## Fall and Spring Standard Meeting Times

## STANDARD TIME TO MILITARY TIME CONVERSION TABLE

Meeting times for course sections must be entered into Banner using the 24 -hour clock. These times are converted into standard clock (am/pm) times on Pipeline. Another tip for converting time is to subtract 12 from any time greater than 12.

| $1: 00 \mathrm{pm}=13: 00$ | $7: 00 \mathrm{pm}=19: 00$ |
| :---: | :---: |
| $2: 00 \mathrm{pm}=14: 00$ | $8: 00 \mathrm{pm}=20: 00$ |
| 3:00 pm $=15: 00$ | $9: 00 \mathrm{pm}=21: 00$ |
| 4:00 pm $=16: 00$ | $10: 00 \mathrm{pm}=22: 00$ |
| 5:00 pm $=17: 00$ | $11: 00 \mathrm{pm}=23: 00$ |
| 6:00 pm $=18: 00$ | $12: 00 \mathrm{am}=24: 00$ |

## STANDARD CLASS MEETING TIMES - FALL \& SPRING TERMS

The following times are standard class meeting times for 3 credit hour lecture-type courses during fall \& spring terms. Courses offered for more or less than 3 credit hours should begin on a standard meet time. Requests to offer non-lab courses at non-standard meeting times must have written approval from the department chair, college dean, and Scheduling Center each term before being scheduled. All times are shown in military time.

| Monday/Wednesday/Friday (55 minutes) | Tuesday/Thursday (85 minutes) |
| :---: | :---: |
| 6:50-7:45 | 6:20-7:45 |
| 8:00-8:55 | 8:00-9:25 |
| 9:10-10:05 | 9:40-11:05 |
| 10:20-11:15 | 11:20-12:45 |
| 11:30-12:25 | 13:00-14:25 |
| 12:40-13:35 | 14:40-16:05 |
| 13:50-14:45 | 16:20-17:45 |
| 15:00-15:55 | 18:00-19:25 |
| 16:10-17:05 | 19:40-21:05 |
| Monday/Wednesday (85 minutes) | Afternoon Times (180 minutes) |
| 8:40-10:05 | One Afternoon Weekly - |
| 12:40-14:05 | Monday, Tuesday, Wednesday or Thursday |
| 14:20-15:45 | 14:40-17:40 |
| 16:10-17:35 | 16:30-19:30 |
| 18:00-19:25 |  |
| 19:40-21:05 |  |
| Evening Times (180 minutes) | Saturday (180 minutes) |
| One Night Weekly - | 7:30-10:30 |
| Monday, Tuesday, Wednesday or Thursday | 9:00-12:00 |
| 16:30-19:30 | 13:00-16:00 |
| 17:15-20:15 |  |
| 18:00-21:00 |  |
| 19:45-22:45 |  |

