Meeting was called to order by chair Helen Binkley with the following members in attendance: Sherry Roberts, Teresa Thomas, Susan Fieldhouse, Dovie Kimmins, Terrence Lee, Stuart Bernstein, Alan Musicant, Bill Crabtree, Mitzi Brandon, and Karen Reed. Guests in attendance were: Phil Oliver, Donna Bettis, Greg Pitts, Billy Pittard, Gretchen Leming, Karen Petersen, Jessica Kratzer, Clare Bratten, Don Roy, Mike Novak, and Peter Cunningham. Janice Lewis took minutes for the meeting.

The committee approved the minutes from the September 18, 2015 meeting as submitted.

The following new proposals were brought to the table and acted upon as indicated in red below:

**Basic & Applied Sciences**

**Engineering Technology**

**New Course**- ENGR 4501 Topics in Mechatronics Engineering- Tabled due to multiple questions and no representative in attendance

**Behavioral & Health Sciences**

**Health & Human Performance**

**Course Title Change/Course Description Change**- CDIS 3250 from Speech and Language Development to Speech and Language Development for the Educator. Change course description- Approved

**Business**

**Marketing**

**New Minor**-Establish new minor in Corporate Communication- Approved, will be sent to TBR

**Course Title Change/Course Description Change**- Change BCED 4410 from Managerial Media Presentations to Virtual Business Presentations-Approved effective Fall 2016

**Liberal Arts**

**Communication Studies & Organizational Communication**

**New Course/Non-Substantive Revisions**- COMM 4400 Sexual Communication- Approved

**Philosophy**

**New Course/Non-Substantive Revisions**- PHIL 3350 American Philosophy, British Roots: a walk across the pond- Approved

**Media & Entertainment**

**Journalism**

**New Course/Non-Substantive Revisions**- JOUR 4880 Professional Development- Add course to upper division forms- Approved pending receipt of corrected upper division forms

**Electronic Media Communication**

**Course Title Change**- EMC 4000 from Broadcast Internship to Media Internship- Approved effective Fall 2016

**Policy Change/Other**- Remove the max of 48 hours of coursework in the College of M&E that may be applied to the 120 hours for the 1st bachelor’s degree in the EMC department retroactive to all valid catalogs- Approved effective Fall 2016

**Non-Substantive Revisions**- change to require EMC 2131 for candidacy-Approved, will need to be submitted to Admissions and Standards committee.

There was no further business and the meeting was adjourned at 2:50 PM.