The meeting was called to order by chair Dawn McCormack with the following committee members in attendance: Zhijiang Dong, Teresa Thomas, Troy Berry, Chris Quarto, Leah Lyons, Jim Calder, Sherry Roberts, Jerry Morton, Phil Loubere, Sheila Otto, Helen Binkley, and Janice Lewis.

The following guests were in attendance: Don Nelson, Cathy Kirchner, Larry Burriss, Chris Klein, Virginia Donnell, Robert Hunt, Kris McCusker, Jan Leone, Linda Seward, Sharon Smith, Janet McCormick, Jim Huffman, Bob Kalwinsky, Phil Oliver, and John Omachonu.

The minutes from the October 21, 2011 meeting were approved as submitted.

Vice Provost John Omachonu gave an update concerning Education Program changes that are occurring because of mandate from TBR.

The following was indicated by the chair: **The committee chair did not receive any revisions for proposals tabled during the October meeting. Re-submitted proposals originally tabled prior to October, 2011 appear in the list below.

The agenda was addressed as follows with the outcome listed in red:

I. New Proposals

Basic and Applied Sciences
Environmental Science
Terminate Environmental Science and Technology Concentration: Water Resources –approved with amendments- will be sent to TBR
Terminate Environmental Science and Technology Concentration: Planning and Site Analysis –approved with amendments-will be sent to TBR

Mathematics
Proposed New Course: Math 4740 “Research Methods” - tabled

Behavioral and Health Sciences
Health and Human Performance
Proposed New Course: PHED 1301 “Women’s Personal Conditioning” - tabled

Business
Economics and Finance
Proposed New Course: ECON 4720 “Economic Issues in the Music Industry” - approved on condition of receipt of support letters-to be sent to committee chair

Management and Marketing
Cross Listing of Course BAUD 4950 with MGMT/MKT 4950 “Internship” **all within same Department - approved

Education
Womack Family Educational Leadership Department
Change in Admission to Teacher Education Policy–approved with amendments-will be sent to TBR

Liberal Arts
Foreign Languages
Proposed New Course: HUM 3400 “Contemporary African Literature and Film” –approved with amendments
Proposed New Course: SPAN 1015 “Spanish for Concrete and Construction Management” – approved with amendments

History
Changes in Grading System: HIST 3010 “The Historians Craft” – approved with amendments
Changes in Grading System: HIST 3011 “teaching Historical Thinking” – approved with amendments

Philosophy
Proposed New Course: PHIL 3160 “Philosophy of Happiness” **tabled in April 2011 – approved with amendments
Proposed New Course: PHIL 3310 “Atheism and Philosophy” **tabled in April 2011 – approved with amendments

Speech and Theatre
Course Title Change: COMM 3570 “Communication in the Middle East” to “Tradition and Change in Middle East Communication.” – approved with amendments
Course Title Change: THEA 2500 “Fundamentals of Acting” to “Acting I” - approved
Course Title Change: THEA 3510 “Scene Preparation” to “Acting II” - approved
Course Title Change: THEA 3520 “Voice for the Actor” to “Voice for the Actor I” - approved
Course Title Change: THEA 4560 “Auditioning” to “Acting III” - approved
Course Title Change: THEA 4580 “Styles of Acting” to “Acting IV” - approved
Proposed New Course: THEA 2510 “Acting for Non-Majors” – approved with amendments
Proposed New Course: THEA 3530 “Voice for the Actor II” – approved with amendments
Proposed New Course: THEA 4590 “Topics in Acting” – approved with amendments
Inactivation of Course: THEA 4500 “Character Development” - approved
Change in Grading System: ORCO 4220 “Internship in Organizational Communication” - approved
Non-Substantive Revisions: Organizational Communication Major-cognate list - approved
Non-Substantive Revisions: Organizational Communication Major – approved with amendments
Non-Substantive Revisions: Entertainment Arts Design Minor – approved with amendments
New Minor Proposal: Communications Studies Minor – approved with amendments-will be sent to TBR
New Minor Proposal: Theater Minor – approved with amendments-will be sent to TBR

Mass Communications
Electronic Media Communication
Non-Substantive Revisions: Digital Media Communication (4 Cover Memos) - approved

Journalism
Proposed New Course: “Mass Media & National Security” – approved with amendments

There was no new business and the meeting was adjourned.