The meeting was called to order by Chair Rachel Kirk with the following members in attendance: Wendy Beckman, Helen Binkley, Jim Calder, Dovie Kimmins, Sherry Roberts, John Wermert, Theresa McBreen, Mitzi Brandon, Teresa Thomas, Susan Fieldhouse, and minutes-taker Janice Lewis.

The following visitors were in attendance: Jenny Sauls, Don Nelson, Michelle Boyer-Pennington, Andrew Wyatt, Tanya Peres, Yuan-ling Chao, Sarah Newton-Cromwell, Warren Gill, Karen Petersen, Peter Cunningham, and Jennifer Danylo.

The committee approved the minutes from the November 14, 2014 meeting.

The following previously tabled proposals were returned to the table for consideration and acted upon as noted in red.

**Engineering Technology**
- **Other- Change schedule type-** Change ENGR 3570 from LEC to LLB-approved with corrected CIP Code
- **Other- Change schedule type-** Change ENGR 2100 from LEC to LLB-approved with corrected CIP Code
- **Course Title Change and Other- Change schedule type-** Change title of ENGR 3550 from Fluid Dynamics and Power to Fluid Mechanics. Change ENGR 3550 from LEC to LLB-approved with corrected CIP Code

The following new proposals were brought to the table for consideration and acted upon as noted in red.

**Education**
**Elementary & Special Education**
- **Change in Grading System-** Change SPED 4210 and 4220 from pass/fail to standard grading-approved with corrections to MCF

**Behavioral & Health Sciences**
**Nursing**
- **Change in admission to major-** changes to admission requirements for SON-approved. Department will send to Admissions and Standards.

**Psychology**
- **New Course-** PSY 4430 Ethical Conduct in Behavior Analysis-approved with corrections
- **Inactivation of Course-** Inactivate PSY 3970 Cooperative Education-approved pending receiving of Master Catalog Change Form

**Basic & Applied Sciences**
**Aerospace**
- **Inactivation of Courses-** Inactivate AERO 3225, 3250, 4160, 4230, and 4240-approved

**Biology**
- **Other-** change description of BIOL 4280 to allow students to take for up to 12 hours-approved pending clarification of CIP Code

**Horse Science**
- **New Course-** ABAS 4545 Equine Assisted Activities and Therapies II-approved with changes requested
Mathematical Sciences
Non-substantive Revisions- Change minor requirement for BS in Mathematical Sciences from required to optional- approved

Liberal Arts
English
New Course/Non-Substantive revisions- ENGL 2500 Introduction to Creative Writing- approved pending receiving of specifics on grading scale for +/- and correct CIP Code

Foreign Languages & Literatures
Inactivation of course- Inactivate SPAN 3970 and 3980- approved

History
New Course & Non-Substantive Revisions- HIST 3730 Research Methods in Historical Archaeology- approved pending corrections to topics wording and receiving CIP Code

Theatre & Dance
Other- Terminate degree BA in Speech & Theatre- approved. Will be sent to TBR

Sociology & Anthropology
New Course- ANTH2800 Professions in Anthropology- approved pending receiving of specifics on grading scale for +-

New Course- ANTH 3510 Anthropology Research Methods- approved pending receiving of specifics on grading scale for +-. Course Number corrected to ANTH 3530 (3510 already in use)

Non-substantive Revisions- Changes to BS Anthropology curriculum- approved with corrections

Political Science
New Course- PS 2000 Political Science and International Relations as a Profession- approved pending receiving of specifics on grading scale for +/-

New Course/Non-substantive Revisions- PS 3270 NGO’s and Non-Profits- approved pending receiving of specifics on grading scale for +/-

Non-substantive Revisions- Add PS 2000 to requirements for BA and BS in Political Science and BS in International Relations- approved. Committee noted that they are approving the change requested but NOT the upper division form, which has errors

Non-substantive Revisions- Revision of requirements for minor in Political and Civic Engagement- approved

Other business- The committee was asked to consider a name change proposal that was received by the Provost’s office. The chair read to them the justification and the committee deliberated and approved.

There was no further business and the meeting was adjourned.