## **Fall and Spring Standard Meeting Times**

## STANDARD TIME TO MILITARY TIME CONVERSION TABLE

Meeting times for course sections must be entered into Banner using the 24-hour clock. These times are converted into standard clock (am/pm) times on Pipeline. Another tip for converting time is to subtract 12 from any time greater than 12.

1:00 pm = 13:00	7:00 pm = 19:00
2:00 pm = 14:00	8:00 pm = 20:00
3:00 pm = 15:00	9:00 pm = 21:00
4:00 pm = 16:00	10:00 pm = 22:00
5:00 pm = 17:00	11:00 pm = 23:00
6:00 pm = 18:00	12:00 am = 24:00

## **STANDARD CLASS MEETING TIMES – FALL & SPRING TERMS**

The following times are standard class meeting times for 3 credit hour lecture-type courses during fall & spring terms. Courses offered for more or less than 3 credit hours should begin on a standard meet time. Requests to offer non-lab courses at non-standard meeting times must have written approval from the department chair, college dean, and Scheduling Center each term before being scheduled. All times are shown in military time.

Monday/Wednesday/Friday (55 minutes)	Tuesday/Thursday (85 minutes)
6:50 - 7:45	6:20 - 7:45
8:00 - 8:55	8:00 - 9:25
9:10 - 10:05	9:40 - 11:05
10:20 - 11:15	11:20 - 12:45
11:30 - 12:25	13:00 - 14:25
12:40 - 13:35	14:40 - 16:05
13:50- 14:45	16:20 - 17:45
15:00 - 15:55	18:00 - 19:25
16:10 - 17:05	19:40 - 21:05
Monday/Wednesday (85 minutes)	Afternoon Times (180 minutes)
8:40 - 10:05	One Afternoon Weekly -
12:40 - 14:05	Monday, Tuesday, Wednesday or Thursday
14:20 - 15:45	14:40 - 17:40
16:10 - 17:35	16:30 - 19:30
18:00 - 19:25	
19:40 - 21:05	
Evening Times (180 minutes)	Saturday (180 minutes)
One Night Weekly -	7:30 - 10:30
Monday, Tuesday, Wednesday or Thursday	9:00 - 12:00
16:30 - 19:30	13:00 - 16:00
17:15 - 20:15	
18:00 - 21:00	
19:45 - 22:45	