NAME ___________________________________________________ ID # M____________________________

EMAIL __________________________ PHONE __________________________ MTSU MAILBOX ________

MAJOR THEATRE TYPE: BS or TEACHER LICENSURE

COGNATE __________________________________________

2nd Major (if any) __________________________ INSTRUCTED TO SEE MAJOR ADVISOR ________

MINOR __________________________________________ INSTRUCTED TO SEE MINOR ADVISOR ________

TRANSFER STUDENT FROM __________________________________________________________

DATE ENTERED UNIVERSITY ________________ CATALOG YEAR FOR GRADUATION _____________

ADVISOR MEETING / STUDENT CONFERENCE

DATE ________________ NOTES / INSTRUCTIONS TO STUDENT ___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

UPPER DIVISION FILING CHECKLIST: ADVISOR INFORMED STUDENT OF OR CHECKED STUDENT RECORDS FOR THE FOLLOWING:

_______ COMPLETION OF ALL GEN ED ________ COURSE SUB FORMS FILED (IF ANY)

_______ COMPLETION OF 42 UD HOURS ________ COPIES OF SUB FORMS RETAINED

_______ COMPLETION OF 60 SR. COLLEGE HRS ________ INTENT TO GRADUATE PROCESS

_______ COMPLETION OF 120 HOURS ________ ROUTING PROCESS FOR UD FORMS

_______ COMPLETION OF 25% COURSEWORK AT MTSU ________ COPY OF UD FORM RETAINED

_______ COMPLETION OF 30 UD HOURS AT MTSU ________ REVIEWED REQUIREMENTS REMAINING

_______ COMPLETION OF LAST 18 HOURS AT MTSU

_______ COMPLETION OF 9 UD HOURS IN MAJOR AT MTSU

_______ COMPLETION OF 3 UD HOURS IN MINOR AT MTSU

_______ OBTAINED 2.0 OVERALL GPA REQUIRED FOR GRADUATION

DATE ADVISOR SIGNED UPPER DIVISION FORM __________________________

GRADUATED ON __________________________ FINAL GPA __________________________

LEFT UNIVERSITY WITHOUT DEGREE ON __________________________ REASON FOR WITHDRAWAL __________________________