The meeting was called to order by Dr. Georganne Ross with the following members present: Mendy Richards, Jeremy Winters, Kathy Davis, Tony Halterlein, Bob Pondillo, and ex-officios Teresa Thomas, Don Craig, and Janice Lewis. There were several guests present to explain proposals for their departments. There were 3 proxy votes sent by Jim Calder, Charles Apigian, and Mirz Murtaza with all votes being approved except one vote abstained on one proposal. The minutes from the previous meeting were approved.

Tabled Proposals from previous meeting:
1. Elementary & Special Education-TEAS 4005-New Course- There is an old course in RODP that will be terminated and be replaced with this course. The committee approved.
2. Music-MUS 4570-Change number of credit hours- It was discussed and approved to increase credit hours to 3 because of course content changes.

New Proposals:
1. Management & Marketing-Delete minor listed as MGMT/MKT- It was explained that it has not been a minor for several semesters but is still in the catalog. It was approved to delete the minor from the catalog.
2. Engineering Technology & Industrial Studies-ET4915-New Course-It was discussed and approved by committee.
3. Foreign Language & Literature-SPAN4055-New Course- The department representative went over the course and answered all questions. The committee approved, pending submission of curriculum change form.
4. Academic Enrichment-UNIV 2020-New Course- Information was given by Marva Lucas and Virginia Donnell, explaining that this course is for “at risk” transfer students to help with the retention rate. The committee approved with the suggestion that advisement be a large part of this course.
5. Human Sciences-Change HSC1610 to TXMD 1610- The committee approved the change.
6. Human Sciences-Changes related to teacher licensure- It was tabled pending more information from the department. Committee concerns will be forwarded to the department.
7. Speech & Theatre-LEST 3010-Course Prefix change- The committee approved with Records contacting submitter to verify prerequisites.
8. Speech & Theatre-LEST 4001-New Course- Information was given by department representative. The committee approved.
9. Speech & Theatre-CDIS 3260-New Course- Information was provided by a committee member. The committee approved.
Items 10-16*- Dr. Gambill explained that all of these courses are updating old courses to better meet current and future hiring standards in the industry. Old courses will remain until current students that are close to graduating have completed required courses, and then they will be phased out and replaced by these courses. New students will be taking these new courses, not old ones, as required for degrees. The committee approved all with the adding of prerequisites that were not marked on proposal in error. Proposal #15 had the course title corrected to “Security Assurance and Information Systems Auditing.”

There was no new business. The next meeting will be on December 9th in the Sun Trust Room at 2:00 P.M. The meeting was adjourned at 3:35 P.M.