The meeting was called to order by the chair, Matt Foglia, with the following members in attendance: James Comas, Chris Quarto, Robyn Ridgley, Lisa Sheehan-Smith, Dawn McCormack, Phil Loubere, Sherry Roberts, Teresa Thomas (ex-officio), and Sheila Otto (ex officio). The following visitors were in attendance: Cathy Kirchner, Rhonda Hoffman, Warren Gill, Alanna J. Neely, John Hubbard (library?), Foster Amey, Jan Leone, Linda Seward, Jeff Gibson, and Elvira Casal.

The minutes from the October meeting were approved as submitted.

The following proposals were approved with revisions as noted:

**Mass Communication**
Electronic Media Communications-approved with minor revisions
Non-substantive Revisions: For the Digital Media Concentration change minor requirement from Art to any of the listed Liberal Arts and Science. Is listed in catalog; no additional notations needed.

**Liberal Arts**- approved with minor revisions
Sociology
Proposed new course: SOC 2150: Topics in Sociology-additional description; can be taken multiple times.

**English**
Course Number/Title Change & New Catalog Description: ENGL 3010 from “British Literature I” to “British Literature I: Beginnings to the Restoration.”
Course Number/Title Change & New Catalog Description: ENGL 3020 from “British Literature II” to “British Literature II: Restoration to the Present.” CIP code # 23.0801
Course Number/Title Change & New Catalog Description: ENGL 3030 from “Introduction to American Literature” to “American Literature: Colonial Era to the Present.” CIP code #23.0701

**History**
Non-substantive Revisions: Make HIST 3020, 3030, 3040, and 3080 repeatable for up to 6 hours. (Matt has the CIP Codes for these)
Proposed New Course: HIST 3125: First World War. Can count in both Global and European; options in HIST major & minor; catalog description addition of 3 credit hours and PreReq HIST 1020 or 1120.

**Business**
Business Communication and Entrepreneurship
Non-substantive Revisions/Reactivation of Course: BCEN 3010: Office Management

**Basic and Applied Sciences**
Agribusiness/Agriscience
Course Title Change: ABAS 3630 from “Forestry” to “Agroforestry”
**New Course Proposal:** ABAS 4550: Equine Exercise Physiology; elective course in major or minor; Section C: Evaluation Procedures: Students will be evaluated using *suggested structure such as...*

**New Course Proposal:** ABAS 1301: Introduction to Agricultural Leadership; changes section B: Course Justification: 2. ...offered online to high-school students as dual enrollment, dual credit, or dual listed course; part II, Course Outline, Section C: Activities Required of Students: ...to complete a structure such as four exams....; Suggested graded outline may include....; Course Description to read: ...introduce students to agri leadership. .... Any desired agri leadership position...

**Behavioral and Health Sciences**

**Nursing**
**Other:** Addition of informatics Learning Outcomes for NUR 3000: Profession in Nursing
**Other:** Addition of Informatics Learning Outcomes for NUR 3030: Health Assessment
**Other:** Addition of Informatics Learning Outcomes for NUR 3111: Professional Role Development

**Items Tabled**

**Speech and Theatre**
Other: Modification of the title of an existing academic unit. From “Department of Speech and Theatre” to “Department of Communication, Theatre and Dance.”

**Health & Human Performance**
Inactivation of Course: PHED 3800: Teaching Physical Education.
New Course Proposal: PHED 2800: Introduction to Teaching Physical Education

There was no further business and the meeting was adjourned (2:00 pm).