars Program offers a reduced out-of-state tuition rate for new students who graduated from a high school within a 250-mile radius of MTSU. For requirements of the program, see www.mtsu.edu/financial-aid/scholarships/regional-scholars.php. Please note all participants in this program must maintain full-time enrollment status to receive the program benefits.