

PRODUCTION PRACTICUM POLICIES

- 1- As a **requirement for graduation**, majors in Theatre **MUST** complete four (4) Production Practicum courses as follows:
 - Two (2) at the THEA 3900 level
 - Two (2) at the THEA 4900 level
- 2- Students may obtain **permits to enroll** for THEA 3900/4900 from faculty who supervise practicum projects – show directors, costume, scenic, lighting, and management area faculty. You **MUST** work out details of your practicum assignment first with that instructor. Upon receipt of the signed Permission of Department (POD) form from the practicum supervisor, you must obtain the signature of the Faculty of Record (Anderson for a performance practicum, Boyd for all others). After the permit has been processed, you **MUST** enroll in the course via PipeLine.
- 3- You may enroll in THEA 3900/4900 after the Drop/Add deadline using a Drop/Add form obtained through the Faculty of Record or the Department of Speech & Theatre office and processed through the Scheduling Center. A POD is still required along with the Drop/Add form.
- 4- Grading for THEA 3900/4900 courses will use the **Production Practicum Rubric** form. Consult your practicum supervisor for details. Practicum supervisors will complete a rubric form, assign a grade, and inform the Faculty of Record of the grade. The Faculty of Record is responsible for posting the final course grade in PipeLine.
- 5- Practicum projects are approved for work on departmental productions or for other on-campus productions in which the student's work is supervised by departmental faculty.
- 6- Students may enroll for **NO MORE THAN** two (2) practicum courses during a single semester.
- 7- Students may enroll in a THEA 3900/4900 course up to one semester after the practicum project is completed. No THEA 3900/4900 credit will be given after one semester has passed, excluding summer terms.
- 8- For students enrolling in THEA 2110 and who enroll in THEA 2900 as a co-requisite, the 2900 credit will be substituted for one credit of THEA 3900/4900 (effective Fall 2009). Please see your academic advisor to process substitution forms