The meeting was called to order by chair Helen Binkley with the following in attendance: Mitzi Brandon, Theresa McBreen, Teresa Thomas, Donna Bettis, Kathy Boudreau, Terrence Lee, Karen Reed and Alan Musicant. The following visitors were in attendance: Sharon Smith, Gretchen Leming, Billy Pittard, Yuan-ling Chao, Marisa Recchia, Margaret Booker, Dawn McCormack, Marva Lucas, Kristi Shamburger, Greg Pitts, Peter Cunningham, and Jeff Gibson.

The committee approved the minutes from the November 13, 2015 meeting as submitted.

The following new proposals were brought to the table and acted upon as indicated in red below:

**University College**

*University Studies*

**Change in grading system**- Change grading system for READ 1000 allowing for awarding of a grade of D - approved with correction to MCCF

**Establish new concentration**- Establish concentration in Applied Leadership within the existing Bachelor of Liberal Studies degree- tabled pending further discussions

**Media & Entertainment**

*Journalism*

**New Course/Non-Substantive Revisions**- JOUR 2720 Digital Media Skills with prerequisites and add to upper division forms -Tabled pending discussions with Art department

*Electronic Media Communication*

**Convert concentration to a freestanding degree program**- Convert Animation concentration to BS in Animation - approved- will be submitted to TBR

**Behavioral and Health Sciences**

*Nursing*

**Change in Credit Hours**: Decrease BIOL 2030 from 4 to 3 credit hours and increase NURS 3390 from 1 to 2 credit hours- tabled for correction and resubmission

**Course Title Change; Course Prefix/Number Change; Change in Credit Hours**: multiple changes-see proposal-tabled for correction and resubmission

**Liberal Arts**

*History*

**New Course/Non-substantive revisions**- HIST 4985 Senior Seminar, add to upper division forms as new requirement for majors - approved with correction to MCCF

*Sociology & Anthropology*

**Non-Substantive Revisions**- add ANTH 4300 as required course for forensic anthropology minor; add ANTH 3710 as an elective for the forensic anthropology minor - approved

**Theatre & Dance**

**New Course/Non-Substantive Revisions**- THEA 4510 Meisner Technique - approved

**New Course/Non-Substantive Revisions**- THEA 4520 Acting for the Camera - approved

**New Course/Cross Listing of course/Non-Substantive Revisions**- THEA/MUHL 4840 Musical Theatre History- approved

**New Course/Non-Substantive Revisions**- THEA 3540 Musical Theatre Performance - approved with corrections to MCCF
Course Title Change/Reactivation of course/Non-Substantive Revisions- Reactivate THEA 4480 and change title to Automated Lighting for Arts and Entertainment - approved with corrections to MCCF

Non-Substantive Revisions- Add THEA 4480 as an elective to the Entertainment Arts Design minor - approved

Course Title Change/Change in Credit Hours- Change THEA 4990 from Senior Seminar to Senior Seminar in Theatre and decrease credit hours from 3 to 2 credits. - approved with corrections to MCCF

Change in Credit Hours- Change THEA 2000 from 1 credit hour to 2 credit hours- approved as corrected

Non-Substantive Revisions- Adjust requirements of BS in Theatre and BS in Theatre with Teacher Licensure to reflect previous course changes and remove requirement of a minor for degree completion - approved

New Minor- Create new minor in Musical Theatre Performance - approved with corrected course prefixes and titles-will be submitted to TBR

New Degree- BS in Dance degree - approved as amended to reflect 27 hours of electives rather than 9 hours of electives plus 18 hour minor-will be submitted to TBR

There was no other business and the meeting was adjourned.