The meeting was called to order by committee chair, Kris McKusker with the following members present: Brooke Hammond, Sean Salter, Sharon Smith, Lara Daniel, John Coons, Wendy Beckman, Rachel Kirk, Qiang Wu, Mitzi Brandon, Ann Reaves, Teresa Thomas, and Janice Lewis. The following visitors were in attendance: Gretchen Leming, Priya Ananth, Jeremy Sather, Dennis Mullen, Warren Gill, Kara Youngblood, Rebekka King, and Jan Leone.

The minutes from the October 18, 2013 meeting were approved unanimously.

The following proposals were submitted to the committee for consideration and the outcomes are below in red:

**Basic & Applied Sciences**

**Agribusiness & Agriscience** - this proposal was brought forward on the agenda since it is included in the paperwork submitted by the accounting department so must be approved first

New Course/Cross Listing of Course/Non-Substantive Revision - ABAS 3140 Real Property Law for Commerce and Agriculture (will count as Agribusiness elective) - cross list with BLAW4470 Real Property Law for Commerce and Agriculture - approved pending receiving of course objectives

**Business**

**Accounting**

Course Title Change/Cross Listing of Course - Change title of BLaw/FIN 4470 Real Estate Law to BLaw/FIN 4470 Real Property Law for Commerce and Agriculture and Cross List with ABAS 3140 Real Property Law for Commerce and Agriculture - approved with corrections

**Economics & Finance**

New Course/Non-Substantive Revision - ECON 4680 Health Economics - approved with corrections

**Mass Communication**

Electronic Media Communication

Course Number Change - Change from EMC 3120 Sight, Sound, and Motion to EMC 2120 Sight, Sound, and Motion - approved with corrections

Course Number Change - Change from EMC 3130 Intro to Field Video Production to EMC 2130 Intro to Field Video Production - approved with corrections

Course Number Change - Change from EMC 3131 Intro to Studio Production to EMC 2131 Intro to Studio Production - approved with corrections

Non-Substantive Revision - In the Animation specialty replace EMC 4040 with a Mass Comm. Elective - approved with corrections
Liberal Arts

Foreign Languages & Literatures

New Course/Non-Substantive Revision - JAPN 3570 Introduction to Japanese Linguistics- approved with corrections
New Course/Non-Substantive Revision - JAPN 4020 Modern Japanese Literature- approved with corrections
New Course/Non-Substantive Revision - HUM 3060 From Atom to Akira: The Development of Japan’s Popular Culture- approved with corrections

Philosophy

New Course/Non-Substantive Revision - RS3600 Religion and Film (will count toward Religious Studies Minor)- approved with corrections
New Course/Non-Substantive Revision - RS4010 Global Christianity (will count toward Religious Studies Minor)- approved with corrections

Behavioral & Health Sciences

Health & Human Performance

New Course - LSTS 3150 Foundations of Sport Industry-pulled from agenda by department
Change in Credit Hours - ATHC 3810 change from 2 to 3 credit hours- approved with corrections
Non-substantive Revisions-Changes to LSTS Degree plan to include new courses LSTS 4130- approved with corrections

Human Sciences

New Course- NFS 4265 Food Safety and Sanitation- approved with corrections
Course Title Change/Change in Credit Hours- (1)change NFS 4305 Dietetics Coaching and Counseling, Skills to NFS 4305 Nutrition Coaching and Counseling Skills, (2)Change credit hours from 4 to 3 credit hours- approved with corrections
Non-substantive Revision-changes to upper division form for Nutrition & Food Science major in Dietetics concentration- approved with corrections
Non-substantive Revisions-add minors of French and Spanish as options for both Apparel Design Concentration and Fashion Merchandising Concentration- approved

Basic & Applied Sciences

Agribusiness & Agriscience

Non-Substantive Revisions- ABAS 3670 Fruit Production should count as PLSO elective (not general agriculture elective)- approved
New Course/Non-Substantive Revision- ABAS 2010 World Food and Society- approved with corrections
New Course/Non-Substantive Revision- ABAS 4115 Agritourism (will count as Agribusiness elective)- approved pending receiving of course objectives

Biology

New Course/Lab- BIOL 4511 Food and Industrial Microbiology Laboratory- approved with corrections
**Non-substantive Revisions**- Add BIOL 4570-4571 and BIOL 4590 to list of options for Organismal Biology and Ecology Concentration in Biology- **approved with corrections**

**Other**- Add 1 hour contact time to existing Microbiology lab sessions BIOL 2231- **approved with corrections**

The chair of the committee thanked Jan Leone (Liberal Arts) for attending every meeting representing her college since she became associate dean and told the committee that Jan will be retiring at the end of November.

There was no further business and the meeting was adjourned.